



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

1 October 2021

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 7th October 2021 at 7.00 pm.**

We encourage members of the public and press attending Council meetings to wear a face covering, unless medically exempt, to be mindful and respect others space and to consider their own unique circumstances before attending.

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so 24 hours prior to the meeting by email enquiries@saltash.gov.uk

Yours sincerely,

S Burrows
Acting Town Clerk

To:

Essa	Tamar	Trematon
R Bickford (Vice-Chairman)	L Challen	S Miller
R Bullock	J Dent	B Samuels
G Challen	S Gillies	G Taylor
M Griffiths	S Martin	D Yates
S Lennox-Boyd	J Peggs	
Vacancy	P Samuels (Chairman)	

Agenda

1. Health and Safety Announcements.
2. Prayers.
3. Apologies.
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. Acting Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
5. Chairman's Report. (Page 6)
6. To receive a verbal report on the Living Street Proposal - Councillor Philip Desmonde.
7. Monthly Crime Figures. (Page 7)
8. Report by Community Enterprises PL12. (Pages 8 - 11)
9. CNP report for noting or matters arising. (Pages 12 - 20)
10. CNP Action Points for Reports. (Page 21)
11. To receive a report on behalf of Safer Saltash.
12. To receive a report from Saltash Chamber of Commerce. (Page 22)
13. To receive a report from the Climate Change and Environmental Working Party. (Page 23)
14. To receive a report from Cornwall Councillors. (Pages 24 - 27)
15. To receive a report on Fountain Head House School - Margaret Butfield Campus Manager. (Pages 28 - 29)
16. To consider Risk Management reports as may be received.
17. Questions - A 15-minute period when members of the public may ask questions of Members of the Council:

Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.

18. To receive and approve the Minutes of the Full Town Council Meeting held on Thursday 2nd September 2021 as a true and correct record. (Pages 30 - 41)
19. Finance:
 - a. To advise the following receipts in: (Page 42)
 - i. August 2021
 - b. To advise the following payments in: (Pages 43 - 44)
 - ii. August 2021
 - c. Urgent and essential works actioned by the Acting Town Clerk under Financial Regulations.
 - d. To note that bank reconciliations up to 31st August 2021 were reviewed as correct by the Chairman of Policy & Finance Committee and the Acting Town Clerk.
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
20. To receive the Concluded Annual Governance and Accountability Return for the year ended 31st March 2021. (Pages 45 - 50)
21. Correspondence:
 - a. To consider a request for the Mayor to write a letter of support to assist with funding applications - Livewire.
 - b. To receive a letter of thanks - Drawn to the Valley. (Page 51)
 - c. To receive and consider supporting the Climate & Ecological Emergency Bill - CEE Bill Alliance. (Pages 52 - 54)
 - d. To receive and consider responding to the Housing Strategy Survey for Cornwall - Cornwall Council. (Page 55)
 - e. To receive the National Highways consultation on future road investment - Cornwall Council. (Pages 56 - 57)
 - f. To receive a statement in relation to 20's Plenty - Cornwall Council. (Page 58)
22. To receive and consider a report from Sustrans in relation to constructing a safe walk/cycle way between Hatt and Carkeel and to include a reference to the project in the Saltash Neighbourhood Development Plan. (Pages 59 - 144)

23. To receive and note the minutes of the following Committees and consider any recommendations:
 - a. Policy and Finance held on 7th September 2021. (Pages 145 - 151)
 - b. Services held on 15th September 2021. (Pages 152 - 158)
 - c. Planning and Licensing held on 21st September 2021. (Pages 159 - 166)
 - d. Personnel held on Tuesday 28th September 2021. (Pages 167 - 173)
 - e. Extraordinary Planning and Licensing held on 5th October 2021.

24. To receive and note the minutes of the Devolution Sub Committee held on 29th September 2021 and consider any recommendations. (Pages 174 - 180)

25. Saltash Leisure Centre.

26. To review and consider the necessity to continue with the Town Council Christmas Lights and Town Events Sub Committee. (Page 181)

Composition: Eight Memebrs
Appointed Members: Cllrs Bullock, L Challen, Gillies, Miller, Peggs & P Samuels.
Vacancies: Two

27. To appoint a Member to the Joint Burial Board Committee.
(Composition of 4 currently 3 Members appointed – Cllrs Dent, B Samuels & Yates)

28. Meet your Councillors:
 - a. Arrangements for future meetings.

29. Public Bodies (Admission to Meetings) Act 1960
 To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

30. To consider any items referred from the main part of the agenda.

31. Public Bodies (Admission to Meetings) Act 1960
 To resolve that the public and press be re-admitted to the meeting.

32. To consider urgent non-financial items at the discretion of the Chairman.

33. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

34. Date of next meeting: Thursday 4th November 2021 at 7:00 p.m.

35. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.