



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

11 April 2022

Dear Councillor

I write to summon you to the **Meeting of Services Committee** to be held at the Guildhall on **Thursday 21st April 2022 at 6.30 pm.**

All persons are encouraged to wear a face covering unless medically exempt when entering the Guildhall building and in communal areas. Councillors can remove face covering once seated, members of the public and press are encouraged to continue wearing a face covering. We ask everyone to respect each other's space and to consider their own unique circumstances before attending Town Council meetings. Please do not attend if you feel unwell or tested positive for Covid-19.

Prior to attending Town Council meetings please review the Guildhall Covid-19 Physical Face to Face Council Meetings [Risk Assessment](#).

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so 24 hours prior to the meeting by email enquiries@saltash.gov.uk

Yours sincerely,

S Burrows
Acting Town Clerk

To:

Essa	Tamar	Trematon
R Bickford (Vice-Chairman)	L Challen	S Miller
R Bullock	J Dent	B Samuels
G Challen	S Gillies	B Stoyel
J Foster	S Martin	D Yates
M Griffiths	J Peggs (Chairman)	
S Lennox-Boyd	P Samuels	

Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. Acting Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.
Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.
5. To receive and approve the minutes of the Services Committee held on 9th February 2022 as a true and correct record. (Pages 4 - 10)
6. To receive the current Committee budget statement. (Pages 11 - 15)
7. To receive the Acting Town Clerk's Report on delegated authority to spend (Page 16)
8. To consider Risk Management reports as may be received.
9. To receive a verbal update on Saltash Town Council's s106 CCTV application.
10. To receive a request to purchase Saltash Town Council land at Pillmere and consider any associated actions and expenditure. (Pages 17 - 23)
11. To receive a report on the removal of the Sue Hooper Charitable Foundation Boudoir Baby Grand Piano from the Guildhall and consider any actions and associated expenditure. (Pages 24 - 25)
12. To receive an update report on the local school dog fouling competition. (Page 26)
13. To receive a report identifying Saltash Town Council play parks and consider any action and associated expenditure. (Pages 27 - 32)
14. To receive a report relating to Churchtown Allotment beehives and consider any actions and associated expenditure. (Pages 33 - 46)
15. To receive a report from the Service Delivery Department. (Pages 47 - 49)

16. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
17. To consider any items referred from the main part of the agenda.
18. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
19. To consider urgent non-financial items at the discretion of the Chairman.
20. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of Next Meeting: Thursday 16 June 2022 at 6.30 pm