



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

11 April 2022

Dear Councillor

I write to summon you to the **Meeting of Services Committee** to be held at the Guildhall on **Thursday 21st April 2022 at 6.30 pm.**

All persons are encouraged to wear a face covering unless medically exempt when entering the Guildhall building and in communal areas. Councillors can remove face covering once seated, members of the public and press are encouraged to continue wearing a face covering. We ask everyone to respect each other's space and to consider their own unique circumstances before attending Town Council meetings. Please do not attend if you feel unwell or tested positive for Covid-19.

Prior to attending Town Council meetings please review the Guildhall Covid-19 Physical Face to Face Council Meetings [Risk Assessment](#).

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so 24 hours prior to the meeting by email enquiries@saltash.gov.uk

Yours sincerely,

S Burrows
Acting Town Clerk

To:

Essa	Tamar	Trematon
R Bickford (Vice-Chairman)	L Challen	S Miller
R Bullock	J Dent	B Samuels
G Challen	S Gillies	B Stoyel
J Foster	S Martin	D Yates
M Griffiths	J Peggs (Chairman)	
S Lennox-Boyd	P Samuels	

Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. Acting Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.
Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.
5. To receive and approve the minutes of the Services Committee held on 9th February 2022 as a true and correct record. (Pages 4 - 10)
6. To receive the current Committee budget statement. (Pages 11 - 15)
7. To receive the Acting Town Clerk's Report on delegated authority to spend (Page 16)
8. To consider Risk Management reports as may be received.
9. To receive a verbal update on Saltash Town Council's s106 CCTV application.
10. To receive a request to purchase Saltash Town Council land at Pillmere and consider any associated actions and expenditure. (Pages 17 - 23)
11. To receive a report on the removal of the Sue Hooper Charitable Foundation Boudoir Baby Grand Piano from the Guildhall and consider any actions and associated expenditure. (Pages 24 - 25)
12. To receive an update report on the local school dog fouling competition. (Page 26)
13. To receive a report identifying Saltash Town Council play parks and consider any action and associated expenditure. (Pages 27 - 32)
14. To receive a report relating to Churchtown Allotment beehives and consider any actions and associated expenditure. (Pages 33 - 46)
15. To receive a report from the Service Delivery Department. (Pages 47 - 49)

16. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
17. To consider any items referred from the main part of the agenda.
18. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
19. To consider urgent non-financial items at the discretion of the Chairman.
20. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of Next Meeting: Thursday 16 June 2022 at 6.30 pm

SALTASH TOWN COUNCIL

Minutes of the Meeting of the Services Committee held at the Guildhall on Wednesday 9th February 2022 at 6.30 pm

PRESENT: Councillors: R Bickford (Vice-Chairman), R Bullock, J Dent, S Gillies, M Griffiths, S Lennox-Boyd, S Miller, J Peggs (Chairman) and D Yates.

ALSO PRESENT: 2 Members of the Public, H Frank (Cornwall Council), M Thomas (Senior Policy and Data Compliance Officer), R Enticknap (Service Delivery Manager) and D Joyce (Administration Officer)

APOLOGIES: Councillors: G Challen, J Foster, S Martin and P Samuels.

82/21/22 HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

The Chairman thanked the Senior Policy and Data Compliance Officer for her attendance at this evening's meeting in the absence of the Acting Town Clerk.

83/21/22 DECLARATIONS OF INTEREST:

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

Councillor	Agenda Item	Pecuniary / Non-Pecuniary	Reason	Left the Meeting
Dent	8	Non-Pecuniary	Husband affiliated with Maritime Cadets	Yes

- b. The Senior Policy and Data Compliance Officer to receive written requests for dispensations prior to the start of the meeting for consideration.

None.

84/21/22 QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY ASK QUESTIONS OF MEMBERS OF THE COUNCIL

None.

85/21/22 TO RECEIVE AND APPROVE THE MINUTES OF THE SERVICES COMMITTEE HELD ON WEDNESDAY 8TH DECEMBER 2021 AS A TRUE AND CORRECT RECORD

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

It was proposed by Councillor Peggs, seconded by Councillor Bickford and **RESOLVED** that the minutes of the Services Committee held on Wednesday 8th December 2021 were confirmed as a correct record.

86/21/22 TO RECEIVE THE CURRENT COMMITTEE BUDGET STATEMENT AND CONSIDER THE RECOMMENDED VIREMENT.

It was proposed by Councillor Dent, seconded by Councillor Bullock and **RESOLVED** to note the current committee budget statements.

The Chairman briefed Members on the overspend of £1,008 against Services budget code 6525 Public Toilets (Repairs & Maintenance Costs).

It was proposed by Councillor Bickford, seconded by Councillor Gillies and **RESOLVED** to approve the virement of £1,500 from the Services budget code 6522 Pontoon (Maintenance Costs) to budget code 6525 Public Toilets (Repairs & Maintenance Costs).

87/21/22 TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED

No report.

The Chairman announced the next item of business to be received is agenda item 13.

88/21/22

TO RECEIVE A PROPOSAL FOR THE RENOVATION OF SUMMERFIELD PARK BY FRIENDS OF SUMMERFIELD AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Councillor Miller arrived and joined the meeting during this item.

Members discussed the proposal for the renovation of Summerfield Park that had been received.

Councillor Griffiths confirmed that the Friends of Summerfield Park Committee were aware that Cornwall Council are responsible for the area and have liaised with both Cornwall Councillors and Cormac. The Committee are actively fundraising and also wish to pursue available grants to refurbish and then maintain the park. Cornwall Councillor Hilary Frank confirmed that there is s106 money available for the area.

The Friends of Summerfield Park Committee wish to work proactively with Saltash Town Council as well as the other agencies involved to move the project forward

It was proposed by Councillor Bickford, seconded by Councillor Griffiths and **RESOLVED** to support the Friends of Summerfield Park Committee, working in conjunction with Cornwall Council. Councillors Griffiths, Peggs and Essa Ward Councillors will actively liaise with the Committee.

It was further proposed by Councillor Bickford, seconded by Councillor Peggs and **RESOLVED** to refer to the Devolution Sub Committee for further investigation.

Councillor Dent declared an interest in the next agenda item and left the meeting.

89/21/22 TO RECEIVE AND CONSIDER A REQUEST FROM SALTASH MARITIME CADETS TO UTILISE TOWN COUNCIL LAND IN PILLMERE.

The Chairman invited the representatives of the Maritime Cadets to present their proposal to the Committee.

The representative explained to Members the reasons for the request for use of land adjacent to the unit used by the Cadets in Pillmere. The land would assist in facilitating numerous outdoor activities that are not currently offered to the Maritime Cadets. Their insurance policy requires an agreement from the landowner before use of any land not in their ownership.

The Service Delivery Manager confirmed the parcel of land identified is owned by Saltash Town Council but not currently maintained by the Service Delivery Department.

The Chairman advised the representatives that a formal agreement would be required and legal costs met by Saltash Maritime Cadets. The representatives confirmed this was understood.

It was proposed by Councillor Peggs, seconded by Councillor Miller and **RESOLVED** to give delegated authority to the Acting Town Clerk to further progress the request for use of land at Pillmere subject to necessary legal, insurance, access requirements and costs being met by the applicant.

Councillor Dent was invited and returned to the meeting.

90/21/22 TO RECEIVE AND NOTE A REPORT FROM THE SERVICE DELIVERY DEPARTMENT AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

It was **RESOLVED** to note the Service Delivery Department report and to review the monitoring of sharps incidents at a later date should occurrences increase.

91/21/22 TO CONSIDER FESTIVE LIGHTS, DECORATIONS AND INSTALLATION OF A BEACON FOR THE QUEENS PLATINUM JUBILEE CELEBRATIONS AND ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Councillor Bickford briefed Members on the condition of the Town Council owned wood burning beacon which has been in storage at Churchtown Cemetery. Councillor Bickford added that a smaller gas lit beacon was also available for use for the Jubilee Celebrations.

Members discussed the various options, implications, work schedules and costs relating to either purchasing a new beacon or refurbishing the Council's wood burning beacon.

It was proposed by Councillor Bickford, seconded by Councillor Gillies and **RESOLVED** that the Service Delivery Manager:

1. Further investigates accurate costings for the refurbishment of the original wood burning beacon
2. Enquires with Cornwall Council for permission to remove a bush and install the wood burning beacon at the site identified on Jubilee Green.
3. Submits a report for Member's consideration at the following Full Town Council meeting scheduled to be held on Thursday 3rd March 2022.

92/21/22 TO RECEIVE AND NOTE A REPORT ON THE CURRENT CHRISTMAS LIGHTS AND 2022 CHRISTMAS LIGHT SWITCH ON EVENT AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Members discussed options for the Christmas Light Switch on Event 2022 and the need for secure electrical cabinets and improved lighting, systems and decorations.

It was proposed by Councillor Peggs, seconded by Councillor Lennox-Boyd and **RESOLVED** to give delegated authority to the Service Delivery Manager to:

1. Obtain quotes for warmer lighting and hanging decorations to be situated in Fore Street with a report to be received at a future Services Committee meeting.
2. Further progress with infrastructure improvements including secure electrical cabinets and automated functionality, where possible, with works to be completed in time for the Jubilee celebrations.

93/21/22 TO RECEIVE AND NOTE A REPORT ON NON-HERBICIDE WEED CONTROL AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

Members considered the report and recommendations from the Service Delivery Manager.

The Service Delivery Manager confirmed to Members that the purchase of the equipment recommended would be cost effective and time saving resulting in further costs being saved within the SD department.

It was noted that redundant equipment may be sold on.

It was proposed by Councillor Griffiths, seconded by Councillor Gillies and **RESOLVED** to approve the purchase of:

1. RipaGreen Mobile Kit – Thermal Heat lance and back pack at a cost of £1,950 + VAT
2. Kersten TSM900 flail mower attachment to fit UBS power unit at a cost of £1,895 + VAT
3. Kersten UBS 14 PTO 2 wheeled Tractor c/w front sweeper attachment and weedbrush attachment at a cost of £7,650 + VAT
4. WeedGo Pro weed removal brush to fit strimmer at a cost of £445 + VAT

Total cost of £11,940 + VAT to be allocated within budget to the following budget codes:

- BA EMF 6071 Replace Machinery and Equipment
- Services EMF 6578 Equipment and Vehicles.

94/21/22 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

95/21/22 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

None.

96/21/22 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that the public and press be re-admitted to the meeting.

97/21/22 TO CONSIDER URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN.

None.

