



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

24 February 2023

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 2nd March 2023 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX. Please provide your full name and indicate if you will be present at the meeting.

Yours sincerely,

S Burrows
Town Clerk

To:

Essa	Tamar	Trematon
R Bickford (Chairman)	VACANCY	S Miller
J Brady	J Dent	B Samuels
R Bullock	S Gillies	B Stoyel
J Foster	S Martin	D Yates
M Griffiths	J Peggs (Vice-Chairman)	
S Lennox-Boyd	P Samuels	

Agenda

1. Health and Safety Announcements.
2. Prayers.
3. Apologies.
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
5. Chairman's Report. (Page 5)
6. Monthly Crime Figures.
7. Report by Community Enterprises PL12. (Pages 6 - 7)
8. Cornwall Gateway Community report for noting or matters arising.
9. Cornwall Gateway Community Action Points for Reports.
10. To receive a report on behalf of Safer Saltash.
11. To receive a report from Saltash Chamber of Commerce. (Page 8)
12. To receive a report from the Climate Change and Environmental Working Group. (Page 9)
13. To receive a report from Cornwall Councillors.
14. To receive a report on Saltash Bus Services and consider any actions.
15. To receive a report on the future of the Health Care in Saltash and consider any actions. (Page 10)
16. To consider Risk Management reports as may be received.
17. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by 12 noon the day before the meeting.
18. To receive and approve the Minutes of the Full Town Council Meeting held on 2nd February 2023 as a true and correct record. (Pages 11 - 29)

19. Finance:
 - a. To advise the receipts for January 2023; (Page 30)
 - b. To advise the payments for January 2023; (Pages 31 - 33)
 - c. Urgent and essential works actioned by the Town Clerk under Financial Regulations;
 - d. To note that bank reconciliations up to 31st January 2023 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
20. The Mayor to announce the call for written nominations for the Office of Mayor and Deputy Mayor for the year 2023/24. (Pages 34 - 43)
21. To receive and note the minutes of the following Committees and consider any recommendations:
 - a. Services held on 9th February 2023; (Pages 44 - 51)
 - b. Planning and Licensing held on 21st February 2023; (Pages 52 - 58)
 - c. Joint Burial Board held on 28th February 2023.
22. To receive and note the minutes of the Devolution Sub Committee held on 16th February 2023 and consider any recommendations. (Pages 59 - 69)
23. To receive and note the Town Clerks report on delegated approval to use the Town Seals. (Page 70)
24. Meet your Councillors: The next scheduled meeting date Saturday 11th March 2023 outside Bloom Hearing, Fore Street.
25. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
26. To consider any items referred from the main part of the agenda.
27. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.

28. To consider urgent non-financial items at the discretion of the Chairman.
29. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
30. Date of next meeting: Thursday 13th April 2023 at 7:00 p.m.
31. Common Seal:
To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.