

SALTASH TOWN COUNCIL

Minutes of the Meeting of the Saltash Town Council held at the Guildhall on Thursday 6th October 2022 at 7.00 pm

PRESENT: Councillors: R Bickford (Chairman), R Bullock, J Dent, S Gillies, M Griffiths, S Martin, S Miller, J Peggs (Vice-Chairman), B Samuels, P Samuels and B Stoyel.

ALSO PRESENT: 1 Member of the Press, Reverend T Parkman, H Frank (Cornwall Council) and M Worth (Cornwall Council), S Burrows (Town Clerk), R Lumley (Assistant Town Clerk) and D Joyce (Administration Officer)

APOLOGIES: Councillors: G Challen, J Foster, S Lennox-Boyd and D Yates.

The Chairman announced the first item of business would be agenda item 2 – Prayers.

201/22/23 PRAYERS.

Reverend Tim Parkman led prayers.

202/22/23 HEALTH AND SAFETY ANNOUNCEMENTS.

The Chairman informed those present of the actions required in the event of a fire or emergency.

203/22/23 DECLARATIONS OF INTEREST:

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

None.

Councillor Miller arrived and joined the meeting.

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None.

204/22/23 **CHAIRMAN'S REPORT.**

The Chairman thanked the Town Clerk and all staff who contributed to the proceedings for the passing of The Queen.

The Chairman informed Members there is a high volume of work taking place at the Town Council. Formal meetings are currently being organised with relevant external parties, such as, Cornwall Councillors, Portfolio Holders and our MP Sheryll Murray, to strengthen the Town Council's partnerships and improve working relationships for the future.

It was **RESOLVED** to note.

205/22/23 **MONTHLY CRIME FIGURES.**

Members discussed the figures presented in the reports pack.

Members expressed concern that acts of crime in some areas appeared not to be reported as they were not reflected in the crime figure report received.

Members discussed the necessity of reporting any act of crime through the correct channels to ensure provisions for resources are allocated in the future to assist in crime prevention.

It was **RESOLVED** to note.

206/22/23 **REPORT BY COMMUNITY ENTERPRISES PL12.**

The Chairman provided a brief verbal update informing Members that following the recently held AGM Jo Grail had been appointed Chair.

It was **RESOLVED** to note.

207/22/23 CORNWALL GATEWAY COMMUNITY REPORT FOR NOTING OR MATTERS ARISING .

Cornwall Councillor Frank provided a short verbal overview of the meeting including updates to the CNP priorities such as the A38, Air Quality and Water Transport:

The review of the network panel areas was still underway and discussions were being held with Cabinet on the size of each network area and each areas functionality. Positive consultations and workshops held between the Chairman and Vice Chairman of each network area.

The original proposal by Cabinet to reduce the network area map to ten separate areas is under negotiation with twelve areas being proposed for further consideration.

The timeline for feedback and resolution with the final Community Area Panels (CAPS) proposal to be received by Cornwall Council at a future Full Council meeting is to be in place by May 2023.

The Town Council would be consulted once the network panels had agreed the final proposal.

The proposal currently states at least one Community Link Officer (CLO) would be required for each CAP and asked if the Town Council would express support for this proposal.

It was proposed by Councillor Bickford, seconded by Councillor Peggs and **RESOLVED** that Councillor Frank provides feedback to the CNP on behalf of Saltash Town Council that all Members agreed and support the view that at least one CLO is required for each CAP.

208/22/23 CORNWALL GATEWAY COMMUNITY ACTION POINTS FOR REPORTS.

No Actions.

209/22/23 TO RECEIVE A REPORT ON BEHALF OF SAFER SALTASH.

No report.

210/22/23 TO RECEIVE A REPORT FROM SALTASH CHAMBER OF COMMERCE.

No report.

211/22/23 **TO RECEIVE A REPORT FROM THE CLIMATE CHANGE AND ENVIRONMENTAL WORKING GROUP AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

No report.

212/22/23 **TO RECEIVE A REPORT FROM CORNWALL COUNCILLORS.**

It was **RESOLVED** to note.

213/22/23 **TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.**

None.

214/22/23 **QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY ASK QUESTIONS OF MEMBERS OF THE COUNCIL.**

None.

215/22/23 **TO RECEIVE AND APPROVE THE MINUTES OF THE FULL TOWN COUNCIL MEETING HELD ON THURSDAY 1ST SEPTEMBER 2022 AS A TRUE AND CORRECT RECORD.**

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

It was proposed by Councillor Bickford, seconded by Councillor Dent and **RESOLVED** that the minutes of the Full Town Council Meeting held on Thursday 1st September 2022 were confirmed as a true and correct record.

216/22/23 **FINANCE:**

a. To advise the following receipts:

i. August 2022

It was **RESOLVED** to note.

b. To advise the following payments:

ii. August 2022

It was **RESOLVED** to note.

c. Urgent and essential works actioned by the Town Clerk under Financial Regulations.

None.

d. To note that bank reconciliations up to 31st August 2022 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk.

It was **RESOLVED** to note.

e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.

It was **RESOLVED** to note.

217/22/23 TO RECEIVE AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEES AND CONSIDER ANY RECOMMENDATIONS:

- a. Services held on Thursday 8th September 2022;

It was **RESOLVED** to note. There were no recommendations.