98/21/22 TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.

It was proposed by Councillor Lennox-Boyd, seconded by Councillor Peggs and **RESOLVED** to issue the following Social Media and Press Releases:

1. STC's commitment to using non-herbicide methods for the removal of weeds.

DATE OF NEXT MEETING

Thursday 21st April 2022 at 6:30p.m.

Rising at: 8.30 pm

Signed: _____
Chairman

Dated: _____

Services Committee - Guildhall Budget 2022-23
Saltash Town Council
As at 11th April 2022

Account	Actual Received/ Spend 2021/22	EMF Balances B/F 2021/22	To/From Reserves & Budget Virements 2022/23	Budget 2022/23	Actual Received/Spend YTD 2022/23	Actual Funds to Receive/ Available to Date 2022/23	Notes	Budget 2023/24	Budget 2024/25	Budget 2025/26	Budget 2026/27
Guildhall Operating Income											
Guildhall Income											
4200 GH Income - Guildhall Bookings	1,899	0	0	10,261	123	10,138		10,518	10,780	11,050	11,326
4201 GH Income - Guildhall Refreshments	98	0	0	257	33	224		263	270	277	284
4206 GH Income - Guildhall Misc Property Income	1	0	0	232	0	232		238	244	250	256
Total Guildhall Income	1,998	0	0	10,750	157	10,593		11,019	11,294	11,577	11,866
Total Guildhall Operating Income	1,998	0	0	10,750	157	10,593		11,019	11,294	11,577	11,866
Guildhall Operating Expenditure											
Guildhall Expenditure											
6400 GH Rates - Guildhall (6400)	8,608	0	0	8,908	8,608	300		9,131	9,359	9,593	9,833
6401 GH Water Rates - Guildhall (6401)	317	0	0	769	0	769		788	808	828	849
6402 GH Gas - Guildhall (6402)	1,402	0	0	2,600	0	2,600		2,665	2,732	2,800	2,870
6403 GH Electricity - Guildhall (6403)	3,045	0	0	5,200	0	5,200		5,330	5,463	5,600	5,740
6404 GH Fire & Security Alarm - Guildhall (6404)	1,425	0	0	1,268	0	1,268		1,300	1,332	1,365	1,400
6408 GH Cleaning Materials & Equipment - Guildhall (6408)	1,024	0	0	1,025	0	1,025		1,051	1,077	1,104	1,131
6409 GH Boiler Service & Maintenance	337	0	0	1,031	0	1,031		1,057	1,083	1,110	1,138
6410 GH General Repairs & Maintenance	2,604	0	0	2,578	0	2,578		2,642	2,708	2,776	2,845
6411 GH TV License & PRS	21	0	0	0	0	0		0	0	0	0
6412 GH Lift Service & Maintenance	2,684	0	0	3,000	0	3,000		3,075	3,152	3,231	3,311
6413 GH Refreshment Costs - Guildhall	149	0	0	376	0	376		385	395	405	415
6414 GH Equipment - Guildhall	985	0	0	1,006	0	1,006		1,031	1,057	1,083	1,110
6418 GH Professional Fees	960	0	0	1,052	0	1,052		1,078	1,105	1,133	1,161
6420 GH Legionella Risk Assessment (Guildhall)	350	0	0	454	0	454		465	477	489	501
Total Guildhall Expenditure	23,912	0	0	29,267	8,608	20,659		29,998	30,748	31,517	32,304
Guildhall Staffing Expenditure											
Guildhall Staffing Expenses	197	0	0	412	0	412		422	432	444	454
6678 ST GH Staff Training (Guildhall)	215	0	0	513	0	513		525	538	552	566
Guildhall Staffing Costs	22,013	0	0	27,480	0	27,480		28,303	29,152	30,028	30,929
Total Guildhall Staffing Expenditure	22,425	0	0	28,405	0	28,405		29,250	30,122	31,024	31,949
Total Operating Expenditure	46,337	0	0	57,672	8,608	49,064		59,248	60,870	62,541	64,253
Total Guildhall Operating Expenditure	46,337	0	0	57,672	8,608	49,064		59,248	60,870	62,541	64,253
Total Guildhall Operating Surplus/ Deficit	(44,339)	0	0	(46,922)	(8,451)	(38,471)		(48,229)	(49,576)	(50,964)	(52,387)
Guildhall EMF Expenditure											
6470 GH EMF Guildhall Maintenance	0	47,593	0	20,000	0	67,593		5,000	0	0	0
6696 ST GH EMF Staff Contingency (Guildhall)	0	3,000	0	0	0	3,000		0	0	0	0
Total Guildhall EMF Expenditure	0	50,593	0	20,000	0	70,593		5,000	0	0	0
Total Guildhall Expenditure (Operational & EMF)	46,337	50,593	0	77,672	8,608	119,657		64,248	60,870	62,541	64,253
Total Guildhall Budget Surplus/ (Deficit)	(44,339)	(50,593)	0	(66,922)	(8,451)	(109,064)		(53,229)	(49,576)	(50,964)	(52,387)

Notes
1. EMF Balances B/f 2021/22 are currently unaudited and might alter.

Account	Actual Received/ Spend 2021/22	EMF Balances B/F 2021/22	To/From Reserves & Budget Virements 2022/23	Budget 2022/23	Actual Received/Spend YTD 2022/23	Actual Funds To Receive/ Available to Date 2022/23	Notes	Budget 2023/24	Budget 2024/25	Budget 2025/26	Budget 2026/27
Library Operating Income											
Library Income											
4517 LI Library - Fines (Collected on behalf of CC)	194	0	0	650	0	650		325	0	0	0
4518 LI Library - Photocopying Fees	426	0	0	800	0	800		820	841	862	883
4524 LI Library Book Sales	339	0	0	300	0	300		308	315	323	331
4526 LI Library Activity Income	0	0	0	250	0	250		256	263	269	276
4527 LI Library Cafe Rental Income	0	0	0	750	0	750		769	788	808	828
4528 Library Merchandise Income	0	0	0	750	0	750		769	788	808	828
4529 Library Activities Sponsorship	0	0	0	600	0	600		0	0	0	0
Total Library Income	959	0	0	4,100	0	4,100		3,247	2,995	3,070	3,146
Total Library Operating Income	959	0	0	4,100	0	4,100		3,247	2,995	3,070	3,146
Library Operating Expenditure											
Library Expenditure											
6900 LI Rates - Library	13,473	0	0	14,354	13,473	881		14,713	15,081	15,458	15,844
6901 LI Water Rates - Library	0	0	0	331	0	331		339	348	357	365
6902 LI Gas - Library	1,591	0	0	2,249	0	2,249		2,305	2,363	2,422	2,482
6903 LI Electricity - Library	1,852	0	0	2,000	0	2,000		2,050	2,101	2,154	2,208
6904 LI Fire & Security Alarm - Library	822	0	0	938	0	938		961	985	1,010	1,035
6908 LI Cleaning Materials & Equipment - Library	841	0	0	1,684	0	1,684		1,726	1,769	1,814	1,859
6909 LI Boiler Service & Maintenance - Library	205	0	0	1,031	0	1,031		1,057	1,083	1,110	1,138
6910 LI General Repairs & Maintenance - Library	818	0	0	2,062	0	2,062		2,114	2,167	2,221	2,276
6911 LI TV License & PRS - Library	57	0	0	0	0	0		0	0	0	0
6913 LI Refreshment Costs - Library	0	0	0	258	0	258		265	271	271	278
6914 LI Equipment - Library	186	0	0	750	0	750		769	788	788	808
6918 LI Professional Fees (Private Contractors)	0	0	0	1,031	0	1,031		1,057	1,083	1,110	1,138
6920 LI Legionella Risk Assessment - Library	385	0	0	450	0	450		461	473	485	497
6921 LI IT & Office Costs - Library	5,207	0	0	1,500	0	1,500		1,538	1,576	1,615	1,656
6922 LI Library Activities	1,601	0	0	3,000	0	3,000		3,075	3,152	3,231	3,311
6923 LI PWLB Loan Repayment & Interest	0	0	21,500	1,500	0	23,000		23,000	23,000	23,000	23,000
Total Library Expenditure	27,037	0	21,500	33,138	13,473	41,165		55,430	56,240	57,046	57,895
Library Staffing Expenditure											
Library Staff Expenses	411	0	0	1,947	0	1,947		1,996	2,046	2,097	2,149
6682 ST LI Staff Training (Library)	592	0	0	1,000	0	1,000		1,025	1,051	1,077	1,104
Library Staffing Costs	109,679	0	0	124,372	0	124,372		128,105	131,947	135,907	139,983
Total Library Staffing Expenditure	110,682	0	0	127,319	0	127,319		131,126	135,044	139,081	143,236
Total Operating Expenditure	137,719	0	21,500	160,457	13,473	168,484		186,556	191,284	196,127	201,131
Total Library Operating Expenditure	137,719	0	21,500	160,457	13,473	168,484		186,556	191,284	196,127	201,131
Total Library Operating Surplus/ Deficit	(136,760)	0	(21,500)	#####	(13,473)	(164,384)		(183,309)	(188,289)	(193,057)	(197,985)
Library EMF Expenditure											
6971 LI EMF Saltash Library Property Refurbishment	4,114	24,174	199,930	0	0	224,104		0	0	0	0
6972 LI EMF Library Equipment & Furniture	18,771	13,146	0	0	0	13,146		0	0	0	0
6973 LI EMF Loan Repayments	0	44,500	(21,500)	0	0	23,000		0	0	0	0
6698 ST LI EMF Staff Contingency (Library)	0	3,844	0	11,156	0	15,000		0	0	0	0
Total Library EMF Expenditure	22,885	85,664	178,430	11,156	0	275,250		0	0	0	0
Total Library Expenditure (Operational & EMF)	160,604	85,664	199,930	171,613	13,473	443,734		186,556	191,284	196,127	201,131
Total Library Budget Surplus/ (Deficit)	(159,645)	(85,664)	(199,930)	#####	(13,473)	(439,634)		(183,309)	(188,289)	(193,057)	(197,985)

Notes

1. EMF Balances B/f 2021/22 are currently unaudited and might alter.

To/From Reserves & Budget Virements 2022/23

1. £21,500 vired from 6973 EMF Loan Repayments to 6923 PWLB Loan Repayments/ Interests for 2022/23 Loan Repayment
2. £199,930 PWLB Loan received on 1st April for the Library Refurbishment Works

