



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

7 October 2022

Dear Councillor

I write to summon you to the **Meeting of the Services Committee** to be held at the Guildhall on **Thursday 13th October 2022 at 6.30 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX. Please provide your full name and indicate if you will be present at the meeting.

Yours sincerely,

S Burrows
Town Clerk

To:

Essa	Tamar	Trematon
R Bickford	L Challen	S Miller
R Bullock	J Dent	B Samuels
G Challen	S Gillies	B Stoyel
J Foster	S Martin	D Yates
M Griffiths	J Peggs (Chairman)	
S Lennox-Boyd	P Samuels (Vice-Chairman)	

Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.
Please note: Any member of the public requiring to put a question to the Town Council must do so by 12 noon the day before the meeting.
5. To receive and approve the minutes of the Services Committee held on Thursday 8th September 2022 and Tuesday 4th October 2022 as a true and correct record. (Pages 4 - 15)
6. To consider Risk Management reports as may be received.
7. To receive the Services Committee budget statement and consider any actions and associated expenditure. (Pages 16 - 21)
8. To receive a report on the Town Council mobile phone contract and consider any actions and associated expenditure. (Pages 22 - 25)
9. To set the Services Committee budgets for the year 2023/24 recommending to the Policy and Finance Committee. (Pages 26 - 35)
10. To set the Services Fees and Charges for the year 2023/24 recommending to the Policy and Finance Committee. (Pages 36 - 43)
11. To receive a report to commemorate the passing of our late Majesty Queen Elizabeth II and consider any actions and associated expenditure.
(Pursuant Services held on 4.10.22 minute 60/22/23)
12. To receive a report from Saltash Environmental Action and consider any actions and associated expenditure. (Pages 44 - 46)
13. To receive a report on purchasing plaques to display the Queen's Jubilee Murals and consider any actions and associated expenditure.

14. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

15. To consider any items referred from the main part of the agenda

16. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.

17. To consider urgent non-financial items at the discretion of the Chairman.

18. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of Next Meeting: Thursday 8 December 2022 at 6.30 pm