



# ***Saltash Town Council***

***Konsel An Dre Essa***



*The Guildhall*  
*12 Lower Fore Street*  
*Saltash*  
*PL12 6JX*  
*Telephone: 01752 844846*  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

18 October 2023

Dear Councillor

I write to summon you to the **Meeting of the Joint Burial Board Committee** to be held at the Guildhall on **Tuesday 24th October 2023 at 2.00 pm.**

The meeting is open to the public and press. Any member of the public requiring to put a question to the Joint Burial Board Committee must do so by **12 noon the day before the meeting** either by email to [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk) or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX. Please provide your full name and indicate if you will be present at the meeting.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'S Burrows'.

S Burrows  
Town Clerk

**To Councillors:**

R Bickford (Deputy Chairman) R Bullock J Dent J Peggs L Maddock B Jones	Other members of the Council for information
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## Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Questions - A 15-minute period when members of the public may ask questions of Members of the Joint Burial Board Committee.

Please note: Any member of the public requiring to put a question to the Joint Burial Board must do so by 12 noon the day before the meeting.
5. To receive and approve the minutes from the Joint Burial Board meeting held on 27th June 2023 as a true and correct record. (Pages 4 - 9)
6. To receive and consider a referral from the Services Committee held on 12th October 2023. (Page 10)
7. To receive the Joint Burial Board budget statement and consider any actions and associated expenditure. (Page 11)
8. To set the Fees and Charges for the year 2024/25 recommending to the Policy and Finance Committee. (Page 12)
9. To set the Joint Burial Board budget for the year 2024/25 recommending to the Policy and Finance Committee. (Page 13)
10. To consider Health & Safety reports as may be received.
11. To consider Risk Management reports as may be received.
12. To receive a verbal update from the Service Delivery Department and consider any actions and associated expenditure.
13. To receive a report from Saltash Environmental Action and consider any actions and associated expenditure. (Pages 14 - 16)
14. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted. (As required or if necessary).

15. To consider any items referred from the main part of the agenda.
16. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that the public and press be re-admitted to the meeting.
17. To consider urgent non-financial items at the discretion of the Chairman.
18. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of next meeting:                      Tuesday 27 February 2024 6.00 pm

## SALTASH TOWN COUNCIL

### Minutes of the Meeting of the Joint Burial Board Committee held at the St Stephens Church followed by a site visit on Tuesday 27th June 2023 at 2.00 pm

**PRESENT:** Councillors: R Bickford (Deputy Chairman), R Bullock, J Dent, J Peggs, Reverend R Magrath (Ex-officio), L Maddock and B Jones.

**ALSO PRESENT:** R Lumley (Assistant Town Clerk) and D Joyce (Administration Officer)

**APOLOGIES:** None

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#### **1/23/24 HEALTH AND SAFETY ANNOUNCEMENTS.**

The Ex-officio Chairman informed those present of the actions required in the event of a fire or emergency.

#### **2/23/24 DECLARATIONS OF INTEREST:**

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

None.

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None.

#### **3/23/24 QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY ASK QUESTIONS OF MEMBERS OF THE JOINT BURIAL BOARD COMMITTEE.**

None received.

4/23/24

**TO RECEIVE AND APPROVE THE MINUTES FROM THE JOINT BURIAL BOARD MEETING HELD ON 28TH FEBRUARY 2023 AS A TRUE AND CORRECT RECORD.**

Councillor Peggs arrived at the meeting.

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

It was proposed by Councillor Bullock, seconded by Councillor Dent and **RESOLVED** that the minutes of the Joint Burial Board Committee held on 28<sup>th</sup> February 2023 were confirmed as a true and correct record.

Reverend Magrath welcomed newly appointed Members from the Church B Jones (Church Warden) and L Maddock (Deputising until appointment of Church Warden) and the Mayor and Deputy Mayor of Saltash Town Council.

Members were informed of the reasons for the change in membership to ensure the Committee adheres to the St Stephen-by-Saltash Constitution.