Account	Actual Received/ Spend 2021/22	EMF Balances B/F 2021/22	To/From Reserves & Budget Virements 2022/23	Budget 2022/23	Actual Received/Spend YTD 2022/23	Actual Funds To Receive/ Available to Date 2022/23	Notes	Budget 2023/24	Budget 2024/25	Budget 2025/26	Budget 2026/27
Maurice Huggins Operating Income											
Maurice Huggins Income											
4207 GH Maurice Huggins Room Income	458	0	0	1,000	8	993		1,025	1,051	1,077	1,104
Total Maurice Huggins Income	458	0	0	1,000	8	993		1,025	1,051	1,077	1,104
Total Maurice Huggins Operating Income	458	0	0	1,000	8	993		1,025	1,051	1,077	1,104
Maurice Huggins Operating Expenditure											
Maurice Huggins Expenditure											
7000 MA Rates - Maurice Huggins	209	0	0	441	429	12		452	463	475	487
7001 MA Water Rates - Maurice Huggins	102	0	0	359	0	359		368	377	386	396
7003 MA Electricity - Maurice Huggins	411	0	0	1,025	0	1,025		1,051	1,077	1,104	1,131
7004 MA Fire & Security Alarm - Maurice Huggins	443	0	0	162	0	162		166	170	174	179
7008 MA Cleaning Materials & Equipment - Maurice Huggins	49	0	0	300	0	300		308	315	323	331
7010 MA General Repairs & Maintenance - Maurice Huggins	251	0	0	513	0	513		525	538	552	566
7018 MA Professional Costs - Maurice Huggins	0	0	0	513	0	513		525	538	552	566
7020 MA Legionella Risk Assessment - Maurice Huggins	385	0	0	328	0	328		336	345	353	362
Total Maurice Huggins Expenditure	1,850	0	0	3,641	429	3,212		3,731	3,823	3,919	4,018
Total Maurice Huggins Operating Expenditure	1,850	0	0	3,641	429	3,212		3,731	3,823	3,919	4,018
Total Maurice Huggins Operating Surplus/ (Deficit)	(1,392)	0	0	(2,641)	(422)	(2,219)		(2,706)	(2,772)	(2,842)	(2,914)
Maurice Huggins EMF Expenditure											
6472 EMF Maurice Huggins Room	0	150	0	0	0	150		0	0	0	0
7071 MA EMF Maurice Huggins (Furniture & Sundry Items)	0	606	0	0	0	606		0	0	0	0
Total Maurice Huggins EMF Expenditure	0	756	0	0	0	756		0	0	0	0
Total Maurice Huggins Expenditure (Operational & EMF)	1,850	756	0	3,641	429	3,968		3,731	3,823	3,919	4,018
Total Maurice Huggins Budget Surplus/ (Deficit)	(1,392)	(756)	0	(2,641)	(422)	(2,975)		(2,706)	(2,772)	(2,842)	(2,914)

Notes

1. EMF Balances B/f 2021/22 are currently unaudited and might alter.

Account	Actual Received/ Spend 2021/22	EMF Balances B/F 2021/22	To/From Reserves & Budget Virements 2022/23	Budget 2022/23	Actual Received/Spend YTD 2022/23	Actual Funds To Receive/ Available to Date 2022/23	Notes	Budget 2023/24	Budget 2024/25	Budget 2025/26	Budget 2026/27
Isambard House Operating Income											
Isambard House Income											
4301 SA Isambard House - Bookings	1,962	0	0	5,000	0	5,000		5,125	5,253	5,384	5,519
4302 SA Isambard - Refreshment Income	22	0	0	1,000	0	1,000		1,025	1,051	1,077	1,104
Total Isambard House Income	1,983	0	0	6,000	0	6,000		6,150	6,304	6,461	6,623
Total Isambard House Operating Income	1,983	0	0	6,000	0	6,000		6,150	6,304	6,461	6,623
Isambard House Operating Expenditure											
Isambard House Expenditure											
6800 SA Rates - Isambard House	3,543	0	0	3,750	3,543	207		3,844	3,940	4,039	4,140
6801 SA Water Rates - Isambard House	(53)	0	0	586	0	586		601	616	631	647
6802 SA Gas - Isambard House	705	0	0	2,430	0	2,430		2,490	2,553	2,617	2,682
6803 SA Electricity - Isambard House	(159)	0	0	3,608	0	3,608		3,698	3,790	3,885	3,982
6804 SA Fire & Security Alarm - Isambard House	946	0	0	978	0	978		1,002	1,027	1,053	1,079
6808 SA Cleaning Materials & Equipment - Isambard House	1,596	0	0	1,538	0	1,538		1,576	1,615	1,656	1,697
6810 SA General Repairs & Maintenance - Isambard House	563	0	0	750	0	750		769	788	808	828
6811 SA TV License & PRS - Isambard House	0	0	0	2,132	0	2,132		2,185	2,240	2,296	2,353
6813 SA Refreshments Costs - Isambard House	400	0	0	210	0	210		215	221	226	232
6814 SA Equipment - Isambard House	954	0	0	989	0	989		1,014	1,039	1,065	1,092
6818 SA Professional Costs - Isambard House	250	0	0	1,052	0	1,052		1,078	1,105	1,133	1,161
6821 SA IT & Office Costs - Isambard House	0	0	0	1,000	0	1,000		1,025	1,051	1,077	1,104
6822 SA Activities & Events	0	0	0	2,000	0	2,000		2,050	2,101	2,154	2,208
Total Isambard House Expenditure	8,745	0	0	21,023	3,543	17,480		21,547	22,086	22,640	23,205
Isambard House Staffing Expenditure											
6671 Staff Expenses - Isambard House	0	0	0	256	0	256		263	269	276	283
6672 ST SA Staff Training - Isambard House	0	0	0	1,025	0	1,025		1,051	1,077	1,104	1,131
6627 ST SA Caretaking & Cleaning Staff - Gross Pay - Isambard House	0	0	0	6,814	0	6,814		7,019	7,229	7,446	7,670
Total Isambard House Staffing Expenditure	0	0	0	8,095	0	8,095		8,333	8,575	8,826	9,084
Total Operating Expenditure	8,745	0	0	29,118	3,543	25,575		29,880	30,661	31,466	32,289
Total Isambard House Operating Expenditure	8,745	0	0	29,118	3,543	25,575		29,880	30,661	31,466	32,289
Total Isambard House Operating Surplus/ (Deficit)	(6,761)	0	0	(23,118)	(3,543)	(19,575)		(23,730)	(24,357)	(25,005)	(25,666)
Isambard House EMF Expenditure											
6473 SA EMF Station Building (Purchase & Capital Works)	40,967	92,745	0	0	0	92,745		0	0	0	0
6870 SA EMF Isambard House	6,508	18,790	0	0	0	18,790		0	0	0	0
6695 ST SA EMF Staff Contingency - Isambard House	0	2,000	0	0	0	2,000		0	0	0	0
Total Isambard House EMF Expenditure	47,476	113,535	0	0	0	113,535		0	0	0	0
Total Isambard House Expenditure (Operational & EMF)	56,220	113,535	0	29,118	3,543	139,110		29,880	30,661	31,466	32,289
Total Isambard House Budget Surplus/ (Deficit)	(54,237)	(113,535)	0	(23,118)	(3,543)	(133,110)		(23,730)	(24,357)	(25,005)	(25,666)

Notes
1. EMF Balances B/f 2021/22 are currently unaudited and might alter.

