



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

26 August 2021

Dear Councillor

I write to summon you to the **Meeting of the Library Sub Committee** to be held at the Guildhall on **Thursday 2nd September 2021 at 6.45 pm.**

We encourage members of the public and press attending Council meetings to wear a face covering, unless medically exempt, to be mindful and respect others space and to consider their own unique circumstances before attending.

The meeting is open to the public and press. Any member of the public requiring to put a question to the Town Council must do so 24 hours prior to the meeting by email enquiries@saltash.gov.uk

Yours sincerely,

A handwritten signature in black ink, appearing to be 'PP R Lane'.

PP R Lane
Town Clerk

To Councillors:

R Bullock G Challen J Dent S Martin B Samuels P Samuels G Taylor D Yates	All other Councillors for information
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Agenda

1. Health and Safety Announcements
2. To elect a Chairman
3. To elect a Vice Chairman
4. Apologies.

Date of next meeting: To be confirmed.