Members wished for their thanks to be noted for previous Committee Members - S Mckee and M Wills.

5/23/24

**TO RECEIVE THE JOINT BURIAL BOARD BUDGET STATEMENT AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

The Assistant Town Clerk (ATC) explained the reason for the need to better present the budget statement to offer further clarity of the expenditure to date and the ability to track expenditure throughout the year highlighting any areas that may be close to an overspend. This also identifies areas that may require further consideration by Members when setting the budget for the following Precept year.

The ATC provided a brief overview of the colour coding system contained within the circulated reports pack:

- Green shows funds are on target as predicted at this point of the financial year;
- Yellow shows where the budget has been utilised more than expected at this point of the financial year;
- Red shows an overspend on the budget for what was expected to be utilised at this point of the financial year.

Town Council Members agreed to consider and approve the virements en bloc:

B Jones left the meeting.

It was proposed by Councillor Bickford, seconded by Councillor Peggs and resolved to **RECOMMEND** the following virements to the next Services Committee meeting:

1. £16,422.22 from budget code 6624 ST BB Cemetery Staff Gross Pay (St Stephens) to 6618 ST SE Services Delivery Gross Pay;
2. £1,387.21 from budget code 6625 ST BB Cemetery – Employers NI to 6619 ST SE Services Delivery Employers NI;
3. £3,201.96 from budget code 6626 ST BB Cemetery Staff – Employers Pension (St. Stephens) to 6620 ST SE Services Delivery Employers Pension;
4. £138.00 from budget code 6667 ST BB Cemetery Staff – Clothing (St. Stephens) to 6673 ST SE Services Delivery – Clothing;
5. £473.00 from budget code 6668 ST BB Cemetery Staff – Mobiles (St. Stephens) to 6674 ST SE Services Delivery – Mobiles;

6. £80.00 from budget code 6669 ST BB Staff Travelling Expenses (St. Stephens) to 6675 ST SE Services Delivery Staff Travelling Expenses;
7. £530.00 from budget code 6670 ST BB Staff Training (St. Stephens) to 6676 ST SE Services Delivery Staff Training;
8. £8,830.00 from budget code 6693 ST BB EMF Staff Contingency (St. Stephens) to 6700 ST SE Services Delivery Staff Contingency.

B Jones returned to the meeting.

**6/23/24**     **TO CONSIDER HEALTH & SAFETY REPORTS AS MAY BE RECEIVED.**

Nothing to report.

**7/23/24**     **TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.**

Nothing to report.

**8/23/24**     **TO RECEIVE A REPORT FROM THE SERVICE DELIVERY DEPARTMENT AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

The ATC gave a brief verbal overview of the report received and contained within the circulated reports pack.

Members discussed the need for a review of the No Mow May initiative with better publicity required in future years.

It was **RESOLVED** to note.

9/23/24

**TO RECEIVE AN UPDATE ON THE P.C.C REGISTERING THE CHURCHYARD AS CLOSED AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Reverend Magrath spoke of conversations held with the Diocese solicitors and the Archdeacon of Bodmin.

P.C.C remain hesitant to close the churchyard for numerous reasons one of which is they are exploring the possibility to reuse land for new graves, should it be permitted, and if the churchyard were to be closed this would cease to be an option for consideration in the future.

Members discussed the cost and staffing impact to the Town Council by continuing to maintain the open sections of Churchyard.

Members debated the pros and cons of open and closed sections of the Churchyard and review of the current cutting schedule is necessary.

Members discussed the two areas highlighted on the map contained in the circulated reports pack, the red section labelled OSC and yellow section LC.

Members requested P.C.C to further review the position on closing the OSC section of the Churchyard due to there being no available plots. Members discussed the need for the yellow section to remain open as there are currently 10 available cremation plots.

It was proposed by Councillor Bickford, seconded by Councillor Bullock and **RESOLVED** that Rev Magrath together with the P.C.C review the decision to register the OSC section of the Churchyard as closed reporting back at the next Joint Burial Board meeting to be held on 31<sup>st</sup> October 2023.