Account	Actual Received/S pend 2021/22	EMF Balances B/F 2021/22	To/From Reserves & Budget Virements 2022/23	Budget 2022/23	Actual Received/Spend YTD 2022/23	Actual Funds To Receive/ Available to Date 2022/23	Notes	Budget 2023/24	Budget 2024/25	Budget 2025/26	Budget 2026/27
Service Delivery Operating Income											
Service Delivery Income											
Grounds & Premises Income											
4500 SE Allotment Rents	3,228	0	0	3,300	3,205	95		3,383	3,467	3,554	3,643
4510 SE Public Footpath Grant	1,526	0	0	1,564	0	1,564		1,603	1,643	0	1,727
4511 SE Christmas Event income	0	0	0	0	0	0		0	0	1,684	0
4512 SE Misc Income Grounds & Premises	104	0	0	0	1	(1)		0	0	0	0
4523 SE Service Delivery Income - Seagull Bags	1,332	0	0	1,753	6	1,747		1,797	1,841	1,888	1,935
Total Grounds & Premises Income	6,190	0	0	6,617	3,212	3,405		6,783	6,951	7,126	7,305
Town & Waterfront Income											
4520 SE Waterfront Income - Trusted Boat Scheme	0	0	0	4,000	375	3,625		4,100	4,203	4,308	4,415
4521 SE Waterfront Income - Annual Mooring Fees	7,939	0	0	9,000	3,928	5,072		9,225	9,456	9,692	9,934
4522 SE Waterfront Income - Daily Mooring Fees	1,589	0	0	2,000	0	2,000		2,050	2,101	2,154	2,208
Total Town & Waterfront Income	9,527	0	0	15,000	4,303	10,697		15,375	15,760	16,154	16,557
Total Service Delivery Income	15,717	0	0	21,617	7,515	14,102		22,158	22,711	23,280	23,862
Total Service Delivery Operating Income	15,717	0	0	21,617	7,515	14,102		22,158	22,711	23,280	23,862
Service Delivery Operating Expenditure											
Service Delivery Expenditure											
Grounds & Premises Expenditure											
6209 PF Oyster Beds	0	0	0	1	0	1		1	1	1	1
6500 SE Tree Survey and Tree Maintenance	0	0	0	10,000	0	10,000		10,250	10,506	10,769	11,038
6503 SE Allotments	444	0	0	1,200	0	1,200		1,230	1,261	1,292	1,325
6506 SE Grounds Maintenance & Watering (6506)	8,164	0	0	12,000	0	12,000		12,300	12,608	12,923	13,246
6508 SE Public Toilets (Operational Costs)	4,186	0	0	4,024	0	4,024		4,125	4,228	4,333	4,442
6517 SE Cross (Maintenance)	179	0	0	3,000	0	3,000		3,075	3,152	3,231	3,311
6525 GR Public Toilets (Repairs & Maintenance Costs)	2,754	0	0	2,500	0	2,500		2,563	2,627	2,692	2,760
6526 SE Tools, Equipment & Materials (Store & All Areas)	3,989	0	0	3,000	0	3,000		3,075	3,152	3,231	3,311
6529 G&P Refuse Disposal	4,441	0	0	5,500	0	5,500		5,638	5,778	5,923	6,071
6907 SE Seagulls Bags	1,089	0	0	1,818	0	1,818		1,864	1,910	1,958	2,007
Longstone Expenditure											
7100 LO Rates - Longstone	0	0	0	2,157	0	2,157		2,211	2,266	2,322	2,380
7101 LO Water Rates - Longstone	530	0	0	411	0	411		421	432	443	454
7103 LO Electricity - Longstone	771	0	0	2,461	0	2,461		2,522	2,585	2,650	2,716
7104 LO Fire & Security Alarm - Longstone	648	0	0	917	0	917		940	964	988	1,013
7107 LO Rent - Longstone	4,500	0	0	4,500	0	4,500		4,500	4,500	4,500	4,500
7108 LO Cleaning Materials & Equipment - Longstone	291	0	0	615	0	615		630	646	662	679
7110 LO General Repairs & Maintenance - Longstone	520	0	0	500	0	500		513	525	538	552
7114 LO Equipment - Longstone	690	0	0	1,025	0	1,025		1,051	1,077	1,104	1,131
7121 LO IT & Office Costs - Longstone	1,048	0	0	1,031	0	1,031		1,057	1,083	1,110	1,138
6419 GH Longstone Depot	(2,000)	0	0	0	0	0		0	0	0	0
Total Longstone Expenditure	6,998	0	0	13,617	0	13,617		13,845	14,078	14,317	14,563
Total Grounds & Premises Expenditure	32,243	0	0	56,660	0	56,660		57,966	59,301	60,670	62,075
Town & Waterfront Expenditure											
6504 SE Street Furniture (Maintenance)	1,077	0	0	1,500	0	1,500		1,538	1,576	1,615	1,656
6505 SE Street Lighting	167	0	0	300	0	300		308	315	323	331
6511 SE Tourism & Signage	0	0	0	1,025	0	1,025		1,051	1,077	1,104	1,131
6512 SE Bus Shelters (Maintenance)	0	0	0	513	0	513		525	538	552	566
6515 SE Festive Lights Maintenance & Electricity	630	0	0	1,400	0	1,400		1,435	1,471	1,508	1,545
6519 SE Flags & Bunting	2,653	0	0	2,500	0	2,500		2,563	2,627	2,692	2,760
6522 SE Pontoon (Maintenance Costs) (6522)	2,794	0	0	6,000	0	6,000		6,150	6,304	6,461	6,623
6524 SE Vehicle Maintenance and Repair Costs	10,086	0	0	10,000	0	10,000		10,250	10,506	10,769	11,038
6527 SE Salt Bins Refill	521	0	0	1,031	0	1,031		1,057	1,083	1,110	1,138
6528 SE Pontoon Accommodation	6,099	0	0	10,827	0	10,827		11,098	11,375	11,660	11,951
Total Town & Waterfront Expenditure	24,027	0	0	35,096	0	35,096		35,975	36,872	37,794	38,739
Total Service Delivery Expenditure	56,270	0	0	91,756	0	91,756		93,941	96,173	98,464	100,814
Service Delivery Staffing Expenditure											
Service Delivery Staffing Expenses	6,022	0	0	4,999	0	4,999		5,125	5,253	5,385	5,519
6676 ST Services Delivery Staff Training	3,906	0	0	10,000	0	10,000		10,250	10,506	10,769	11,038
Service Delivery Staffing Costs	189,099	0	0	292,859	0	292,859		301,644	310,694	320,014	329,615
Total Service Delivery Staffing Expenditure	199,027	0	0	307,858	0	307,858		317,019	326,453	336,168	346,172
Total Operating Expenditure	255,296	0	0	399,614	0	399,614		410,960	422,626	434,632	446,986
Total Service Delivery Operating Expenditure	255,296	0	0	399,614	0	399,614		410,960	422,626	434,632	446,986
Total Service Delivery Operating Surplus/ (Deficit)	(239,579)	0	0	(377,997)	7,515	(385,512)		(388,802)	(399,915)	(411,352)	(423,124)
Service Delivery EMF Expenditure											
Grounds & Premises EMF Expenditure											
6471 GH EMF Heritage Centre	96	4,960	0	5,000	0	9,960		0	0	0	0
6571 SE EMF Saltash Recreation Areas	1,249	29,560	0	10,000	0	39,560		0	0	0	0
6580 SE EMF Public Toilets (Capital Works)	0	0	0	10,000	0	10,000		0	0	0	0
6588 EMF Victoria Gardens	0	10,000	0	0	0	10,000		0	0	0	0
6589 EMF Community Tree Planting Initiatives	0	0	0	2,000	0	2,000		2,000	2,000	2,000	2,000
Longstone EMF Expenditure											
7170 LO EMF Longstone Depot Capital Works	0	500	0	0	0	500		0	0	0	0
Total Longstone EMF Expenditure	0	500	0	0	0	500		0	0	0	0
Total Grounds & Premises EMF Expenditure	1,345	45,020	0	27,000	0	72,020		2,000	2,000	2,000	2,000
Town & Waterfront EMF Expenditure											
6570 SE EMF Notice Boards (Repair & Replace)	0	1,839	0	0	0	1,839		0	0	0	0
6572 SE EMF Festive Lights (6572)	9,263	1,319	0	10,000	0	11,319		10,000	10,000	10,000	10,000
6573 SE EMF Public Art & Maintenance	0	1,443	0	0	0	1,443		0	0	0	0
6574 SE EMF Salt Bins	264	2,464	0	0	0	2,464		0	0	0	0
6575 SE EMF Street Furniture (New & Replace)	301	2,448	0	0	0	2,448		0	0	0	0
6578 SE EMF Equipment and Vehicles (Capital Works)	3,053	16,734	0	20,000	0	36,734		5,000	5,000	5,000	5,000
6582 SE EMF Town War Memorial (6582)	0	1,978	0	0	0	1,978		0	0	0	0
6584 SE EMF Pontoon Maintenance Costs	4,566	6,131	0	0	0	6,131		0	0	0	0
7000 EMF Staff Contingency (Service Delivery)	30,705	18,534	0	0	0	18,534		0	0	0	0
Total Town & Waterfront EMF Expenditure	48,152	52,890	0	30,000	0	82,890		15,000	15,000	15,000	15,000
Total Service Delivery EMF Expenditure	49,496	97,910	0	57,000	0	154,910		17,000	17,000	17,000	17,000
Total Service Delivery Expenditure (Operational & EMF)	304,793	97,910	0	456,614	0	554,524		427,960	439,626	451,632	463,986
Total Service Delivery Budget Surplus/ (Deficit)	(289,075)	(97,910)	0	(434,997)	7,515	(540,422)		(405,802)	(416,915)	(428,352)	(440,124)
Notes											
1. EMF Balances B/f 2021/22 are currently unaudited and might alter.											

Description	Net	VAT	Gross	Budget Code	Available Budget
Overspend on the library TV and stand. Library minute 44/21/22	£16.59	£3.32	£19.91	EMF 6972 Library Equipment and Furniture	£13,146

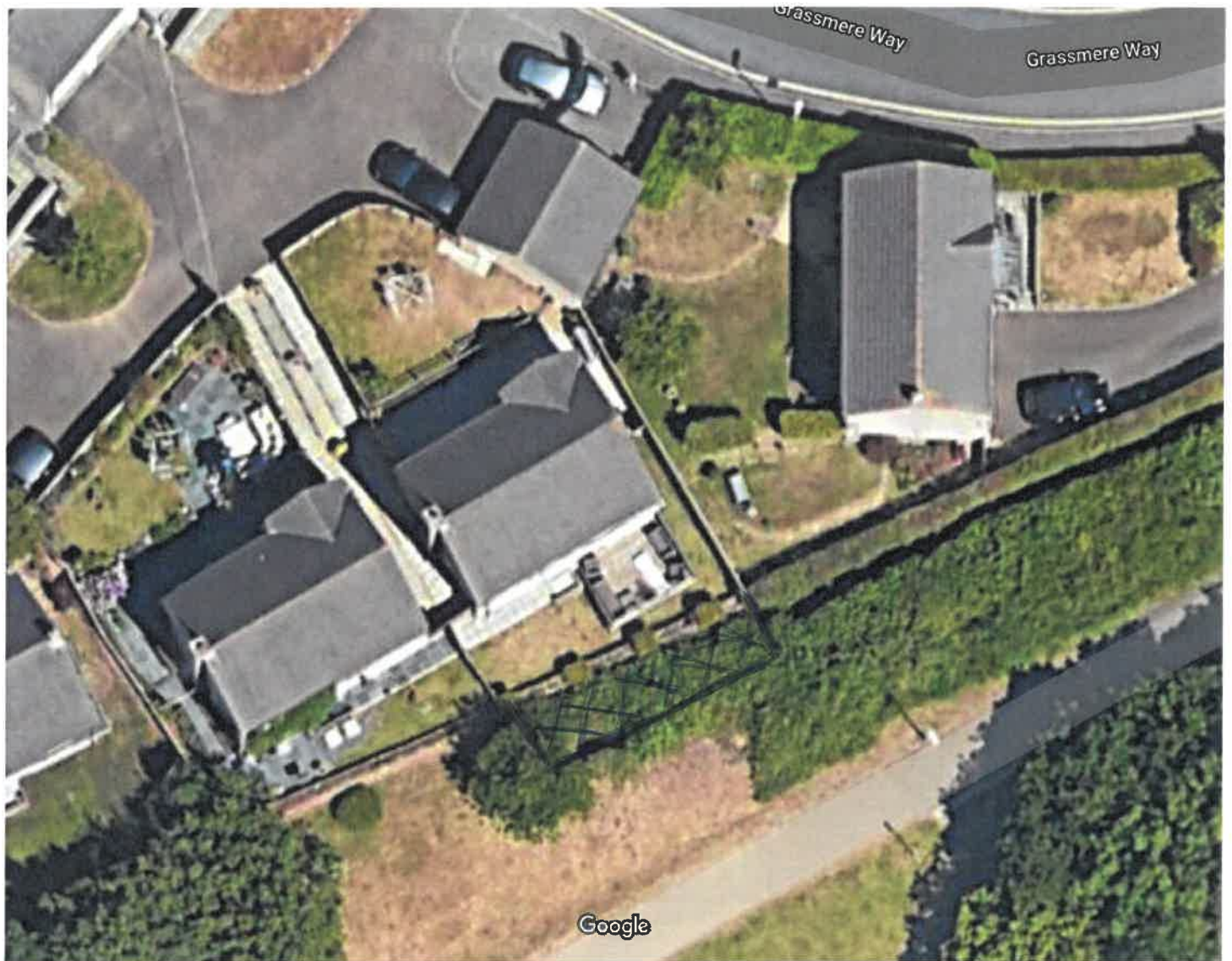
To whom it may concern,

My wife and I have lived at the above property since it was built in June 2005 nearly some 17 years ago and have maintained the area over or dry stone wall boundary during this time to keep control of the brambles/shrubs and grass area.

