



# **Saltash Town Council**

**Konsel An Dre Essa**



The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

27 January 2023

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 2nd February 2023 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk) or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX. Please provide your full name and indicate if you will be present at the meeting.

Planning applications can be viewed by Members of the Council prior to the meeting on the Cornwall Council's website [www.cornwall.gov.uk](http://www.cornwall.gov.uk). Members of the public may view planning applications during normal working hours of 9:30 a.m. – 4:30 p.m. online at Saltash Library.

Yours sincerely,

S Burrows  
Town Clerk

To:

<b>Essa</b>	<b>Tamar</b>	<b>Trematon</b>
R Bickford (Chairman)	J Dent	S Miller
J Brady	S Gillies	B Samuels
R Bullock	S Martin	B Stoyel
J Foster	J Peggs (Vice-Chairman)	D Yates
M Griffiths	P Samuels	
S Lennox-Boyd	VACANCY	

## Agenda

1. Health and Safety Announcements.
2. Prayers.
3. Apologies.
4. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
5. Chairman's Report. (Page 6)
6. Monthly Crime Figures.
7. Report by Community Enterprises PL12. (Pages 7 - 8)
8. Cornwall Gateway Community report for noting or matters arising.
9. Cornwall Gateway Community Action Points for consideration.
10. To receive the Community Network Highways Scheme for Saltash and consider any actions and associated expenditure. (Pages 9 - 16)  
**(Pursuant to FTC held on 12.01.23 minute nr. 306/22/23)**
11. To receive a report on behalf of Safer Saltash.
12. To receive a report from the Climate Change and Environmental Working Group.
13. To receive a report from Saltash Chamber of Commerce. (Page 17)
14. To receive a report from Cornwall Councillors.
15. To consider Risk Management reports as may be received.
16. Questions - A 15-minute period when members of the public may ask questions of Members of the Council. (Pages 18 - 20)  
  
Please note: Any member of the public requiring to put a question to the Town Council must do so by 12 noon the day before the meeting.
17. To receive and approve the Minutes of the Full Town Council Meeting held on 12th January 2023 as a true and correct record. (Pages 21 - 31)

18. Finance:
  - a. To advise the receipts for December 2022; (Page 32)
  - b. To advise the payments for December 2022; (Pages 33 - 35)
  - c. Urgent and essential works actioned by the Town Clerk under Financial Regulations;
  - d. To note that bank reconciliations up to 31st December 2022 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
  - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
  
19. To receive and note the minutes of the following Committees and consider any recommendations:
  - a. Policy and Finance held on 10th January 2023; (Pages 36 - 44)
  - b. Planning and Licensing held on 17th January 2023; (Pages 45 - 49)
  - c. Personnel held on 24th January 2023; (Pages 50 - 55)
  - d. Extraordinary Joint Burial Board held on 26th January 2023. (Pages 56 - 57)
  
20. To receive and note the minutes of the Library Sub Committee held on 19th January 2023 and consider any recommendations. (Pages 58 - 62)
  
21. To receive the notes of the Town Team meetings held on 6th September 2022, 14th November 2022 and 20th January 2023 and consider any actions or associated expenditure. (Pages 63 - 71)
  
22. To receive a report from the Town Team and consider any actions and associated expenditure. (Page 72)
  
23. To receive a Civic Parade invite at the May Fair event to be held on Saturday 6th May 2023 and consider any actions and associated expenditure. (Page 73)
  
24. To receive a report on the Civic Awards and consider any actions and associated expenditure. (Pages 74 - 77)
  
25. To receive a report from the Beating of the Bounds Working Group and consider any actions and associated expenditure. (Pages 78 - 83)
  
26. To receive a request from Cornwall Council to withdraw Saltash Town Council application for the registration of land at Warfelton Green and consider any actions and associated expenditure. (Pages 84 - 85)

27. To receive an update from the Shared Prosperity Working Group and consider any actions and associated expenditure. (Pages 86 - 91)
28. To receive a verbal update on the Coastal Communities work.
29. To receive a Saltash Leisure Centre update and consider any actions and associated expenditure.
30. Planning:
  - a. Applications for consideration:

**PA22/11400**

Mr Stonebridge – **24 Parkesway St Stephens Saltash PL12 4AL**

Garage conversion and raised rear decking.

**Ward: Essa**

Date received: 11/01/23

Response date: 16/10/23

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RNAZF1FGMNC00>

- b. Tree applications/notifications:

**PA22/11281**

Mr R Murrain – **Burrell Lodge Longlands St Stephens Saltash PL12 4QH**

Hedgerow removal notice to install new field gate access

**Ward: Tamar**

Date received: 14/12/23

Response date: 14/02/23

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RN6TEPFGJU600>

31. Meet your Councillors: The next scheduled meeting date Saturday 11th February 2023 outside Bloom Hearing, Fore Street.
32. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
33. To consider any items referred from the main part of the agenda.
34. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that the public and press be re-admitted to the meeting.

35. To consider urgent non-financial items at the discretion of the Chairman.
36. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
37. Date of next meeting: The Annual Meeting with Parishioners of Saltash to be held on Thursday 2nd March 2023 at 6:30p.m. followed by the meeting of Saltash Town Council at 7:00 p.m.
38. Common Seal:  
To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.