



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

10 February 2023

Dear Councillor

I write to summon you to the meeting of **Devolution Sub Committee** to be held at the Guildhall on **Thursday 16th February 2023 at 6.30 pm.**

The meeting is open to the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX. Please provide your full name and indicate if you will be present at the meeting.

Yours sincerely,

S Burrows
Town Clerk

To Councillors:

R Bickford R Bullock (Vice-Chairman) S Gillies S Martin (Chairman) J Peggs B Samuels P Samuels D Yates	All other Councillors for information
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Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Questions - A 15-minute period when members of the public may ask questions of Members of the Town Council.
Please note: Any member of the public requiring to put a question to the Town Council must do so by 12 noon the day before the meeting.
5. To receive and approve the minutes of the Devolution Sub Committee held on 29th September 2021 as a true and correct record. (Pages 4 - 10)
6. To consider Risk Management reports as may be received.
7. To receive an update on the Town Council's identified Devolution Assets and Land Programme and consider any actions and associated expenditure:
 - a. Saltash Waterside Partnership meeting notes and the future of the Waterside and Pontoon; (Pages 11 - 26)
 - b. Cornwall Council Standard Heads of Terms for the Maurice Huggins Tea Room and Victoria Gardens; (Pages 27 - 48)
 - c. Longstone Garage and Store existing lease terms. (Pages 49 - 72)
8. To receive a report on the Memorial Peace Garden and consider any actions and associated expenditure. (Pages 73 - 74)
9. To receive a report on Alexandra Square toilets and consider any actions and associated expenditure. (Pages 75 - 82)
10. To receive a report on Saltash car parks and consider any actions and associated expenditure.
11. To receive an update on the maintenance of Longstone Park and consider any actions and associated expenditure.
12. To consider recommending to Full Town Council a Devolution prioritisation Programme.

13. To further investigate the renovation of Summerfield Park by Friends of Summerfield and consider any actions and associated expenditure. (Page 83)
(Pursuant to Services Committee held on 9.2.22 minute nr. 88/21/22)
14. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
15. To consider any items referred from the main part of the agenda.
16. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
17. To consider urgent non-financial items at the discretion of the Chairman.
18. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of next meeting: To be confirmed.