We are enquiring about acquiring a strip of this land from Saltash Town Council which we have marked on a Google map and attached some photos of what it currently looks like. We are forever having to clear dog excrement from people's dogs who are not on leads which jump the low wall and enter our garden and we have had to erect a side fence as we have had the pleasure of dogs entering our back garden and even into our property from the kitchen at the rear.

We look forward to your response and open dialogue in any negotiation that may take place

Google Maps



Imagery ©2022 Infoterra Ltd & Bluesky, Map data ©2022 5 m

Area marked 











Sue Hooper Charitable Foundation (SHCF) (Reg Charity 1083647)

SALTASH TOWN COUNCIL

Wednesday 30th March 2022

Further to our email communications on the proposed removal and disposal of the Boudoir Baby Grand Piano following the revision to the earlier report from Grantham Piano's and subsequently, the Trust refund of £700 to the Saltash Town Council. The SHCF are actively arranging for the piano to be removed from the Guildhall as soon as possible.

The costs highlighted below are estimated by Mc Mullin Removers to be in the region of £320 (please see the summary below).

The Trustees have asked me to write to the STC with a view of asking if the STC may consider assisting the Foundation with the costs of the removal/disposal accordingly please.

The Trust would really appreciate some financial assistance, and any donation would be most welcomed.

It may be considered appropriate to suggest half the fee estimated which would be £160.

The Trustees felt this would not be unreasonable as the piano has been used by both the Trust and the STC over the past 12 years or so.

Any donation either in full or shared would be so warmly welcomed, bearing in mind that Covid-19 has hampered our funding raising efforts, which has been a bitter blow to the Trust income and moreover the Trust beneficiaries.

The Trust has not benefitted from any Government scheme in any way since the outbreak of the pandemic, and has thus lost over 2 years of events income sources. You may kindly advise me in due course the outcome of our request to STC for financial assistance accordingly.

Many thanks indeed,

Kind regards,
Sue Hooper MBE
Chair
Sue Hooper Charitable Foundation

From: W McMullin & Sons **Sent:** 21 March 2022 16:44
To: Sue Hooper
Subject: Ref: Disposal of Boudoir Baby Grand

Dear Mrs Hooper

We can collect the boudoir baby grand piano for disposal from: Saltash Guildhall PL12 6JX for a cost of 200.00 + 20% VAT (40.00) = 240.00 if the Guildhall can work with us for suitable dates. The tipping ticket at Lean Quarry, Liskeard which is the only place that we, as a commercial remover can use, is based upon the weight of the items to be disposed of. Currently the cost per tonne is 196.38 so I would estimate the tipping ticket for the piano to be in the region of approx. 50.00 - 70.00 + VAT.

Please call me if you would like to discuss further. Thank you.

Kind regards

W McMullin & Sons (Removals & Containerised Storage)
Plymouth
PL4 9PJ

To receive an update on the local school dog fouling competition

Information:

Saltash Town Council carried out a recent 'Have your Say' community survey, the residents of Saltash informed the Town Council of areas that are deemed problematic with reoccurring dog fouling offences.

The top four areas reported as 'hotspots' are as follows:

- i. Chapel Field
- ii. Cinder Paths by Primary Schools Burraton and St Stephens
- iii. Churchtown
- iv. Football and Rugby Pitches

The Administration Department have been working in conjunction with the Service Delivery Department to ascertain permissions from the landowners to erect signs prior to the competition being advertised.

A detailed request was submitted to Cornwall Council's Highways & Environment East Department for land owned by Cornwall Council. STC are still awaiting a response.

After further investigation, Churchtown Farm Reserve is owned by Antony Estates and managed and maintained by Cornwall Wildlife Trust.

Both the Estate Manager for Antony Estates and Reserve Officer for East Cornwall at the Cornwall Wildlife Trust have confirmed their approval and support of the erection of signs on the land subject to exact location and size.

Quotes are currently being obtained for suitable and durable signage.
All local schools have been contacted and were keen to be involved in the competition.

Further details of the competition will be confirmed upon receipt of permission from the landowners and quotes to purchase signs.

END OF REPORT

To receive a report identifying Saltash Town Council play parks and consider any action and associated expenditure

Saltash Town Council Play Parks

STC play areas as detailed in the Town Council Portfolios can be located on the Town Council's website here: <https://www.saltash.gov.uk/town-council-portfolio.php>

Play Area 1 Ashton Way Play Park:

List of Equipment: 2 climbing frames with slides, 1 balance beam, 4 stepping stones, 1 elephant rocker, 1 horse rocker, 1 pair swings, 1 roundabout, 1 seesaw

LAND



Title Register - CL153584 - Ashton Way Play Park

Ordnance Survey Map Reference: SX418775

37

ASHTON WAY-CL153584-FREEHOLD

Ashton Way Play Park
Also known as Kernow Gate
Ashton Way
PL12 6JE



Play Area 2 Honeysuckle Close, Pillmere:

List of equipment: 2 mushrooms, 1 balance beam, 4 stepping stones, 1 slide

LAND



Title Register - CL344428 – Honeysuckle

Ordnance Survey Map Reference: SX4159NE

31

HONEYSUCKLE - CL344428 - FREEHOLD

Honeysuckle Close
Playground
Pillmere
PL12 6XC



MAP REFERENCE 50.415297, -4.231307

32

Play Area 3 Grassmere Way, Pillmere:

List of equipment: 1 mushroom, 1 balance beam, 3 stepping stones

LAND



Title Register - CL344427 - Land on the North Side of Grassmere Way

Ordnance Survey Map Reference: SX4159NE

29

LAND ON THE NORTH SIDE OF GRASSMERE WAY - CL344427 -
FREEHOLD

Grassmere Way Pillmere



MAP REFERENCE 50.417976, -4.227009

30

Other play areas that have ceased to exist or had play equipment removed are as follows:

Play Area 4 Old Adventure Play Area, Pillmere:

Map Reference: 50.417178, -4.226385

Equipment: None. All removed a few years ago.



Play Area 4 Pillmere Drive, Pillmere:

Map Reference: 50.417066, -4.230881

Equipment: None. Service Delivery Manager is in contact with Cornwall Council to further ascertain the history of the play area.



Other known play areas in Saltash are as follows:

Saltmill	50.414796, -4.212808
Saltmill Skate Park	50.415206, -4.212770
Saltmill BMX track	50.415500, -4.212207
Grassmere Way, Pillmere	50.417204, -4.225240
Badgers Walk, Pillmere	50.418496, -4.228523
Camion Close, Pillmere	50.416042, -4.229583
Harebell Close, Pillmere	50.415750, -4.23245
Longstone Park	50.410483, -4.217124
Union Green, Waterside	50.407583, -4.206148
Gallagher Way, Latchbrook	50.410910, -4.242084
Clover Walk, Latchbrook	50.411393, -4.238996
Snell Drive, Latchbrook	50.411226, -4.240812
Grenfell Avenue	50.412408, -4.231712
Summerfields	50.404321, -4.231634

End of Report.

To receive a report relating to Churchtown Allotment beehives and consider any actions and associated expenditure

Introduction

There are currently three allotment holders at the Churchtown Farm Allotment site who keep beehives. The hives are not on allotment plots but an area of land between the plots and the boundary wall. Permission was given for bees to be kept on site at the Civic Amenities Committee held on 13 April 2011:

Minute 7/11/12 (C)

Councillor Austin reported that a request had been received to keep bees on the site.

*It was **RESOLVED** that this would be acceptable and that the Town Clerk would send a letter of agreement.*

Planning consent was given in 2018 for dwellings to be built in the area adjacent to the allotments. Building work has now commenced.

Context

A complaint was received on Thursday 31st March 2022 by the owner of one of the building plots adjacent to the allotment. The complainant stated they have been in contact with the beehive owners over the past year to try and resolve the issue of the bees but the steps taken by the bee keepers have not worked. They state the bees are aggressive and family members have been stung. They requested the bees are relocated from the allotments as it is no longer suitable for them to be housed on a site near residential areas.

We are aware of two tenants keeping bees at the allotment, but it has come to light that there is now a third tenant keeping bees on site. The bees are kept in an area of land to the side of the allotments.

Service Delivery do not maintain the area of land due to the number of beehives located, health and safety, and insufficient PPE for staff whilst undertaking the work.

It has come to our attention that for some time now a beekeeper cuts the grass on Saltash TC land. This is an area of concern because the Town Council do not have a copy of their Public Liability, there is no Risk Assessment or, written agreement in place that they are maintaining the land effectively as a contractor for the Town Council. They are not covered under the Town Council insurance.

There is also concern the Town Council tree surveys could potentially not be carried out correctly due to lack of safe access to the tree area. We would hope that not to be the case but it is still of concern.

The hedge row is not maintained as well as it should be by Town Council, due to the safety of staff. We can't be for certain that the bees don't affect other allotment holders.

Each of the three bee keepers were contacted for their point of view and to ask about relocation of the hives.

Two stated that there was a Cornish hedge and wall in place which acted as a barrier to the bees flying into the residential area, this was removed by the house plot owner. This wall belonged to Saltash Town Council but has since been replaced by the house plot owner. To mitigate this the bee keepers also erected Heras fencing and shrubs to encourage the bees not to fly into this area, however, it is claimed this hasn't worked.

One of the bee keepers recognised that the vibrations and disruption caused by the building works will cause the bees to be aggressive and swarm. It is that time of year when Bees are beginning to become active and will be more active over the summer months. In addition, it was stated that there are too many hives currently on site, two hives are being relocated in April to a private location in the town.

Two of the beekeepers have struggled to find new locations for their hives, neighbours have objected to them being kept at their residential homes or on residential areas in Saltash. One beekeeper uses another piece of land and could relocate his hives there if necessary.

The British Beekeepers Association recommends that consideration is given to immediate neighbours when having bee hives. It states that a landowner can exercise their right under the Environmental Protection Act 1990 section 79 to reasonable enjoyment of his/her property.

The Environmental Protection Act 1990 section 79 states that the following matters constitute "statutory nuisances" for the purposes of this part, that is to say –

Any animal kept in such a place or manner as to be prejudicial to health or a nuisance.

