

## **SALTASH TOWN COUNCIL**

### **Minutes of the Meeting of the Saltash Town Council held at the Guildhall on Thursday 2nd February 2023 at 7.00 pm**

**PRESENT:** Councillors: R Bickford (Chairman), J Brady, R Bullock, J Dent, M Griffiths, S Martin, S Miller, J Peggs (Vice-Chairman), B Samuels, P Samuels, B Stoyel and D Yates.

**ALSO PRESENT:** 2 Members of the Public, T Parkman, H Frank (Cornwall Council) and M Worth (Cornwall Council), Martin Wright Cornwall Council Officer, S Burrows (Town Clerk) and D Joyce (Administration Officer).

**APOLOGIES:** J Foster, S Gillies and S Lennox-Boyd.

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#### **329/22/23 PRAYERS.**

The Chairman announced the first item of business would be agenda item 2 – Prayers.

Reverend Tim Parkman led prayers.

#### **330/22/23 HEALTH AND SAFETY ANNOUNCEMENTS.**

The Chairman informed those present of the actions required in the event of a fire or emergency.

#### **331/22/23 DECLARATIONS OF INTEREST:**

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

None.

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None.

**332/22/23**    **CHAIRMAN'S REPORT.**

The Chairman welcomed Councillor Brady to the Town Council.

The Chairman thanked Councillor L Challen for his time at the Town Council.

The Chairman added that due to the received resignation from Councillor L Challen a Notice of Vacancy has now been advertised.

The Chairman informed Members that no strategic meetings had been held in the month of January. However, a meeting is scheduled to be held with Cornwall Councillors on the 23<sup>rd</sup> February 2023. The Chairman welcomed questions and feedback from Members prior to the scheduled meeting.

It was **RESOLVED** to note.

**333/22/23**    **MONTHLY CRIME FIGURES.**

The Town Clerk informed Members of a recent update received from PC Kim Lavers which explained that due to the transition of the new system and associated changes to processes, policies and procedures there will be no meaningful performance data for approximately 6 months whilst the new system and processes are embedded.

It was **RESOLVED** to note and that the Town Council will continue to receive information through the regular Safer Saltash Partnership Meetings.

**334/22/23**    **REPORT BY COMMUNITY ENTERPRISES PL12.**

It was **RESOLVED** to note.

**335/22/23**    **CORNWALL GATEWAY COMMUNITY REPORT FOR NOTING OR MATTERS ARISING.**

No report.

**336/22/23**    **CORNWALL GATEWAY COMMUNITY ACTION POINTS FOR CONSIDERATION.**

No Actions.

**337/22/23 TO RECEIVE THE COMMUNITY NETWORK HIGHWAYS SCHEME FOR SALTASH AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Councillor Bickford provided a brief overview on the Town Council highway application for Albert Road.

Members discussed transport issues on Albert Road and the need for proposed resolutions to be actioned as soon as possible.

It was proposed by Councillor Dent, seconded by Councillor P Samuels and **RESOLVED** to contribute £5,000 from General Reserves for the Highway works to Albert Road and to submit the Town Council application to the next CNP meeting.

The Chairman announced the next item of business to be considered is Agenda Item 26.

**338/22/23 TO RECEIVE A REQUEST FROM CORNWALL COUNCIL TO WITHDRAW SALTASH TOWN COUNCIL APPLICATION FOR THE REGISTRATION OF LAND AT WARFELTON GREEN AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

The Town Council welcomed Cornwall Council Officer Martin Wright to this evening's meeting.

The Chairman invited Martin to speak on the request posed to Members to withdraw the outstanding application to register Warfelton Green as a Town Green.

Martin spoke of the law and legislation requirements of registering land as common land.

Unfortunately, it is the Officers view that the legislation on this occasion, appears to not be met and advised Members that if they wished to proceed with the application it would most certainly fail and be a timely, bureaucratic and costly exercise on the public purse.

Members discussed the options.