10/23/24

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted. (As required or if necessary).

11/23/24

**TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.**

None.

**12/23/24 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that the public and press be re-admitted to the meeting.

**13/23/24 TO CONSIDER URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN.**

None.

**14/23/24 TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.**

None.

**DATE OF NEXT MEETING**

Tuesday 31 October 2023 at 6.00 pm

Rising at: 2.45 pm

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_

Services Committee held on 12<sup>th</sup> October 2023.

**91/23/24**     **TO RECEIVE A REPORT FROM SALTASH ENVIRONMENTAL ACTION AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Members received the request for trees to be planted by Saltash Environmental Action Group (SEA) at St Stephens and Elwell Woods.

The Town Clerk confirmed Cornwall Council approved under the Lease for the planting of trees to be permitted at Elwell Woods.

It was proposed by Councillor Gillies, seconded by Councillor B Samuels and **RESOLVED:**

1. To refer the replacement of the large Ash Tree at St Stephens Churchyard to the Joint Burial Board Committee;
2. To approve the planting of trees at Elwell Woods subject to proposed areas being safe and appropriate and the planting avoids any services under or over the site, the health of the stock and soil purchases are free from disease, to avoid disease that may affect existing trees and ongoing maintenance is managed accordingly;
3. To delegate to the Service Delivery Manager to work with SEA to manage the cost within budget 6589 EMF Community Tree Planting Initiative, being mindful of any future tree planting requests.

# Agenda Item 7

Joint Burial Board Committee - Burial Board Budget 2023-24  
Saltash Town Council  
For the 6 months ended 30 September 2023