Recommendation

In light of the landscape area around Churchtown Farm Allotments changing from rural to more residential, health and safety of staff and other users, lack of important documents, it is recommended that the beekeepers are asked to remove all beehives from Churchtown Allotment with immediate effect.

Map and pictures as follows:





END OF REPORT

**Correspondence from allotment holders in relation to the beehives
at Churchtown Farm allotments**

-----Original Message-----

From:

Sent: 08 April 2022 09:05

To: Lindsay Peters <Lindsay.Peters@saltash.gov.uk>

Cc:

Subject: Bee's at Churchtown Farm allotments

I have been made aware that there has been a complaint has been made and the issue is to be discussed.

I have been a tenant working an allotment at Churchtown for several year and have even experienced the bee's swarming. I have never had any problems or been stung, to move them because a new development has taken place, particularly as the developers were asked not to remove a Cornish stone wall but still did so would be totally unfair.

The bees are wonderful pollinator's please don't cause them to be moved.

Your sincerely

From:

Sent: 08 April 2022 11:13

To: Lindsay Peters <Lindsay.Peters@saltash.gov.uk>

Subject: FAO Services Committee meeting, 21st April

Dear Lindsay,

I write in support of bee keepers at Churchtown Allotments. Please convey the contents of this letter to members of the Services Committee.

Bees have been kept safely at Churchtown since the site opened. The plot I work is very close to the hives and I have been stung once by a domesticated bee in ten years. This was not due to bad management but due to the impacts of climate change. I shall not go into great detail about this but basically, it is my observation that now we are experiencing more blocking weather events and milder winters, followed by colder springs (like this one and that in 2021), bees are active for longer and subjected to times when there is either very little moisture available and very little food, or some food but lots of unseasonably cold and wet weather, making foraging difficult. Neither of these conditions are good for bees. They can become aggressive when desperate for water/food, just like humans.

How did I get stung? The leaky tap by plot 12 is a preferred drinking spot for the bees in dry weather. I once accidentally got between a bee and its preferred drinking spot and it chased me off, got caught in my hair, and stung me on the neck. It wasn't a pleasant experience but it didn't put me off gardening. I just make sure that I tie my hair up when working and I put bee drinkers on the allotment which provide the moisture they need. These things happen sometimes. fixing the tap and providing a small solar fountain or similar, nearer to the hives, might be a good idea to suggest to the bee keepers.

I believe there is clear correlation with a sudden accusation of irritating bees our changing climate, and the recent prolonged dry spell. This is not the fault of bee keepers, it is the fault of the whole of humankind. Removing bees would be another flimsy sticking plaster on an ever growing problem for which the cure is a change in societal priorities, not a change in bee keeping practices.

Now I would like to draw the committees attention to the removal of hedging, disruption of a badger sett, and burning of all the grubbed out material that happened during lockdown. None of that activity was permitted as far as I can see, and I made Councillor Yates aware of the activity, which resulted in no detectable action. Removing hedging material and replacing with non-indigenous plants like laurel and Photinia is, as far as I am aware, also not permitted. However, despite Cornwall Council planning demanding reinstatement of hedges, I have not noticed any remediation taking place. You may want to check if any attempt has been made to reinstate traditional hedging or not.

The allotments, and the bee keeping area were established before the development. The recommended treatment for the area that I understand is now going to be developed was planting with natives, including wild daffodils. As you can imagine, I wonder why Saltash Town Council is not questioning why this also has not been done? Adherence to the original planning constraints would most likely have avoided this problem entirely.

As I understand it, hives are placed near hedges and trees in such a way as to encourage bees exiting hives to fly upwards. This is why they were placed where they are at Churchtown. It is not their fault that hedging that guided the bees up and away has been removed.

May I suggest the developer next door to Churchtown Allotments is asked to fund a new, native hedge to be planted around the bee keeping area. Species that would grow fast, supply nectar, and shelter for many species include Guelder Rose, Field Rose, Dwarf European Elder, Hazel, Hawthorn, Blackthorn, Crab Apple. It could be very attractive. These plants could reach several feet in a few years if tended well. In the interim, a high mesh fence could be used to screen the area.

Finally I would like to point out that wild bees are just as likely to be found in the area as domesticated ones. If we condone the banning of domesticated bees, would we also condone the destruction of wild bee nests? We ought not hasten ecological collapse by presenting a sentiment that humans are more important than the rest of nature. Banning bee keeping at Churchtown could inadvertently do this. There are simple and effective ways we can avoid getting stung by bees. The most important being to grow a diverse range of plants including trees, shrubs, and herbs. This will provide forage and help to slow global warming and maintain a stable climate, reducing weather blocking events. Secondly we can all consume a lot less, and avoid using fossil fuels. Growing our own food, close to home, so we don't have to rely on processed foods and imports is key to this. Allotments and bees that provide food and pollinator services are an increasingly important element of sustainable lifestyles. And they are good for mental health and wellbeing. The more vegetation we remove, the harder it will be to avoid confrontations with distressed bees, domesticated and wild, and the more ill health we shall all experience.

Please choose bees (domesticated and wild), plants, and trees.

Yours sincerely,

From:

Sent: 08 April 2022 11:41

To: Lindsay Peters <Lindsay.Peters@saltash.gov.uk>

Cc:

Subject: Churchtown Farm Allotments, Support for retention of Bee Hives.

Good day,

I am writing in response to the “alleged” Bee issue on Churchtown Farm Allotments, on all our time spent on our allotment over the previous three years we have never encountered any issues with the Bees from the Hives nearby, or in fact them causing any issue with other allotment holders.

They seem to be very benign and do not cause any problems, also bees are an integral part of growing crops and plants as they are pollinators.

Please add our names to any list supporting the retention of Bee Hives on our allotment.

From:

Sent: 08 April 2022 11:44

To: Lindsay Peters <Lindsay.Peters@saltash.gov.uk>

Cc:

Subject: Bees

Dear Lindsay,

We are allotment plot holders at Churchtown in Saltash, Plot 24.

We are saddened and outraged to hear that the wonderful bees and hives on the land are going to be removed.

This is utterly ridiculous when they are clearly an essential part of our allotment community, and our wider environment.

Our children have been deliberately researching and planting to support the bees - this is a wonderful educational opportunity and something we should all be supporting, especially in these times of climate crisis.

As a teacher, parent and gardener I cannot believe this makes any sense at all and we will be forced to contact other agencies to support our cause if need be. The bees are of absolutely no danger at all to us, our children or community. Removing them, however, will cause harm to us all.

Please please re-think and canvas us allotment holders who visit several times a week all year round.

Please feel free to contact us as we feel strongly about this matter.

With best wishes,

-----Original Message-----

From:

Sent: 08 April 2022 16:54

To: Lindsay Peters <Lindsay.Peters@saltash.gov.uk>

Subject: Re bees at allotments

I'm writing in support of keeping our Bee colony at church town allotments. I feel strongly that it would be a mistake to get rid of them ,they play an important part in both the environment and pollinating our crops ,without bees we would not enough food for the world survive . Yours sincerely Lorraine

From:

Sent: 08 April 2022 19:27

To: Lindsay Peters <Lindsay.Peters@saltash.gov.uk>

Subject: Churchtown Farm Allotments

Good Day Lindsay,

Whilst chatting to fellow allotmenters I was told that the Council were in the process of forcing the beekeepers at Church town Farm to remove their hives because one ignorant person has complained. If this is true I wish to strongly protest and contest such a decision. The bees are a major part of gardening. Without them how are my runner beans etc to be pollinated?

Of course this rumour may well be untrue in which case I am sorry to bother you. If it is true however I suggest the council write to everyone on site to canvas their opinion and/or convene a meeting to discuss same. It might be worthwhile if the rumour is true in publishing any risk assessments done by the Council which might support such an arbitrary decision.

If no risk assessment has been carried out then WHY NOT!

Kind Regards

PS what is the point of flying the Ukrainian flag in support of a subjugated group of people when the Council seeks to ride roughshod over its own parishioners. We all have long memories when it comes to voting time!

Kind Regards

-----Original Message-----

From:

Sent: 10 April 2022 07:46

To: Lindsay Peters <Lindsay.Peters@saltash.gov.uk>

Subject: Removal of bees from allotment

Dear Lindsay,

Request from a nearby resident to remove bees from Churchtown allotment area.

I'm astonished that Saltash town council would even consider asking the bee hives to be removed from the allotment. Maybe this complainant can give us proof eg photos of aggressive bees? Surely they must have known there were bee's nearby when they moved there and that living by fields there was an inevitable risk of bees/insects ect. Then if they don't like the country side they should move. Sadly I have to say there are also bee hives in cities these days.

I actually live on the waterfront, there are always kids screaming and shouting down here, dogs barking and doing there business on the green. Oh I nearly forgot to tell you about the water rats everywhere and I don't like it either, but this is life and I just get on with it so maybe this resident needs to just get on with the bees.

Thanks for your time Lindsay and please share with whoever needs to see it.

Best wishes

-----Original Message-----

From:

Sent: 10 April 2022 20:12

To: Lindsay Peters <Lindsay.Peters@saltash.gov.uk>

Cc:

Subject: Removal of Beehives at Churchtown Allotments

To members of the Services Committee.

I write in support of the beekeepers keeping their hives on the edge of Churchtown allotments.

The natural world is in serious trouble. Bees, birds, butterflies and other wildlife are in decline. These bees live in an ideal position with plenty of flowers to pollinate thus providing us with bountiful vegetable crops. Living on the edge of a Nature Reserve where no pesticides are used must mean prolonged lives and a plentiful supply of pollen.

I have had an allotment here for 8 years and have never had any problem from the bees. Please allow them to be left in this ideal situation.

-----Original Message-----

From:

Sent: 11 April 2022 19:55

To: Lindsay Peters <Lindsay.Peters@saltash.gov.uk>

Subject: Bees 🐝

Hi Lindsay, this is just a little email, giving my support on keeping the bees at the allotment. Would be such a shame if they had to go ☹️ They are very well looked after, I've never seen or had a problem with them. I think, it's lovely to have them over there in the countryside. My little grandson loves to go and see them in their hives with the allotment bee keepers and they made lovely honey, as well as being so good for the flowers and plants. With so much sadness in the world at the moment, it's a shame somebody has to complain..!!! Thanks

-----Original Message-----

From:

Sent: 13 April 2022 08:47

To: Lindsay Peters <Lindsay.Peters@saltash.gov.uk>

Subject: FAO Services Committee Meeting 21st April

Dear Ms Peters

I share Allotment with and we have had our plot from the very beginning in 2013. We are close to the water trough at the bottom of the plots and therefore one of the nearest to the bee hives.