It was proposed by Councillor Brady, seconded by Councillor Yates and **RESOLVED** to approve to withdraw Saltash Town Council Application no.2718 for the registration of land at Warfelton Green, Saltash as a Town Green.

**339/22/23 TO RECEIVE A REPORT ON BEHALF OF SAFER SALTASH.**

Councillor Peggs provided a verbal update on the recently held Safer Saltash meeting. The update included items, such as, state audits and reports from Enforcement Officers on reported dangerous driving around local schools.

It was **RESOLVED** to note.

**340/22/23 TO RECEIVE A REPORT FROM THE CLIMATE CHANGE AND ENVIRONMENTAL WORKING GROUP.**

No Report.

**341/22/23 TO RECEIVE A REPORT FROM SALTASH CHAMBER OF COMMERCE.**

It was **RESOLVED** to note.

**342/22/23 TO RECEIVE A REPORT FROM CORNWALL COUNCILLORS.**

Cornwall Councillor Martin Worth gave a verbal update received prior to this evening's meeting from Councillor Connor Donnithorne – Portfolio Holder for Transport.

Councillor Worth spoke of Councillor Donnithorne's recognition to the comments of the Mayor and Saltash Town Council regarding all the Saltash car parks which are in Zone B and the charging times at the end of the day. As a small business owner Councillor Donnithorne understands the concerns of local traders losing that potential few hours of commuters returning across the Tamar and therefore the free time will continue to begin at 16:00 and not the proposed 18:00 for Zone B car parks only.

Councillor Frank informed Members of the scheduled cabinet meeting on 8<sup>th</sup> February 2023 for further discussions and debate on the proposed car parking charges. A full public consultation on the Traffic Regulation Order is due to commence on the 2<sup>nd</sup> March and will last for a period of 21 days.

Councillor Worth spoke of the Leisure Centre and the recent discussions on repairs with the overall scheme currently remaining within budget.

Councillor Frank gave a verbal update on the report circulated to Members and the proposed Community Area Panels (CAP's).

Councillor Frank advised Members that the decision Cabinet makes next week will be final and stressed that it is vital that resources needed to be appropriate and fairly distributed between the area partnerships. With the need for at least one Community Link Officer (CLO) per Community Partnership Area.

Members agreed.

It was proposed by Councillor Bickford, seconded by Councillor Martin and **RESOLVED** to note the updates and that the Chairman writes to:

1. Cornwall Council Estates Transformation regarding the future of a Service Hub at Saltash Leisure Centre;
2. Cornwall Council Parking prior to the cabinet meeting to be held on 8<sup>th</sup> February 2023 regarding Saltash parking tariff;
3. The Community Area Panel to reinforce and strengthen the Town Council's position that there must be at least 1 Community Link Officer per area and for the process to be fair and equitably resourced.

**343/22/23 TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.**

None.

**344/22/23 QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY ASK QUESTIONS OF MEMBERS OF THE COUNCIL.**

The Chairman advised that one question had been received from Mr. Simmons.

Question 1:

Dear Saltash Town Council,

I must first apologise for my absences from this meeting due to a prior engagement.

Rather than just a Saltash resident contacting Cornwall County Council like I have in the past, would it not be better for Saltash Town Council having a greater influence and better relationship than Jo public and who represents the people of Saltash to open a dialogue with Cornwall Council who are after all responsible for the parking in Saltash as well as the safety of the pedestrians and motorists and address the issues I have mentioned previously and use the powers they have and act upon them against the infringements that occur and provide a safer environment not only for the motorist but all pedestrians including those most vulnerable in a situation such as this.

Without intervention the situation regarding the above is only going to get worse.

Answer 1:

The Town Clerk informed Members of a recent response and offer from the Cornwall Council Community and Civil Parking Enforcement Assistant Manager to meet in Saltash to discuss any issues with an area visit.

It was proposed by Councillor Brady, seconded by Councillor Peggs and **RESOLVED**:

1. To invite Cornwall Council Community and Civil Parking Enforcement Assistant Manager to Saltash to discuss parking issues with an area visit;
2. To report various parking issues to the Police at the next Safer Saltash meeting, reporting back at a future Full Town Council meeting;
3. To inform Mr. Simmons of the Town Council's resolution and request the areas of concern.

