



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

4 January 2023

Dear Councillor

I write to summon you to the **Meeting of Policy and Finance Committee** to be held at the Guildhall on **Tuesday 10th January 2023 at 6.30 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX. Please provide your full name and indicate if you will be present at the meeting.

Yours sincerely,

S Burrows
Town Clerk

To:

Essa	Tamar	Trematon
R Bickford	L Challen	S Miller (Chairman)
R Bullock	J Dent	B Samuels
J Foster	S Gillies	B Stoyel
M Griffiths	S Martin	D Yates
S Lennox-Boyd	J Peggs	
VACANCY	P Samuels (Vice-Chairman)	

Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by 12 noon the day before the meeting.
5. To receive and approve the minutes of the Extraordinary Policy and Finance Committee held on 22nd November 2022 as a true and correct record. (Pages 4 - 6)
6. All accounts and bank accounts reconciled up to 30th November 2022.
7. Petty cash reconciled up to 30th November 2022.
8. To receive a report on VAT. (Page 7)
9. To receive a report on investments. (Page 8)
10. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
11. To receive the current STC and Committee budget statements. (Pages 9 - 20)
12. To receive a report from the Finance Officer. (Pages 21 - 22)
13. The Town Clerks report on delegated authority to spend. (Page 23)
14. To consider Risk Management reports as may be received.
15. To receive a report on the Town Council Precept leaflet for the year 2023/24 and consider any actions and associated expenditure. (Pages 24 - 28)

16. To consider a Community Chest application: (Pages 29 - 69)

Application Number	Organisation	Amount Requested
CC265	Forder Conservation and Community Association	£600.

17. To receive and note reports on funding awarded:
- a. CC258 - Safe 38; (Pages 70 - 78)
 - b. FF112 - Festival of Remembrance. (Pages 79 - 92)
18. To receive an update from Junkyard Skatepark on the Commissioning of Professional Youth Work and consider any actions and associated expenditure.
19. To receive and note a proposal from Junkyard Skatepark. (Pages 93 - 94)
20. To receive reports from Working Groups and Outside Bodies:
- a. Neighbourhood Plan Steering Group;
 - b. Saltash Team For Youth;
 - c. Section 106 Panel.
21. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
22. To consider any items referred from the main part of the agenda.
23. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
24. To consider urgent non-financial items at the discretion of the Chairman.
25. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of Next Meeting: Tuesday 14 March 2023 at 6.30 pm