I love seeing the bees buzzing about and they seem to love our blackcurrant bushes in particular. It is wonderful to know that they take nectar from our flowers which then results in delicious honey being produced. As we all know honey bees are important pollinators for food production and we should be encouraging and helping bee keepers in their efforts, not making life difficult for them, especially in these challenging times for our environment.

To my knowledge nobody has been chased by swarms of bees and if somebody very occasionally gets stung by one, I think they need to just get over it! After all, we live in a rural area and one can get stung by any insect anytime, anywhere in the countryside or in one's own garden. Horseflies and wasps are far from more of a problem than bees!

The bees have been at the allotments almost right from the start. I implore you to allow them to stay. They are quite simply part of our community. It may be that they were more upset by the building works last year, but those are largely now completed and therefore that should not be an issue.

With respect to the concerns raised regarding safety for town council staff, I imagine people would be prepared to contribute towards the costs of providing PPE and fundraising could help this.

In summary, my question would be "What steps could be taken, and/or compromises made by both the town council, and those that are complaining, to enable the bee hives to remain in situ?"

In other words, let's try and solve the problem for the sake of our environment and the enjoyment of so many.

Kind regards

From:

Sent: 14 April 2022 07:42

To: Lindsay Peters <Lindsay.Peters@saltash.gov.uk>

Subject: Churchtown Farm Allotment Beehives

Dear Town Councillors

We are writing to you in support of the bee-keepers at the Churchtown Farm Allotments, St Stephens, Saltash.

It is our understanding that the Town Council may ask the bee-keepers to remove their hives from the allotment site following a complaint from the person currently owning the plot of land adjacent to the bee hives and it is his intention to build a property on this land.

To date we know that there was an amicable discussion last year about the bees with the complainant, this was ended abruptly by the complainant and no more was heard until a complaint was lodged with you the Town Council

The hives are positioned in a corner next to the boundary wall that was covered in ash trees and shrubs enabling the bees a route upwards and away from the houses and allotments. This wall (an ancient boundary wall) was demolished, the shrubs and trees removed with no discussion or possibly permission. The bees obviously then had no trajectory to follow. The beekeepers I believe did have a discussion with the person involved and he stated he would rebuild the hedge. This did not happen. It was decided that fencing would be installed to provide a flight path for the bees.

In the meantime builders were working using drilling machines very close to the bees without adequate protection and disrupting the bees. This we believe led to the bees protecting their environment and becoming unpredictable.

Main issues

1. If the wall/hedge had not been demolished and trees removed there would not be a problem
2. An application to demolish the wall should have been obtained
3. If the builders had given the beekeepers notice the hives could have been closed up for two days to allow work unhindered. This could also apply when any tree trimming is required.
4. There have NEVER been any complaints from ANY allotment holders regarding the bees

5. The bee keepers are covered by insurance to strip/cut the grass in the area of the beehives, this has since been confirmed by the SWCAA and a copy of Public Liability will be given to the Council

The allotments have been at the Churchtown cemetery since 2011 along with its bee-hives. We have always worked very closely with the town council officers and cemetery staff. The allotments have been going from strength to strength in that time and now 11 years later are probably the most active of all the town's allotments groups.

The bee-hives have always been an integral part of the ecosystem of the allotments being at the bottom of the site. The scientific justification for the allotments and its bee-hives are well explained by plot-holder, Dr Rebecca Pearce on our Facebook page. If you look at that page and emails from plot-holders to the Council, the support for the bee-keepers and the retention of the hives is overwhelming.

The hives have always been diligently managed by bee-keepers; Phil Jordan and Tim Welbourne and Will. The bee-keepers also have their own plots on the site.

We have never personally had any problems with bees hives being on site and feel there is no justification for their removal.

Our understanding is that the reason for the request for removal was because someone was stung by a bee and claimed the bees had become aggressive.

The circumstances of how the complainant was stung needs to be examined. Was this person working within close proximity of the bees and if so, was the relevant health and safety risk assessment done? (Was the person wearing the correct protective bee protection equipment for example?).

At present there are no building works (I believe) in the area where the bees are and the bees now have a good flight path up and over the hedge/fencing

In the last 11 years the plot-holders, cemetery staff have co-existed quite happily with the bee-hives. If the problem is now with the bordering new development and its contractors doing works on the boundary; please remember the allotments and their associated bee-hives were there first and deserve precedence.

We are hoping the Saltash Town Council because of its support of 'green' values would be sympathetic to the plight of the bees and retain the hives at the allotments.

As to your final recommendation, we do think this is a knee jerk reaction without exploring other options and judging by the comments (now over 130) on the **Saltash Community FaceBook page** and comments on our own Allotment page on Facebook plus letters that have already been sent in, we believe the bees should remain.

From:

Sent: 14 April 2022 09:19

To: Lindsay Peters <Lindsay.Peters@saltash.gov.uk>

Subject: Churchtown Allotment Bees

14 April 22

Madam Chairwoman,

I write to you regarding the bees currently kept on the allotments at Churchtown.

The recommendations made in the report to be presented on Thursday 21 April conflates two issues with the recommendation to remove the bees being based on one complaint and an issue around insurance to cut grass.

I don't intend to insult your intelligence explaining why bees are such an important part of our ecosystem and why looking after them is something we, as a rural community, should be doing.

If there is an issue on insurance to cut grass then this should be resolved but a "lack of important documents" shouldn't be the basis of a decision to remove the bees.

Unfortunately, the report before you is recommending an easy option, I caution you against this. Easy options are rarely the right one, in this case it would be easy to remove the bees and thereby remove the issue. However, this complaint was received on 31 Mar 22, 14 days ago, with the report being filed shortly thereafter. I encourage this subcommittee not to take either the quick or easy option of removing the bees but to endeavour to find a way where the residents of Saltash can live and support our ecosystem at the same time.

Kind regards,

From:

Sent: 14 April 2022 14:22

To: enquiries <enquiries@saltash.gov.uk>

Subject: Bees at Churchtown allotments

Hello,

I have recently read about the possibility of the beehives at the allotment being removed due to someone claiming that they have been stung multiple times.

I am writing to say that I am very against this idea for the following reasons:

1. Bees are critical for food produce.
2. The Saltash people and the STC should be doing all they can to promote wildlife.
3. As the partner of a beekeeper with hives on our land, I can confidently state that honey bees do not routinely sting humans unless provoked.

Before any decision to remove the hives is made, I'd like to hope that STC would investigate the complaint properly and ensure that the person who is making the

complaint is 100% certain that the stings are from honey bees and not wasps (who can be nasty little blighters and sting just for fun!).

I hope it is OK to write to you direct rather than through a Councillor as I live on the outskirts of Saltash so, whilst I use Saltash amenities I don't actually come under the STC area.

Many thanks,

From:

Sent: 15 April 2022 12:19

To: Lindsay Peters <Lindsay.Peters@saltash.gov.uk>

Subject: Bees

Dear Lindsay Peters

I am writing in response to the agenda you will be discussing at the meeting on April 21 regarding the bees at Church Town Allotment.

I would be most unhappy if they were removed from the site. I have never had any concern when they visit my Plot no. 25. In fact I welcome them as a valuable asset to the essential role they play in the growing cycle of my plants.

I would strongly recommend a solution other than the removal of the hives. Perhaps they could be relocated further away from the houses

From:

Sent: 18 April 2022 20:07

To: Lindsay Peters <Lindsay.Peters@saltash.gov.uk>

Subject: Beehives at Churchtown allotments, Saltash.

Dear Saltash Town Council Members,

I am writing to you in relation to the complaint you have received about the beehives located on the perimeter of Churchtown Allotments in Saltash.

Myself and my partner are allotment holders at this site and have been for 6 or 7 years now. We spend a significant amount of time working on our allotment plot, each year, all times of the day and evening, throughout the year. Over the past 6 or 7 years neither one of us has ever once been stung by a bee whilst on the allotment. It may be worth mentioning that we have both been frequently and repeatedly bitten by horse flies.

You stated in your report that it was resolved for the hives to be kept in the area adjacent to the allotments in 2011, to the best of my knowledge in the now 12 years that the hives have been kept at this location, this is the first and only complaint that you have received despite many people working and tending their plots in close vicinity to the hives over the past 12 years.

When planning permission was given in 2018 to build houses on the land next to the allotments and building work started, it quickly became clear to those of us who tended the allotments the significant impact of this building work on the natural environment.

There was a noticeable reduction in birds and other wildlife around the allotments, people worked on the building plots almost all hours of the day and evening with loud music and machinery making significant noise, dust and vibration disruption, there was also a huge increase in vehicles around the plots and on several occasions I found dead birds on my plot which I had never done before. I cannot say for sure the reason for this but I do not believe this is completely unrelated to the building work adjacent to the allotments. I am not a bee expert, I do not have anything more than lay knowledge of bees but I also do not think it is out of reason that given the changes we noticed, the building work will have caused significant disruption and distress to the bee hives and to the bees themselves who were located there long before the building plots. I have never found the bees to be aggressive, but if there was to be considered any aggression from them, should it also not be considered that this is most likely because of the disruption caused by the building work (a temporary situation).

I think it is both unreasonable and shocking that in 2022, when climate and conservation within the UK are largely and publicly on the government agenda an individual plot owner can purchase a plot of land and think him or herself more important than the natural environment in which they have chosen to purchase a plot and are unable to both consider and tolerate the impact of their actions on the immediate natural environment. I cannot believe that environmental factors were not included in the granting of planning permission for this site and were not considered by any individual choosing to purchase a plot to build property on that is situated next to both allotments and a nature reserve.

The plot owner removed the Cornish wall which previously provided a guide for the bees, to guide them both up and away from the buildings, I understand this has now been replaced but at a lesser height and the hedge next to it is currently only approximately 1 foot high and not substantial, again, the actions of the plot owner have failed to consider the impact on the environment or the natural habitat in which they are proposing to build property and/or potentially live.

As previously stated I am not a bee expert, and do not have any expertise in any area relating to climate, conservation or the environment. I have, however taken the time to write to you in petition against the removal of the hives from this location.

I am horrified to think that the legacy we will be leaving the future generations is that of careless and selfish actions which take no account of the natural environment and when the natural environment reacts to this, the response is to ask for it to be removed!