345/22/23

**TO RECEIVE AND APPROVE THE MINUTES OF THE FULL TOWN COUNCIL MEETING HELD ON 12TH JANUARY 2023 AS A TRUE AND CORRECT RECORD.**

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

It was proposed by Councillor Bickford, seconded by Councillor Peggs and **RESOLVED** that the minutes of the Full Town Council Meeting held on 12<sup>th</sup> January 2023 were confirmed as a true and correct record.

**346/22/23**    **FINANCE:**

- a. To advise the receipts for December 2022;

It was **RESOLVED** to note.

- b. To advise the payments for December 2022;

It was **RESOLVED** to note.

- c. Urgent and essential works actioned by the Town Clerk under Financial Regulations.

None.

- d. To note that bank reconciliations up to 31<sup>st</sup> December 2022 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk.

It was **RESOLVED** to note.

- e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Council's Financial Regulations. It was noted that there are no discrepancies to report.

It was **RESOLVED** to note.



**347/22/23 TO RECEIVE AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEES AND CONSIDER ANY RECOMMENDATIONS:**

a. Policy and Finance held on 10<sup>th</sup> January 2023;

**RECOMMENDATION 1:**

138/22/23 TO RECEIVE A REPORT ON THE TOWN COUNCIL PRECEPT LEAFLET FOR THE YEAR 2023/24 AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Members considered the report.

During discussion of this item, Councillor Dent gave her apologies and left the meeting.

It was proposed by Councillor Miller, seconded by Councillor P Samuels and **RESOLVED:**

1. To delegate authority to determine the final wording and layout of the precept leaflet to the Town Clerk, Chairman and Vice Chairman of the Policy and Finance Committee and the Chairman of the Council;
2. To **RECOMMEND** to Full Town Council to be held on 12<sup>th</sup> January 2023 that 10,500 copies of the precept leaflet (as attached) are printed for distribution as follows:

Printing

Appoint Company A at a cost of £875.00

Distribution

Appoint Company A at a cost of £1,230.30 + VAT

Undertake Social Media Geo Targeted advertising at a cost of £50.00

Total cost from Budget Code 6301 Stationery/Postage/Printing: £2,155.30 ex VAT

In addition, there will be advertising within Town Council buildings, notice boards, social media channels and press releases. The Mayor will highlight the leaflet distribution in the Town Messenger column.

It was proposed by Councillor Miller, seconded by Councillor Stoyel and **RESOLVED** to note the minutes and approve the above recommendation.

b. Planning and Licensing held on 17<sup>th</sup> January 2023;

It was **RESOLVED** to note. There were no recommendations.

The Chairman of Planning and Licensing – Councillor B Samuels informed Members that the CC Planning Portal would be unavailable on Friday 3<sup>rd</sup> February 2023 between 17:00 and 20:00.

Councillor B Samuels reminded Members of a survey poll in relation to application PA22/11136 - 71 Callington Road, Saltash, PL12 6DZ is in circulation and requested Members respond accordingly.

c. Personnel held on 24<sup>th</sup> January 2023;

**RECOMMENDATION 1:**

99/22/23 TO RECEIVE A CORNWALL COUNCIL PENSION REPORT AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

It was proposed by Councillor Martin, seconded by Councillor Dent and resolved to **RECOMMEND** to Full Council to vire £4,612.94 from General Reserves to the following budget codes to meet the new contribution rate:

<b>Committee</b>	<b>Budget 2023/2024</b>	<b>New Contribution Rate</b>	<b>Extra Budget Needed</b>
Burial Board	£3,070.96	£3,202.33	£131.37
Burial Authority	£1,316.12	£1,372.43	£56.31
Library	£20,460.00	£21,335.29	£875.29
P&F	£45,235.81	£47,171.03	£1,935.22
Services	£31,922.99	£33,288.68	£1,365.69
Guildhall	£5,821.68	£6,070.74	£249.06

Councillor Yates left the meeting.