Account	Actual 2022/23	EMF Balances B/F 2022/23	To/From Reserves & Budget Virements 2023/24	Budget 2023/24	Actual YTD 2023/24	Budget Available 2023/24	Budget 2024/25	Budget 2025/26	Budget 2026/27	Budget 2027/28
<b>Burial Board Operating Income</b>										
<b>Burial Board Income</b>										
4600 BB Cemetery Fees (St. Stephens)	13,833	0	0	11,000	5,145	5,855	12,111	13,334	14,681	16,164
4605 BB SLA Payment Grass Cutting	585	0	0	621	628	(7)	578	636	701	771
<b>Total Burial Board Income</b>	<b>14,418</b>	<b>0</b>	<b>0</b>	<b>11,621</b>	<b>5,773</b>	<b>5,848</b>	<b>12,689</b>	<b>13,970</b>	<b>15,382</b>	<b>16,935</b>
<b>Total Burial Board Operating Income</b>	<b>14,418</b>	<b>0</b>	<b>0</b>	<b>11,621</b>	<b>5,773</b>	<b>5,848</b>	<b>12,689</b>	<b>13,970</b>	<b>15,382</b>	<b>16,935</b>
<b>Burial Board Operating Expenditure</b>										
<b>Burial Board Expenditure</b>										
6100 BB Petrol	295	0	0	504	148	356	555	611	673	741
6101 BB Machinery Maintenance Costs	0	0	0	716	0	716	788	868	955	1,052
6103 BB Health & Safety	0	0	0	110	0	110	121	133	147	162
6104 BB General Site Maintenance	56	0	0	1,410	339	1,071	1,553	1,710	1,882	2,072
6108 BB Tree Survey & Tree Maintenance	1,370	0	0	3,647	2,400	1,247	4,015	4,420	4,867	5,358
<b>Total Burial Board Expenditure</b>	<b>1,722</b>	<b>0</b>	<b>0</b>	<b>6,387</b>	<b>2,887</b>	<b>3,500</b>	<b>7,032</b>	<b>7,742</b>	<b>8,524</b>	<b>9,385</b>
<b>Burial Board Staffing Expenditure</b>										
Burial Board Staff Expenses	145	0	(691)	691	0	0	761	838	923	1,016
6670 ST BB Staff Training (St. Stephens)	0	0	(530)	530	0	0	583	642	707	778
Burial Board Staffing Costs	18,164	0	(20,881)	20,881	0	0	22,990	25,312	27,868	30,683
<b>Total Burial Board Staffing Expenditure</b>	<b>18,309</b>	<b>0</b>	<b>(22,102)</b>	<b>22,102</b>	<b>0</b>	<b>0</b>	<b>24,334</b>	<b>26,792</b>	<b>29,498</b>	<b>32,477</b>
<b>Total Burial Board Operating Expenditure</b>	<b>20,031</b>	<b>0</b>	<b>(22,102)</b>	<b>28,489</b>	<b>2,887</b>	<b>3,500</b>	<b>31,366</b>	<b>34,534</b>	<b>38,022</b>	<b>41,862</b>
<b>Total Burial Board Operating Expenditure</b>	<b>20,031</b>	<b>0</b>	<b>(22,102)</b>	<b>28,489</b>	<b>2,887</b>	<b>3,500</b>	<b>31,366</b>	<b>34,534</b>	<b>38,022</b>	<b>41,862</b>
<b>Total Burial Board Operating Surplus/ (Deficit)</b>	<b>(5,613)</b>	<b>0</b>	<b>22,102</b>	<b>(16,868)</b>	<b>2,887</b>	<b>2,347</b>	<b>(18,677)</b>	<b>(20,564)</b>	<b>(22,640)</b>	<b>(24,927)</b>
<b>Burial Board EMF Expenditure</b>										
6170 BB EMF Repairs to Cemetery Wall	0	15,286	0	0	15,763	(477)	0	0	0	0
6693 ST BB EMF Staff Contingency (St Stephens)	0	2,800	(2,800)	0	0	0	0	0	0	0
<b>Total Burial Board EMF Expenditure</b>	<b>0</b>	<b>18,086</b>	<b>(2,800)</b>	<b>0</b>	<b>15,763</b>	<b>(477)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Burial Board Expenditure (Operational &amp; EMF)</b>	<b>20,031</b>	<b>18,086</b>	<b>(24,902)</b>	<b>28,489</b>	<b>18,650</b>	<b>3,023</b>	<b>31,366</b>	<b>34,534</b>	<b>38,022</b>	<b>41,862</b>
<b>Total Burial Board Budget Surplus/Deficit</b>	<b>(5,613)</b>	<b>(18,086)</b>	<b>24,902</b>	<b>(16,868)</b>	<b>(12,876)</b>	<b>2,824</b>	<b>(18,677)</b>	<b>(20,564)</b>	<b>(22,640)</b>	<b>(24,927)</b>

## To/From Reserves & Budget Virements

- Virement from General Reserves to Burial Board Staffing Costs - £131 - PE 99/22/23
- Virement from General Reserves to 6693 ST BB EMF Staff Contingency (St. Stephens) - £6,030 - FTC 58/23/24
- Virement from 6624 ST BB Cemetery Staff Gross Pay (St Stephens) to 6618 ST SE Services Delivery Gross Pay - £16,422 - BB 5/23/24
- Virement from 6625 ST BB Cemetery – Employers NI to 6619 ST SE Services Delivery Employers NI - £1,387 - BB 5/23/24
- Virement from 6626 ST BB Cemetery Staff – Employers Pension (St. Stephens) to 6620 ST SE Services Delivery Employers Pension - £3,203 - BB 5/23/24
- Virement from 6667 ST BB Cemetery Staff – Clothing (St. Stephens) to 6673 ST SE Services Delivery – Clothing - £138.00 - BB 5/23/24
- Virement from 6668 ST BB Cemetery Staff – Mobiles (St. Stephens) to 6674 ST SE Services Delivery – Mobiles - £473.00 - BB 5/23/24
- Virement from 6669 ST BB Staff Travelling Expenses (St. Stephens) to 6675 ST SE Services Delivery Staff Travelling Expenses - £80.00 - BB 5/23/24
- Virement from budget code 6670 ST BB Staff Training (St. Stephens) to 6676 ST SE Services Delivery Staff Training - £530.00 - BB 5/23/24
- Virement from budget code 6693 ST BB EMF Staff Contingency (St. Stephens) to 6700 ST SE Services Delivery Staff Contingency - £8,830.00 - BB 5/23/24

