



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

28 October 2022

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 3rd November 2022 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX. Please provide your full name and indicate if you will be present at the meeting.

Yours sincerely,

S Burrows
Town Clerk

To:

| Essa | Tamar | Trematon |
|-----------------------|-------------------------|-----------------|
| R Bickford (Chairman) | L Challen | S Miller |
| R Bullock | J Dent | B Samuels |
| G Challen | S Gillies | B Stoyel |
| J Foster | S Martin | D Yates |
| M Griffiths | J Peggs (Vice-Chairman) | |
| S Lennox-Boyd | P Samuels | |

Agenda

1. Health and Safety Announcements.
2. Prayers.
3. Apologies.
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
5. Chairman's Report. (Page 5)
6. Monthly Crime Figures. (Pages 6 - 7)
7. Report by Community Enterprises PL12.
8. Cornwall Gateway Community report for noting or matters arising. (Pages 8 - 15)
9. Cornwall Gateway Community Action Points for Reports. (Pages 16 - 17)
10. To receive a report on behalf of Safer Saltash.
11. To receive a report from Saltash Chamber of Commerce.
12. To receive a report from the Climate Change and Environmental Working Group. (Page 18)
13. To receive a report from Cornwall Councillors.
14. To consider Risk Management reports as may be received.
15. Questions - A 15-minute period when members of the public may ask questions of Members of the Town Council. (Page 19)
Please note: Any member of the public requiring to put a question to the Town Council must do so by 12 noon the day before the meeting.
16. To receive and approve the Minutes of the Full Town Council Meeting held on Thursday 6th October 2022 as a true and correct record. (Pages 20 - 29)

17. Finance:
 - a. To advise the receipts for September 2022; (Page 30)
 - b. To advise the payments for September 2022. (Pages 31 - 33)
 - c. Urgent and essential works actioned by the Town Clerk under Financial Regulations.
 - d. To note that bank reconciliations up to 30th September 2022 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk.
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
18. To receive and note the minutes of the following Committees and consider any recommendations:
 - a. Services held on 4th October 2022; (Pages 34 - 43)
 - b. Services held on 13th October 2022; (Pages 44 - 58)
 - c. Planning and Licensing held on 18th October 2022; (Pages 59 - 66)
 - d. Joint Burial Board held on 25th October 2022; (Pages 67 - 72)
 - e. Burial Authority held on 1st November 2022.
19. To receive and note the minutes of the Property Maintenance Sub Committee held on 11th October 2022 and consider any recommendations. (Pages 73 - 81)
20. To receive an update on Town Council operational services and consider any actions and associated expenditure.
21. To receive a Mayor of Cornwall verbal update.
22. To receive and note the Saltash Town Vitality Funding extension. (Pages 82 - 83)
23. To receive the Town Vitality draft procurement documents and any actions and associated expenditure. (Pages 84 - 108)
24. To receive an update from the Shared Prosperity Working Group and consider any actions and associated expenditure.

25. To receive a report on the proposed plan for the Town Council to be a Dementia Friendly Community and consider any actions and associated expenditure.
(Page 109)
(Pursuant to FTC held on 06.10.22 minute nr. 221/22/23)
26. To receive the draft Town Council Precept leaflet for the year 2023/24 and consider any actions and associated expenditure.
27. Meet your Councillors: The next scheduled meeting date Saturday 12th November 2022 outside Bloom Hearing, Fore Street.
28. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
29. To consider any items referred from the main part of the agenda.
30. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
31. To consider urgent non-financial items at the discretion of the Chairman.
32. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
33. Date of next meeting: Thursday 1st December 2022 at 7:00 p.m.
34. Common Seal:
To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.