It was proposed by Councillor Martin, seconded by Councillor Stoyel and **RESOLVED** to note the minutes and approve the above recommendation.

Councillor Yates returned to the meeting.

## RECOMMENDATION 2:

### 100/22/23 TO REVIEW ROSEVALE ACCOUNTANTS FINANCE SUPPORT AGREEMENT AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

It was proposed by Councillor Martin, seconded by Councillor Peggs and **RESOLVED** to:

1. Continue with the appointment of Rosevale Accountants to work with the Town Clerk covering the work of the Finance Officer, training and year end to a maximum of 30hrs per week;
2. Review the status of the appointment at the March Personnel Committee meeting;
3. To note that the Town Clerk is covering the work of the Finance Officer from 25<sup>th</sup> January to 26<sup>th</sup> March 2023 in the absence of Rosevale Accountants.

It was proposed by Councillor Martin, seconded by Councillor Peggs and resolved to **RECOMMEND** to Full Council to vire £6,310 from General Reserves to budget code Finance Consultancy Fees to cover Rosevale Accountants fees for the period of 1st April to 30th June 2023.

**Please note:** the above recommended budget amount may not be fully utilised due to the works potentially brought back in-house upon appointment and training of a new member of staff.

Councillor Martin requested a recorded vote be taken.

Bickford	For
Brady	Against
Bullock	For
Dent	For
Foster	Absent
Gillies	Absent
Griffiths	For
Lennox-Boyd	Absent
Martin	For
Miller	For
Peggs	For
B Samuels	Abstain
P Samuels	Abstain
Stoyel	For
Yates	For

It was proposed by Councillor Martin, seconded by Councillor Peggs and following a recorded vote of 9 for **RESOLVED** to approve the above recommendation.

d. Extraordinary Joint Burial Board held on 26<sup>th</sup> January 2023.

**RECOMMENDATION 1:**

38/22/23 TO RECEIVE A REPORT FROM THE TOWN COUNCIL BUILDING SURVEYOR TOGETHER WITH TENDER SUBMISSIONS RELATING TO THE CHURCH WALL OF ST STEPHENS AND TO CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Members received the evaluation from the Town Council's Building Surveyor and discussed the three quotes received.

It was proposed by Councillor Dent, seconded by Councillor Bullock and **RESOLVED** to appoint Company B to carry out works on the partially collapsed wall between St Stephens Courtyard and private residence 'Kellywyth', in accordance with the Specification of Works dated 2<sup>nd</sup> December 2022 at a total cost of £14,366.00+vat to be taken from budget code 6170 BB EMF Repairs to Cemetery Wall;

It was proposed by Councillor Dent, seconded by Councillor Lennox-Boyd and resolved to **RECOMMEND** to Full Town Council to vire £14,366.00+vat to budget code 6170 BB EMF Repairs to Cemetery Wall from General Reserves;

It was proposed by Councillor Dent, seconded by Councillor Lennox-Boyd and resolved to **RECOMMEND** to the Policy and Finance Committee to provide delegated authority to spend of £1,436.70+vat to the Town Clerk for the associated costs for the Town Council's Building Surveyor to be taken from budget code 6224 PF Professional Costs, relating to management of works to the partially collapsed wall between St Stephens Courtyard and private residence 'Kellywyth'.

It was proposed by Councillor Dent, seconded by Councillor Miller and **RESOLVED** to note the minutes and approve the above recommendation.

**348/22/23 TO RECEIVE AND NOTE THE MINUTES OF THE LIBRARY SUB COMMITTEE HELD ON 19TH JANUARY 2023 AND CONSIDER ANY RECOMMENDATIONS.**

It was **RESOLVED** to note. There were no recommendations.

**349/22/23 TO RECEIVE THE NOTES OF THE TOWN TEAM MEETINGS HELD ON 6TH SEPTEMBER 2022, 14TH NOVEMBER 2022 AND 20TH JANUARY 2023 AND CONSIDER ANY ACTIONS OR ASSOCIATED EXPENDITURE.**

It was **RESOLVED** to note.