# Agenda Item 8

## Joint Burial Board - St. Stephens Cemetery Fees and Charges

Description	2023/2024 (As of 1st April 2023)	2024/25 Proposed Charge Amendments
<p><b>Interment Fees</b></p> <p>Re-opening / Interment of a body (Saltash residents)            Re-opening / Burial of cremated remains (Saltash residents)</p> <p>Double standard fees apply to non Saltash residents, except those who were resident until 2 years prior to their death. (Non-resident fees are at the discretion of the STC Co-Chairman of the Burial Board Committee.)</p>	<p>£700            £335</p> <p>All Fees Double</p>	<p>£700            £335</p> <p>All Fees Double</p>
<p><b>Benches</b></p> <p>To supply, fit and maintain a memorial bench, <a href="#">to include plaque</a></p> <p>(Cost for bench £350 + VAT. Cost for plaque £25.50 + VAT. Add cost for estimated installation/maintenance, say £75.00. Total cost £450 + VAT)</p>	<p><b>Inc VAT</b></p> <p>£420</p>	<p><b>Inc VAT</b></p> <p>Propose increase to £540</p>

# Agenda Item 9

Joint Burial Board Committee - Burial Board Budget 2023-24  
Saltash Town Council  
For the 5 months ended 31 August 2023

Account	Actual 2022/23	EMF Balance s B/F 2022/23	To/From Reserves & Budget Virements 2023/24	Budget 2023/24	Actual YTD 2023/24	Budget Available 2023/24	Precept 2024/25	Notes	Budget 2024/25	Budget 2025/26	Budget 2026/27	Budget 2027/28
<b>Burial Board Operating Income</b>												
<b>Burial Board Income</b>												
4600 BB Cemetery Fees (St. Stephens)	13,833	0	0	11,000	3,440	7,560	8,863	Based on Current YTD + CPI 7.3%. Fees & Charges TBA	9,510	10,204	10,949	11,748
4605 BB SLA Payment Grass Cutting	585	0	0	621	628	(7)	628	Based on Current CC SLA	674	723	776	833
4607 BB Memorial Bench Income (St Stephens) (New Code)	0	0	0	0	0	0	450	Based on 1 x Benches @ £450 Fees & Charges TBA	483	518	556	597
<b>Total Burial Board Income</b>	<b>14,418</b>	<b>0</b>	<b>0</b>	<b>11,621</b>	<b>4,068</b>	<b>7,553</b>	<b>9,941</b>		<b>10,184</b>	<b>10,928</b>	<b>11,725</b>	<b>12,581</b>
<b>Total Burial Board Operating Income</b>	<b>14,418</b>	<b>0</b>	<b>0</b>	<b>11,621</b>	<b>4,068</b>	<b>7,553</b>	<b>9,941</b>		<b>10,184</b>	<b>10,928</b>	<b>11,725</b>	<b>12,581</b>
<b>Burial Board Operating Expenditure</b>												
<b>Burial Board Expenditure</b>												
6100 BB Petrol	295	0	0	504	100	404	541	Current Budget + CPI 7.3%	580	623	668	717
6101 BB Machinery Maintenance Costs	0	0	0	716	0	716	769	Current Budget + CPI 7.3%	825	885	950	1,019
6103 BB Health & Safety	0	0	0	110	0	110	119	Current Budget + CPI 7.3%	128	137	147	158
6104 BB General Site Maintenance	56	0	0	1,410	339	1,071	1,513	Current Budget + CPI 7.3%	1,623	1,742	1,869	2,006
6108 BB Tree Survey & Tree Maintenance	1,370	0	0	3,647	2,400	1,247	3,914	Current Budget + CPI 7.3%	4,200	4,506	4,835	5,188
