



# **Saltash Town Council**

*Konsel An Dre Essa*



The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

6 January 2023

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 12th January 2023 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk) or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX. Please provide your full name and indicate if you will be present at the meeting.

Yours sincerely,

S Burrows  
Town Clerk

To:

<b>Essa</b>	<b>Tamar</b>	<b>Trematon</b>
R Bickford (Chairman)	L Challen	S Miller
R Bullock	J Dent	B Samuels
J Foster	S Gillies	B Stoyel
M Griffiths	S Martin	D Yates
S Lennox-Boyd	J Peggs (Vice-Chairman)	
VACANCY	P Samuels	

## **Agenda**

1. Health and Safety Announcements.
2. Prayers.
3. Apologies.
4. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
5. Chairman's Report. (Page 5)
6. Monthly Crime Figures.
7. Report by Community Enterprises PL12.
8. Cornwall Gateway Community report for noting or matters arising. (Pages 6 - 24)
9. Cornwall Gateway Community Action Points for Reports. (Page 25)
10. To receive a report on behalf of Safer Saltash.
11. To receive a report from Saltash Chamber of Commerce.
12. To receive a report from the Climate Change and Environmental Working Group.
13. To receive a report from Cornwall Councillors.
14. To consider Risk Management reports as may be received.
15. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by 12 noon the day before the meeting.
16. To receive and approve the Minutes of the Full Town Council Meeting held on Thursday 1st December 2022 as a true and correct record. (Pages 26 - 44)

17. Finance:
  - a. To advise the receipts for November 2022; (Page 45)
  - b. To advise the payments for November 2022; (Pages 46 - 48)
  - c. Urgent and essential works actioned by the Town Clerk under Financial Regulations;
  - d. To note that bank reconciliations up to 30th November 2022 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
  - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
18. To receive and note the minutes of the following Committees and consider any recommendations:
  - a. Services held on 8th December 2022; (Pages 49 - 55)
  - b. Planning and Licensing held on 20th December 2022 (Pages 56 - 64)
  - c. Policy and Finance held on 10th January 2023
19. To receive a report on the Town Council Schedule of Meetings calendar for the year 2023/24 and consider any actions and associated expenditure. (Pages 65 - 70)
20. To receive a report on the Home Library Service and consider any actions and associated expenditure. (Page 71)
21. To receive a report on Cornwall Council Youth Provision Review and consider any actions and associated expenditure. (Page 72)
22. To receive a report on the Borough War Memorial and consider any actions and associated expenditure. (Pages 73 - 75)  
**(Pursuant to minute number 244/22/23 – FTC Meeting held 03.11.22)**
23. Meet your Councillors: The next scheduled meeting date Saturday 14th January 2023 outside Bloom Hearing, Fore Street.
24. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
25. To consider any items referred from the main part of the agenda.

26. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that the public and press be re-admitted to the meeting.
27. To consider urgent non-financial items at the discretion of the Chairman.
28. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
29. Date of next meeting: Thursday 2nd February 2023 at 7:00 p.m.
30. Common Seal:  
To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.