I fully appreciate that the beehives are placed in this location however the bees, as you will be aware provide an essential service to the local ecosystem, pollinating both our wild and cultivated plants, providing food, and in doing so contributing to the economy. I strongly feel we should be encouraging bees, insects and wildlife, teaching the next generations how to do the same and prioritising hobbies and activities that support conservation and the promotion of environmental matters.

In summary, the bees were there before the houses. Surely the bees being considered a 'nuisance' is subjective – I certainly do not consider them a 'nuisance'. I am aware that some hives have already been relocated and I am sure that bees are kept in many

locations throughout the UK which are as close, if not closer to property through sensible discussion and education between homeowners and beekeepers. Perhaps the landowner reinstating the wall to the correct height and the regrowth of the hedge will allow the land owner to enjoy his property without disruption from the bees and be a far better solution to this problem than the relocation of the bee's away from an environment in which they inhabited for the last 12 years.

Yours Sincerely

From:

Sent: 19 April 2022 10:47

To: enquiries <enquiries@saltash.gov.uk>

Cc:

Subject: Bees at Churchtown allotments

Dear council members,

We understand that a complaint has been raised by the person developing the field adjacent to the Churchtown allotments for housing regarding the presence of bee hives on the allotments.

We believe this complaint to be quite unjustified and unreasonable. We are tenants of plot 13, and have been since the creation of the Churchtown allotments. Ours is the nearest plot to the beehives, and we have never been troubled by the bees. If the bees were any kind of nuisance we would be amongst the first to know. In our experience if the bees are left alone they will leave you alone! Nevertheless it has proved possible to work our plot very close to plants that bees are around; after all, the bees instincts are to collect pollen, not to attack people without good reason. Honey bees can sting but are not dangerous.

Bee hives were present on the allotments long before houses began to be built adjacent to the site. It would seem most unjust for a private individual to be allowed to influence whether bees are kept there or not. Beekeeping is a productive, traditional activity with a very long history, and should not be marginalised or stigmatised by people who perhaps do not understand it.

The Churchtown allotments are situated at the very margin of Saltash town. In such a rural setting, and close to a nature reserve, surely the presence of bees should be welcomed, especially in these times when ecosystems and biodiversity are threatened from many directions.

We consider that it would reflect poorly on the council if beekeeping at Churchtown allotments were to be banned. We ask the council to support the Churchtown beekeepers.

Yours sincerely

From:

Sent: 20 April 2022 13:39

To: Lindsay Peters <Lindsay.Peters@saltash.gov.uk>

Subject: LETTER RE: REMOVAL OF BEEHIVES AT CHURCHTOWN ALLOTMENTS

Dear Committee Members,

I understand it has been recommended that the beehives are removed from the Churchtown Allotment site. I am shocked to hear this and struggling to understand why this is being recommended.

Having read the Report, the first thing I noticed is the speed with which the recommendation has been made. After 11 years of safe beekeeping, it has been decided just 12 days after the first ever complaint that the hives should be removed. This is a shockingly quick decision and I cannot see how there has been time to look at real solutions to the problem. It appears that the Report is recommending to just opt for the quickest remedy.

I understand that the complaint has not been made by a resident living close to the beehives but by the owner of a building plot and it does appear that they may have unwittingly contributed to the problem by wrongly removing a Cornish hedge and wall belonging to the Town Council.

The bees have also been antagonised by the vibration and disruption caused by building works.

The Report seems to centre around "health and safety of staff" and "lack of important documents" with regard to grass cutting, but surely there are ways to address these issues. Perhaps some of the work could be done at the end of the year when the bees are overwintering, staff could be provided with extra PPE and perhaps it would be possible for the beekeepers to close up the hives occasionally if work has to be carried out. As for liability insurance, why not allow the beekeepers time to obtain this in the same way that allotment holders do each year? Alternatively perhaps wood chippings could replace the grass, that way no cutting will be necessary.

I understand that the beekeepers have already been helping to solve any problems by erecting fencing and shrubs and offering to remove some of the hives.

The report states that it "can't be for certain that the bees don't affect other allotment holders". There was a way of finding out. We could have been asked - before making the recommendation. But I think it is clear that the allotment holders who have sent in letters on this matter are only affected in a positive way and want you to protect the bees not evict them. Speaking for myself I can say that the bees do nothing but enrich life on the allotment. It is a delight and a privilege to have them buzzing around and wonderful to watch the beekeepers tending to them.

The final item in the Context part of the Report refers to part of The Environmental Protection Act 1990 Section 79. After reading through that Section of the Act I am not certain that the part quoted even relates to bees. It refers to animals, not insects and the Act does make a distinction between the two as it mentions insects in the

next part of the section – “emanating from relevant industrial, trade or business premises” – and I don’t think allotments could be described as any of these.

Nowadays most people understand the importance of bees as pollinators. Children are taught about bees at school and T.V. gardening programmes show us how to encourage them into our gardens. All around our town Cornwall Council has put up signs about Bringing Nature Into Your Neighbourhood. They are leaving areas of land to grow wild and creating new wildflower patches to provide pollen, nectar and shelter for our butterflies and bees. There is even a World Bee Day.

I don’t want it to look as though the message coming from Saltash is Build Houses and Nature Move On.

Please don’t remove our bees.

END OF REPORT

To receive and note a report from the Service Delivery Department and consider any associated expenditure

Platinum Jubilee: For the Jubilee weekend there will be Union Flags flown throughout Fore Street along with the multi coloured bunting purchased last year being installed on the Catenary wire / River of Lights. The summer bedding is scheduled to be planted in mid-May with a red, white and blue theme.

There will be Union Flag bunting placed around Victoria Gardens and at Jubilee Green for the Celebrations scheduled for the 2nd June.

The Service Delivery Team will be helping on the day with the set up in the afternoon, the rolling road block for the parade and Marshalling the event at Jubilee Green.

In the weeks leading up to the event the Service Delivery Team will undertake works at Jubilee Green to ensure that it is looking good for the event, this will include removal of weeds on hard surfaces and kerb lines and reformative pruning of the shrubs.

The Waterside Toilets are scheduled to be decorated internally and externally prior to the event

It has been put forward that some Platinum Jubilee Lamppost hangers be displayed for the Jubilee throughout Fore Street and Waterside and possibly Victoria Gardens. The signs are 30cm in diameter and are 100% recyclable after use. They are made with a 4mm thick corex material. An example photo is here:



A pack of 25 is £119.99 plus shipping OR a pack of 50 is £211.99 plus shipping

Finance:

Budget: 6519 Services – Flags and Bunting

Available Budget: £2,500 for the years 2022-2023

Surplus Plant and Equipment: the following assets have been identified by SDM and ASDM as being surplus to the department operational requirements:

- Record Band saw
- Record Table Planer
- Record Table Saw
- Record Dust Collector
- Titan Hedge cutter
- Mountfield Leaf Blower
- Westwood V25 ride on mower
- Small site trailer
- Ariens 22-inch string trimmer
- Stihl FR460c back pack strimmer
- Boom Sprayer for the RTV
- Dewalt DE 9098 drill driver

It is recommended that the above items be sold. Advertised on Social Media and other online sites, along with equipment dealers being approached. Funds raised being allocated to budgets according to Members decisions.

Sharp's Incidents: It is to be noted that there has not been a Sharps Incident since the 12th January 2022

UV Lights were installed in the four Public Toilet Blocks in late February / early March.

'We Are with You' are going to provide some needle exchange notifications that can be displayed in the Public Toilet Blocks.

Pontoon: The repairs for the pontoon damage that was sustained during Storm Arwen have been agreed with the Insurance Companies. The repairs will be undertaken shortly, date to be advised by the contractor.

Grounds Maintenance Sites: Significant winter reformative works have been completed on the beds and borders at North Road, Brunel Bust /RAB Statue, outside Merkur Slots, bridge slip road (west bound), Alexandra Square Car Park, Liskeard Road Roundabout, Callington Road Roundabout, A388 Waitrose Roundabout, Trematon Pound, Churchtown Cemetery, Churchtown Allotments and St Stephens Churchyard. However, not all the sites had the winter works that were planned completed. These sites are being scheduled into the spring / summer work schedules.

Grass cutting operations for the season have commenced on all sites. Some areas have experienced significant growth due to the warm winter, especially some areas in St Stephens Churchyard, but the team are working well to bring every area back to the required standards.

Winter Bedding: the SDD is monitoring the bedding, removing weeds, dead heading and irrigating as required. The bedding is due to be lifted at beginning of May, to allow time for the beds to be prepared for the summer bedding.

Summer Bedding & Hanging Baskets: the summer bedding display is planned for planting in mid to late May, prior to the Platinum Jubilee Celebrations. The colour scheme this year is Red, white and Blue. The Hanging Baskets are also scheduled to be installed towards the end of May.

Trees: Two contractors were approached for quotations for the works identified in the Annual Tree Survey. One contractor submitted quotations, whilst the other did not respond to any emails, answer any phone calls or reply to any answerphone messages. Due to the above the contractor that did submit quotations for the works was instructed to undertake the works, and these are currently in progress.

PAT Testing: the testing at all the STC premises was completed in early March 2022. The PAT testing is now undertaken by the SDD instead of using a contractor.

Statutory Inspections: weekly inspections continue to all premises including fire and security systems, emergency lighting and legionella tap running. Vehicles and equipment are inspected weekly with daily pre start checks. Play area equipment is inspected weekly for any faults by a ROSPA qualified team member. During the checks any issues arising are identified and included in the SDD work programs, prioritising emergency and Health and Safety issues first.

The SDD management team monitor and ensure that Statutory checks requiring a contractor are undertaken at the required frequencies.

Covid-19 Town Centre and Waterfront: the public toilet cleaning round continues at a frequency of twice per day. Covid-19 Protocols continue. All the benches, bins and other touch points are being spray sanitised once each day (weather dependant).

Many of the pavement markings in Fore Street have worn quite significantly and will be freshened up when the weather is favourable.

Covid-19 Play Areas: the play equipment, benches, bins, gates and other touch points in the 3 play areas (Grassmere Way, Honeysuckle Way and Ashton Way) are being spray sanitised once per day.

Covid-19 SDD logistics: the SDD continue following the Covid-19 Risk Assessments, with team members working in team bubbles with staggered start/finish times and dedicated vehicles to each team. Vehicles and equipment are sanitised at the end of a shift. All premises in use, including the public toilets, are sanitised with a fogging machine at the end of the day (The Library and the Guildhall are fogged early mornings). Other premises not in use daily are cleaned and fogged after use – Station and MHR).

End of Report
Service Delivery Manager