6109 BB Memorial Bench (Expenditure) (New Code)	0	0	0	0	0	0	376	Based on 1 bench to match income code 4607 Memorial Bench Income (Bench £350 + plaque £25.50)	403	432	464	498
<b>Total Burial Board Expenditure</b>	<b>1,722</b>	<b>0</b>	<b>0</b>	<b>6,387</b>	<b>2,839</b>	<b>3,548</b>	<b>7,232</b>		<b>7,759</b>	<b>8,326</b>	<b>8,934</b>	<b>9,586</b>
<b>Burial Board Staffing Expenditure</b>												
Burial Board Staff Expenses (Delete Code)	145	0	(691)	691	0	0			761	838	923	1,016
6670 ST BB Staff Training (St. Stephens) (Delete Code)	0	0	(530)	530	0	0		Staffing now carried out by Service Department	583	642	707	778
Burial Board Staffing Costs (Delete Code)	18,164	0	(20,881)	20,881	0	0			22,990	25,312	27,868	30,683
<b>Total Burial Board Staffing Expenditure</b>	<b>18,309</b>	<b>0</b>	<b>(22,102)</b>	<b>22,102</b>	<b>0</b>	<b>0</b>			<b>24,334</b>	<b>26,792</b>	<b>29,498</b>	<b>32,477</b>
<b>Total Burial Board Operating Expenditure</b>	<b>20,031</b>	<b>0</b>	<b>(22,102)</b>	<b>28,489</b>	<b>2,839</b>	<b>3,548</b>	<b>7,232</b>		<b>32,093</b>	<b>35,118</b>	<b>38,432</b>	<b>42,063</b>
<b>Total Burial Board Operating Expenditure</b>	<b>20,031</b>	<b>0</b>	<b>(22,102)</b>	<b>28,489</b>	<b>2,839</b>	<b>3,548</b>	<b>7,232</b>		<b>32,093</b>	<b>35,118</b>	<b>38,432</b>	<b>42,063</b>
<b>Total Burial Board Operating Surplus/ (Deficit)</b>	<b>(5,613)</b>	<b>0</b>	<b>22,102</b>	<b>(16,868)</b>	<b>1,230</b>	<b>4,004</b>	<b>2,710</b>		<b>(21,909)</b>	<b>(24,190)</b>	<b>(26,706)</b>	<b>(29,481)</b>
<b>Burial Board EMF Expenditure</b>												
6170 BB EMF Repairs to Cemetery Wall	0	15,286	0	0	15,763	(477)	3,000	As per 5 Year Plan	3,000	3,000	3,000	3,000
6693 ST BB EMF Staff Contingency (St Stephens)	0	2,800	(2,800)	0	0	0		Staffing now being carried out by Service Department	0	0	0	0
<b>Total Burial Board EMF Expenditure</b>	<b>0</b>	<b>18,086</b>	<b>(2,800)</b>	<b>0</b>	<b>15,763</b>	<b>(477)</b>	<b>3,000</b>		<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>Total Burial Board Expenditure (Operational &amp; EMF)</b>	<b>20,031</b>	<b>18,086</b>	<b>(24,902)</b>	<b>28,489</b>	<b>18,601</b>	<b>3,072</b>	<b>10,232</b>		<b>35,093</b>	<b>38,118</b>	<b>41,432</b>	<b>45,063</b>
<b>Total Burial Board Budget Surplus/Deficit</b>	<b>(5,613)</b>	<b>(18,086)</b>	<b>24,902</b>	<b>(16,868)</b>	<b>(14,533)</b>	<b>4,481</b>	<b>(290)</b>		<b>(24,909)</b>	<b>(27,190)</b>	<b>(29,706)</b>	<b>(32,481)</b>

## Proposal to replace Ash tree in St Stephens-by-Saltash cemetery 2023/24 planting season 'Tree Saltash'



Fig 1 View looking North along Farm Lane, before ash-tree was felled



Fig 2 View towards the felled ash-tree, looking from the cemetery

The mature ash tree beside the Farm Lane gate to the cemetery, shown in Figs 1 and 2, needed to be felled because of ash die-back, and because the roots were damaging the pathway

