



# **Saltash Town Council**

**Konsel An Dre Essa**



The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

10 September 2021

Dear Councillor

I write to summon you to the **Meeting of the Services Committee** to be held at the Guildhall on **Wednesday 15th September 2021 at 6.30 pm.**

We encourage members of the public and press attending Council meetings to wear a face covering, unless medically exempt, to be mindful and respect others space and to consider their own unique circumstances before attending.

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so 24 hours prior to the meeting by email [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk)

Yours sincerely,

C Cook  
Locum Town Clerk

To:

<b>Essa</b>	<b>Tamar</b>	<b>Trematon</b>
R Bickford	L Challen	S Miller
R Bullock	J Dent	B Samuels
G Challen	S Gillies	G Taylor
M Griffiths	S Martin (Vice-Chairman)	D Yates
A Pinckney	J Peggs (Chairman)	
Vacancy	P Samuels	

## Agenda

1. Health and Safety Announcements
2. Apologies.
3. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Questions - A 15-minute period when members of the public may ask questions of Members of the Council  
Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.
5. To receive and approve the minutes of the Services Committee held on Wednesday 14th July 2021 as a true and correct record (Pages 4 - 9)
6. Finance:
  - a. To receive the current Committee budget statement. (Pages 10 - 14)
7. Acting Town Clerk to report on delegated authority to spend - Regatta Event (Page 15)
8. To consider Risk Management reports as may be received
9. To receive a report from the Service Delivery Department (Pages 16 - 19)
10. To receive and consider a report on a Premises Licence for the Station Building (Pages 20 - 23)
11. To ratify the Library Operational hours (Page 24)
12. To consider the opening hours of Longstone Park Toilets - Councillor Peggs
13. To consider additional accessible toilets and suitable areas in Saltash  
**(Pursuant to FTC held on 2.09.21 minute nr. 191/21/22)**
14. Correspondence.
15. To receive and consider a report to plant a tree in the Memorial Peace Garden in remembrance of the Late Brad Hine. (Pages 25 - 28)
16. To receive a report relating to the A38 roundabout display and consider writing to Highways England. (Pages 29 - 32)