- b. Planning and Licensing held on 27th September 2022;

It was **RESOLVED** to note. There were no recommendations.

The Chairman of Planning and Licensing Councillor B Samuels requested all Members attend the following scheduled Planning and Licensing meeting to be held on Tuesday 18th October 2022 as planning application PA22/07188 - land north of Broad Lane and west of Duck Lane, Trematon will be received for consideration.

Members were informed this meeting is due to be held in the Guildhall Long Room to allow for public attendance.

- c. Policy and Finance held on Wednesday 28th September 2022;

82/22/23 TO RECEIVE AND CONSIDER RECOMMENDING THE FOLLOWING POLICY UPDATES TO FULL COUNCIL:

- a. Grants Policy

It was proposed by Councillor Yates, seconded by Councillor Foster and resolved to **RECOMMEND** to Full Town Council to be held on 6th October 2022 to approve the amendments to the Grants Policy as attached.

It was proposed by Councillor Miller, seconded by Councillor Griffiths and **RESOLVED** to approve the above recommendation.

- d. Personnel held on 29th September 2022

It was **RESOLVED** to note. There were no recommendations.

- e. Services held on 4th October 2022.

It was proposed by Councillor Bickford, seconded by Councillor P Samuels and **RESOLVED** to defer the Services Committee minutes to the next Full Town Council meeting to be held on Thursday 3rd November 2022.

218/22/23 TO RECEIVE AND NOTE THE MINUTES OF THE LIBRARY SUB COMMITTEE HELD ON WEDNESDAY 7TH SEPTEMBER 2022 AND CONSIDER ANY RECOMMENDATIONS.

It was **RESOLVED** to note. There were no recommendations.

219/22/23 TO RECEIVE A MAYOR OF CORNWALL VERBAL UPDATE.

The Chairman brought Members attention to recent correspondence received in the form of a written extract from the leader of Cornwall Council.

Once further definitive information was available it will be received and considered by the Town Council at a future meeting.

It was **RESOLVED** to note.

220/22/23 TO RECEIVE NOTIFICATION OF A CONFERENCE - IN AND BEYOND NEIGHBOURHOOD PLANS FOR COMMUNITY, NATURE AND CLIMATE AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

It was **RESOLVED** to note.

221/22/23 TO RECEIVE A PUBLICATION ON DEMENTIA-FRIENDLY COMMUNITIES AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Members discussed the publication on dementia-friendly communities.

It was proposed by Councillor Bickford, seconded by Councillor Gillies and **RESOLVED** to formally adopt a proposal and plan to work towards being a Dementia-Friendly Town Council.

222/22/23 TO RECEIVE A VERBAL UPDATE ON THE SHARED PROSPERITY FUND AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

The Chairman spoke of the recent meetings held with the Shared Prosperity Working Group.

The Chairman advised that the information provided on how to apply and how successful funding bids will be awarded has been conflicting at times leading to confusion.

Cornwall Councillor Frank was invited to speak on the Shared Prosperity Funding scheme:

Councillor Frank encouraged the Town Council to put forward applications and advised that regular review points would be provided throughout the process.

Funding applications must show evidence for the drive for 'good growth', create more skilled jobs, deliver greener and more inclusive work opportunities and invest in communities and places.

There is also funding available within the Levelling Up pot.

Members discussed the necessity for professional support in order to assist with funding bid submissions.

It was proposed by Councillor Dent, seconded by Councillor Stoyel and **RESOLVED:**

1. To vire £10,000 from General Reserves to create a new P&F budget code - EMF Funding Bids;
2. To provide delegated authority to the Town Clerk working with the Shared Prosperity Working Group for the expenditure up to a maximum of £10,000 for professional fees to help develop funding bids;
3. That the Shared Prosperity Working Group provide regular notes and reports to Full Council.

223/22/23 MEET YOUR COUNCILLORS: THE NEXT SCHEDULED MEETING DATE SATURDAY 8TH OCTOBER 2022 OUTSIDE BLOOM HEARING, FORE STREET.

- a. The next scheduled meeting date Saturday 8th October 2022 outside Bloom Hearing, Fore Street.

It was proposed by Councillor Bickford, seconded by Councillor P Samuels and **RESOLVED** for Councillors Dent, Gillies and Griffiths to attend.

224/22/23 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

225/22/23 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.

None.

226/22/23 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.

To resolve that the public and press be re-admitted to the meeting.

227/22/23 TO CONSIDER URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN.

For Members information only.

Rotary Defib Opening

Rotary will be unveiling the red phone box and defibrillator at Isambard House on Friday 7th at 6pm.

Beating the Bounds

Event takes place on Saturday 8th at 10:30am meeting at Waitrose car park.

228/22/23 TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.

It was proposed by Councillor Bickford, seconded by Councillor Peggs and **RESOLVED** to issue the following Press and Social Media releases:

1. Reporting acts of crime;
2. Town Council pledge to becoming Dementia-Friendly.

229/22/23 DATE OF NEXT MEETING: THURSDAY 3RD NOVEMBER 2022 AT 7P.M.

Thursday 3rd November 2022 at 7.00pm

230/22/23 COMMON SEAL:

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

DATE OF NEXT MEETING

Thursday 3 November 2022 at 7.00 pm

Rising at: 8.03 pm

Signed: _____
Chairman

Dated: _____