**350/22/23 TO RECEIVE A REPORT FROM THE TOWN TEAM AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Representative of Town Team Councillor B Samuels provided a brief overview of the works recently actioned by the Town Team and the interviews held with tender submission relating to the Saltash Community Space Project.

Members thanked the Town Team for their works undertaken to date and were pleased with the developments and direction of the Saltash Community Space Project.

It was proposed by Councillor Bickford, seconded by Councillor Martin and **RESOLVED** to give delegated authority to the Town Clerk to review and sign the contract on behalf of Saltash Town Council for the appointment of Architecture by Studio Hive.

**351/22/23 TO RECEIVE A CIVIC PARADE INVITE AT THE MAY FAIR EVENT TO BE HELD ON SATURDAY 6TH MAY 2023 AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

It was proposed by Councillor Bickford, seconded by Councillor Dent and **RESOLVED:**

1. To accept the invitation to a Civic Parade on 6<sup>th</sup> May 2023 as a part of the King's Coronation Celebrations;
2. To accept the offer of a free of charge Town Council stall at the street market on Fore Street;
3. To nominate Councillors Bickford, Bullock, Martin and Peggs as representatives to meet with the May Fair Committee to further discuss the details and ways in which the Town Council can be involved in the celebrations.

**352/22/23 TO RECEIVE A REPORT ON THE CIVIC AWARDS AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Councillor Brady gave his apologies and left the meeting.

It was proposed by Councillor Bickford, seconded by Councillor Peggs and **RESOLVED:**

1. To procure a website editable page with an option for photos to promote the Civic Award winner at the cost of £90+vat allocated to budget code 6211 Website Maintenance;
2. To procure 200 of the Modern Logo designed lapel pin badges in soft enamel with presentation backing cards and text at a cost of £236.17+vat allocated to budget code 6202 PF Civic Occasions.

**353/22/23 TO RECEIVE A REPORT FROM THE BEATING OF THE BOUNDS WORKING GROUP AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

It was proposed by Councillor Bullock, seconded by Councillor Peggs and **RESOLVED:**

1. To hold a Beating of the Bounds event on 8<sup>th</sup> May 2023;
2. Grant permission for the use of the Town Seals on promotional material;
3. To approve the ticket price (£5.00 per person) to be sold from the Guildhall and Library from the 27<sup>th</sup> February 2023;
4. To note that Councillors B Samuels and Bullock (who both hold food hygiene certificates) to organise the provisions of scones, including gluten free options if required;
5. To invite the Media to attend and report on the event;
6. To note charges are to be waived for the clergy attending to bless the stones and any other invited guests;
7. To hire the Saltash Red Bus for 4 hours at a cost of £225.00 to be off set against the sale of the tickets;
8. To report back the expenditure following the event.

Councillor Peggs left the meeting.

**354/22/23 TO RECEIVE AN UPDATE FROM THE SHARED PROSPERITY WORKING GROUP AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Councillor B Samuels updated Members on the submitted application for the Community Levelling Up Funding.

Mel Richardson Consultancy advised the Working Group that a contribution would help enhance the application should the bid be approved.

Councillor Peggs returned to the meeting.

It was proposed by Councillor Bickford, seconded by Councillor P Samuels and **RESOLVED**;

1. To contribute £5,000 from General Reserves, subject to the Good Growth Team approving the project;
2. To approve to initially fund the entirety of the project (£79,500) from General Reserves should the funding application be approved, funds to be reallocated upon release from the Community Levelling Up funding pot, during the project.

**355/22/23 TO RECEIVE A VERBAL UPDATE ON THE COASTAL COMMUNITIES WORK.**

Councillor Bickford spoke of the plans presented to Cornwall Officers with further questions and answers being asked of Cornwall Council and Environmental Agencies prior to discussions being organised with other key stakeholders. Councillor Bickford is mindful the correct processes must be adhered to.

