



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

29 July 2022

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 4th August 2022 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so 24 hours prior to the meeting by email enquiries@saltash.gov.uk

Planning applications can be viewed by Members of the Council prior to the meeting on the Cornwall Council's website www.cornwall.gov.uk. Members of the public may view planning applications during normal working hours of 9:30 a.m. – 4:30 p.m. online at Saltash Library.

Yours sincerely,

S Burrows
Town Clerk

To:

Essa	Tamar	Trematon
R Bickford (Chairman)	L Challen	S Miller
R Bullock	J Dent	B Samuels
G Challen	S Gillies	B Stoyel
J Foster	S Martin	D Yates
M Griffiths	J Peggs (Vice-Chairman)	
S Lennox-Boyd	P Samuels	

Agenda

1. Health and Safety Announcements.
2. Prayers.
3. Apologies.
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
5. Chairman's Report. (Page 5)
6. Monthly Crime Figures.
7. Report by Community Enterprises PL12.
8. Cornwall Gateway Community report for noting or matters arising - No report.
9. Cornwall Gateway Community Action Points for Reports - No actions.
10. To receive a report on behalf of Safer Saltash.
11. To receive a report from Saltash Chamber of Commerce.
12. To receive a verbal report from the Climate Change and Environmental Working Group.
13. To receive a report from Cornwall Councillors.
14. To consider Risk Management reports as may be received.
15. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.
Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.
16. To receive and approve the Minutes of the Full Town Council Meeting held on Thursday 7th June 2022 as a true and correct record. (Pages 6 - 16)

17. Finance:
 - a. To advise the following receipts: (Page 17)
 - i. June 2022
 - b. To advise the following payments: (Pages 18 - 19)
 - ii. June 2022.
 - c. Urgent and essential works actioned by the Town Clerk under Financial Regulations.
 - d. To note that bank reconciliations up to 30th June 2022 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk.
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
19. To receive and note the minutes of the following Committees and consider any recommendations:
 - a. Policy and Finance held on Tuesday 12th July 2022 (Pages 20 - 143)
 - b. Planning and Licensing held on Tuesday 19th July 2022 (Pages 144 - 149)
 - c. Extraordinary Services held on Tuesday 26th July 2022 (Pages 150 - 156)
 - d. Personnel held on Thursday 28th July 2022
20. To receive and note the minutes of the Property Maintenance Sub Committee held on Tuesday 2nd August 2022 and consider any recommendations.
21. To receive and consider approving a scrapstore grant application for Saltash Library Hub. (Pages 157 - 158)
22. To receive and note a report on Saltash Youth Council celebrates its 30th Anniversary. (Pages 159 - 169)
23. Saltash Town Council view on a Mayor of Cornwall and consider any actions. (Page 170)
24. To receive a report from the Town Team and consider any actions or associated expenditure. (Pages 171 - 172)
25. To receive a report and review the IT provisions for Town Council Members and consider any actions and associated expenditure. (Pages 173 - 176)

26. To receive a report and protocol for the Town Council Remembrance Civic Service and consider any actions and associated expenditure. (Pages 177 - 179)
27. Meet your Councillors: The next scheduled meeting date Saturday 13th August 2022 outside Bloom Hearing, Fore Street.
28. Public Bodies (Admission to Meetings) Act 1960
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
29. To consider any items referred from the main part of the agenda.
30. Public Bodies (Admission to Meetings) Act 1960
To resolve that the public and press be re-admitted to the meeting.
31. To consider urgent non-financial items at the discretion of the Chairman.
32. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
33. Date of next meeting: 1st September 2022 at 7:00 p.m.
34. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.