



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

26 August 2021

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 2nd September 2021 at 7.00 pm.**

We encourage members of the public and press attending Council meetings to wear a face covering, unless medically exempt, to be mindful and respect others space and to consider their own unique circumstances before attending.

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so 24 hours prior to the meeting by email enquiries@saltash.gov.uk

Planning applications can be viewed by Members of the Council prior to the meeting on the Cornwall Council's website www.cornwall.gov.uk.

Members of the public may view planning applications during normal working hours of 9:30 a.m. – 4:30 p.m. online at Saltash Library.

Yours sincerely,

PP R Lane
Town Clerk

To:

Essa	Tamar	Trematon
R Bickford (Vice-Chairman)	L Challen	S Miller
R Bullock	J Dent	B Samuels
G Challen	S Gillies	G Taylor
M Griffiths	S Martin	D Yates
A Pinckney	J Peggs	
Vacancy	P Samuels (Chairman)	

Agenda

1. Health and Safety Announcements
2. Prayers.
3. Apologies.
4. Declarations of Interest
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
5. Chairman's Report (Page 6)
6. Monthly Crime Figures
7. Report by Community Enterprises PL12 (Page 7)
8. CNP report for noting or matters arising
9. CNP Action Points for Reports
10. To receive a report on behalf of Safer Saltash
11. To receive a report from Saltash Chamber of Commerce
12. To receive a report from the Climate Change and Environmental Working Party (Page 8)
13. To receive a report from Cornwall Councillors (Pages 9 - 14)
14. To consider Risk Management reports as may be received
15. Questions - A 15-minute period when members of the public may ask questions of Members of the Council
Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.
16. To receive and approve the Minutes of the Full Town Council Meeting held on Thursday 5th August 2021 as a true and correct record (Pages 15 - 27)

17. Finance:
 - a. To advise the following receipts in: (Page 28)
 - i. July 2021.
 - b. To advise the following payments in: (Page 29)
 - ii. July 2021
 - c. Urgent and essential works actioned by the Acting Town Clerk under Financial Regulations.
 - d. To note that bank reconciliations up to 30th June 2021 were reviewed as correct by the Chairman of Policy & Finance Committee and the Acting Town Clerk.
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
18. Office of the Police and Crime Commissioner - Councillor Advocate Scheme (Verbal Report)
19. To receive and consider a report from Safer Saltash relating to the requirement and installation of CCTV in Saltash. (Pages 30 - 33)
(Pursuant to FTC held on 3.06.21 minute nr. 72/21/22b and FTC held on 1.07.21 minute nr. 106/21/22)
20. To consider carrying out a 'Saltash Town Council Priority Setting process' - Councillor Bickford (Pages 34 - 38)
21. Correspondence.
 - a. Saltash Foodbank - Annual Report 2021 (Pages 39 - 60)
 - b. Changing Places Toilets: Invitation for Proposals - Cornwall Council (Pages 61 - 69)
 - c. Bude Stratton Town Council - Housing Resolutions. (Page 70)
22. To receive and note the minutes of the following Committees and consider any recommendations:
 - a. Extraordinary Planning and Licensing held on Tuesday 24th August 2021. (Pages 71 - 76)
 - b. Personnel held on Thursday 26th August 2021 (Pages 77 - 80)
23. To receive and note the minutes of the Station Sub Committee held on Thursday 5th August 2021 and consider any recommendations. (Pages 81 - 83).

24. To receive and consider the Christmas Lights 2021-22 report (Pages 84 - 88)
25. Planning:
 - a. Applications for consideration:

PA21/07551
Benjamin Lennox-Boyd - **Greeps Farm Road From Elmgate Crossways To Greeps Elmgate Saltash**
Listed Building Consent for enlarge internal openings and convert window opening to door opening
Ward: Trematon
Date received: 19/08/21
Response date: 9/09/21
<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QWNNFQFGKDY00>
 - b. Tree applications/notifications: None.
26. Consideration of License Applications: None.
27. Meet your Councillors:
 - a. The next scheduled meeting date Saturday 11th September 2021 outside Bloom Hearing, Fore Street
28. Public Bodies (Admission to Meetings) Act 1960
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
29. To consider any items referred from the main part of the agenda.
30. Public Bodies (Admission to Meetings) Act 1960
To resolve that the public and press be re-admitted to the meeting.
31. To consider urgent non-financial items at the discretion of the Chairman.
32. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
33. Date of next meeting: Thursday 7th October 2021 at 7:00 p.m.
34. Common Seal:
To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.