



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

30 July 2021

Dear Councillor

I write to summon you to the **meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 5th August 2021 at 7.00 pm.**

The meeting is open to members of the public and press, however, **please note** due to Covid-19 safe working practices the number of attendees has been reduced significantly, limiting the Guildhall (long room) Covid-19 capacity number of people to 27.

We encourage members of the public and press attending Council meetings to wear a face covering, unless medically exempt, and to consider their own unique circumstances before attending.

Planning applications can be viewed by Members of the Council prior to the meeting on the Cornwall Council's website www.cornwall.gov.uk. Members of the public may view planning applications during normal working hours of 9:30 a.m. – 4:30 p.m. online at Saltash Library. Any member of the public requiring to put a question to the Town Council must do so 24 hours prior to the meeting by email enquiries@saltash.gov.uk

Yours sincerely,

PP R Lane
Town Clerk
To:

Essa	Tamar	Trematon
R Bickford (Vice-Chairman)	L Challen	S Miller
R Bullock	J Dent	B Samuels
G Challen	S Gillies	G Taylor
M Griffiths	S Martin	D Yates
A Pinckney	J Peggs	
Vacancy	P Samuels (Chairman)	

Agenda

1. Health and Safety Announcements.
2. Prayers.
3. Apologies.
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
5. Chairman's Report. (Page 7)
6. Monthly Crime Figures.
7. Report by Community Enterprises PL12. (To Follow)
8. CNP report for noting or matters arising.
9. CNP Action Points for Reports.
10. To receive a report on behalf of Safer Saltash. (To Follow)
11. To receive a report from Saltash Chamber of Commerce. (To Follow)
12. To receive a report from the Climate Change and Environmental Working Party. (Page 8)
13. To receive a report from Cornwall Councillors.
14. To consider Risk Management reports as may be received.
15. Questions - A 15-minute period when members of the public may ask questions of Members of the Council:
Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.
16. To receive and approve the Minutes of the Full Town Council Meetings held on Thursday 1st July 2021 and the Extraordinary Full Town Council Meeting held on Wednesday 14th July 2021 as a true and correct record. (Pages 9 - 28)

17. Finance:
- a. To advise the following receipts in: (Page 29)
 - i. June 2021
 - b. To advise the following payments in: (Pages 30 - 31)
 - ii. June 2021
 - c. Urgent and essential works actioned by the Clerk under Financial Regulations.
 - d. To note that bank reconciliations up to 31st May 2021 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk.
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
18. To consider a festival fund application: (Pages 32 - 50)

Application Number	Organisation	Amount Requested
FF104	Friends of Tincombe	£648.00

19. To receive and approve amendments to the Schedule of Meetings 2021-2022. (Page 51)
20. To consider the Acting Town Clerk to wear the Town Clerk's Full Civic Regalia at future Town Council Civic Events.
21. To receive a by-election update for Essa Ward.
22. Correspondence:
- a. Mobile Speed Activation Sign Locations - Cornwall Gateway. (Pages 52 - 53)
 - b. To receive an update on the A38 Road Safety Improvements - Sheryll Murray MP. (Pages 54 - 73)
 - c. To receive a letter regarding Go-Ahead Group Climate Change Strategy - Go SouthWest. (Page 74)
 - d. Free Landmark Trees - Cornwall Council. (Pages 75 - 79)

23. To receive and note the minutes of the following Committees and consider any recommendations:
 - a. Joint Burial Board held on Tuesday 6th July 2021. (Pages 80 - 93)
 - b. Policy and Finance held on Tuesday 13th July 2021. (Pages 94 - 98)
 - c. Services held on Thursday 14th July 2021. (Pages 99 - 104)
 - d. Extraordinary Personnel held on Thursday 15th July 2021. (Pages 105 - 106)
 - e. Planning and Licensing held on Tuesday 20th July 2021. (Pages 107 - 115)
 - f. Personnel held on Tuesday 27th July 2021. (Pages 116 - 119)
24. To receive and note the minutes of the following Sub Committees and consider any recommendations:
 - a. Devolution Sub Committee held on Wednesday 21st July 2021. (Pages 120 - 123)
 - b. Station Sub Committee held on Thursday 22nd July 2021. (Pages 124 - 128)
 - c. Library Sub Committee held on Tuesday 3rd August 2021. (To Follow)
25. To appoint a Member to the Christmas Lights and Town Events Sub Committee.
(Two vacancies with a composition of eight Members)
26. To consider appointing a Member and/or a representation from a local group to engage in the proposed Cornwall Gateway Climate Change Working Group.
(Page 129)
27. Neighbourhood Plan Submission Update.
28. Planning:
 - a. Applications for consideration:

PA21/01828
Re-Consultation
Mr Alan Donovan - **1 The Moorings Babis Lane St Stephens Saltash PL12 4FG**
To landscape the slope at the end of the level part of the garden to include a boat store/shed on the lower ground.
Ward: Essa
Date received: 26/07/21
Response date: 13/08/21
<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOXEM>

29. Consideration of Licence Applications: (Pages 130 - 150)

Premises Name & Address	Saltash Regatta – Brunel Green, Jubilee Green, Waterside Green & Section of Old Ferry Road, Saltash, PL12.
Applicant	Saltash Regatta Committee
Application Accepted	27.07.2021
Application Type	Grant
Licensable Activities	Regulated entertainment
Ref.	LI21_003249
Representations Deadline	24.08.2021
Licensing Officer	Linda Edmunds

30. Meet your Councillors:
 a. Arrangements for future meetings.
31. Public Bodies (Admission to Meetings) Act 1960:
 To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
32. To consider any items referred from the main part of the agenda.
33. Public Bodies (Admission to Meetings) Act 1960:
 To resolve that the public and press be re-admitted to the meeting.
34. To consider urgent non-financial items at the discretion of the Chairman.
35. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
36. Date of next meeting: Thursday 2nd September 2021 at 7:00 p.m.
37. Common Seal:
 To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.