It was of considerable amenity value, defining the boundary of the cemetery, and of considerable value to wildlife, as a component of a 'green corridor' from Churchtown Nature Reserve along Farm Lane, to the ancient habitats of the churchyard yews, sycamores, beech and ash-trees, including 12 trees with Tree Preservation Orders (Fig 3). Additionally, note that Saltash Environmental Action are currently working with Saltash Town Council to maintain the periphery of the cemetery for wildflowers, for benefit of wildlife.

The county map (Fig3) and Google map (Fig 4) show the location concerned, with the proposed sites for planting marked with X X.

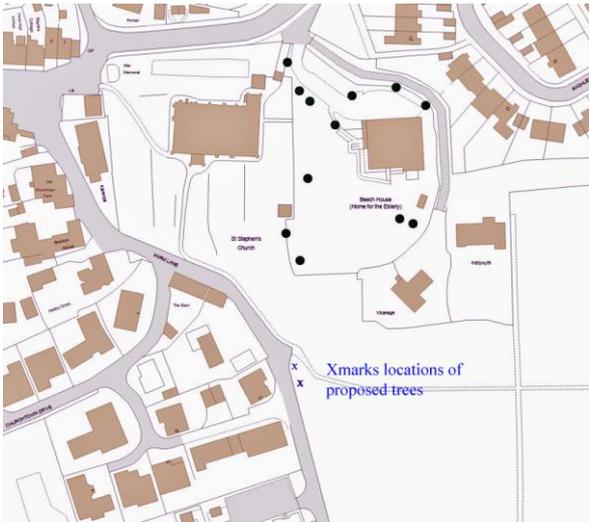


Fig 3

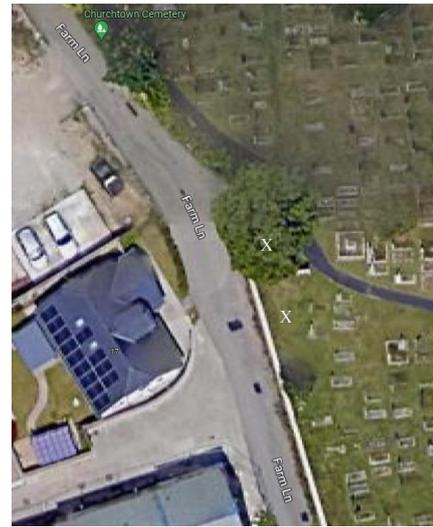


Fig 4

Maps showing (Fig 3) general location and (Fig 4) proposed planting locations in relation to historic ash tree.

People using the main path of the cemetery are now faced with the rather bleak views shown in Figs 5 and 6. The dustbins are in full view, and the noticeboard stands out, rather uncomfortably.



Fig 5 Current view looking East at cemetery boundary wall

An important principle of tree preservation that each tree felled should be replaced by between one and three new trees appropriate for the location. We therefore would like to apply formally to the authorities for permission to plant trees in this location.

In proposing exact sites and species for planting, we take account of graves, wall and pathway. The locations are shown in Figures 5 and 6 and the sketch in Fig 7.



Fig 6 Current view from just within the cemetery entrance gates

Instead of planting another large tree, we propose planting two medium-sized trees about 8 metres apart. These would ideally be hawthorn. These are reliable native trees that form a good head (leaving space beneath for a bench, if required in future), with attractive flowers and fruit, and relatively small leaves that do not cause a nuisance after leaf-fall.

We will support them with a 45° stake for the first 3 years.

I have discussed the proposal with the residents in the house opposite, who are totally in favour.

Fig 7 Sketch showing two hawthorns in proposed locations after about 10 years' growth



Tree Saltash is applying for permission from the Joint Burial Board to proceed with this planting. At the current time we are not asking for funding as we are also supported by Forest for Cornwall.

Adrian White  
on behalf of Tree Wardens