It was **RESOLVED** to note.

**356/22/23 TO RECEIVE A SALTASH LEISURE CENTRE UPDATE AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Councillor Bickford gave a verbal overview of the last meeting held with relevant parties involved in the continuing support of the Leisure Centre Facilities.

Councillor Bickford was pleased to inform Members that the Leisure Centre has been rated Number 1 in a recently held Customer Service Survey in Cornwall and 5<sup>th</sup> in the Country.

It was proposed by Councillor Bickford, seconded by Councillor Bullock and **RESOLVED** for the Chairman to send a letter to reiterate to Cornwall Council and MP Sheryl Murray that future energy support schemes should include community swimming pools such as the one located at Saltash Leisure Centre.



**357/22/23** **PLANNING:**

- a. To note that Councillor Lennox-Boyd will vote upon the information before her at the meeting but in the light of subsequent information received at Cornwall Council, Councillor Lennox-Boyd may vote differently at that meeting.
- b. To note that if Councillor Lennox-Boyd wishes to recommend opposite to the Town Council's view she will contact the Town Council by email. Considering time constraints, the Town Council will then hold an online poll of Councillors to determine whether to accept the Officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next Town Council meeting. Members of the public may request, via the Clerk, to be copied into any correspondence.
- c. Applications for consideration:

**PA22/11400**

Mr Stonebridge – **24 Parkesway St Stephens Saltash PL12 4AL**

Garage conversion and raised rear decking.

**Ward: Essa**

Date received: 11/01/23

Response date: 16/02/23

It was proposed by Councillor Bullock, seconded by Councillor Martin and **RESOLVED** to recommend approval.

- d. Tree applications/notifications:

**PA22/11281**

Mr R Murrain – Burrell Lodge Longlands St Stephens Saltash PL12 4QH

Hedgerow removal notice to install new field gate access

**Ward: Tamar**

Date received: 14/12/23

Response date: 14/02/23

It was proposed by Councillor Yates, seconded by Councillor Stoyel and **RESOLVED** to refuse on the grounds of:

1. Cornwall Councils Tree Officers report;
2. Loss of hedgerow.

**358/22/23** **MEET YOUR COUNCILLORS: THE NEXT SCHEDULED MEETING DATE SATURDAY 11TH FEBRUARY 2023 OUTSIDE BLOOM HEARING, FORE STREET.**

- a. The next scheduled meeting date Saturday 11<sup>th</sup> February 2023 outside Bloom Hearing, Fore Street.

It was proposed by Councillor Martin, seconded by Councillor Peggs and **RESOLVED** for:

1. Councillors Dent, Peggs and Martin to attend;
2. Hire the loudspeakers - Councillor P Samuels to provide Valentines music.

**359/22/23** **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

**360/22/23** **TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.**

None.

**361/22/23** **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that the public and press be re-admitted to the meeting.

**362/22/23** **TO CONSIDER URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN.**

None.

**363/22/23** **TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.**

It was proposed by Councillor Bickford, seconded by Councillor Dent and **RESOLVED** to issue the following Press and Social Media releases:

1. Beating of the Bounds;
2. Meet Your Councillors;
3. Annual Parishioners Meeting and Shop Your Town Event;
4. Saltash Community Space Project in conjunction with the Town Team and Cornwall Council;
5. May Fair Civic Parade in conjunction with the May Fair Committee.

**364/22/23** **DATE OF NEXT MEETING: THE ANNUAL MEETING WITH PARISHIONERS OF SALTASH TO BE HELD ON THURSDAY 2ND MARCH 2023 AT 6:30P.M. FOLLOWED BY THE MEETING OF SALTASH TOWN COUNCIL AT 7:00 P.M.**

The Annual Meeting with Parishioners of Saltash to be held on Thursday 2<sup>nd</sup> March 2023 at 6:30p.m. followed by the meeting of Saltash Town Council at 7:00 p.m.

**365/22/23** **COMMON SEAL:**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at: 9.28 pm

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_