



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

1 December 2023

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 7th December 2023 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX. Please provide your full name and indicate if you will be present at the meeting.

Yours sincerely,

S Burrows
Town Clerk

To:

Essa	Tamar	Trematon
R Bickford (Chairman)	J Dent	S Miller
J Brady	S Gillies	B Samuels
R Bullock	S Martin	B Stoyel
J Foster	L Mortimore	
M Griffiths	J Peggs (Vice-Chairman)	
S Lennox-Boyd	P Samuels	

Agenda

1. Health and Safety Announcements.
2. Prayers.
3. Apologies.
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
5. Chairman's Report. (Pages 6 - 7)
6. Monthly Crime Figures. (Pages 8 - 10)
7. Report by Community Enterprises PL12. (Page 11)
8. Community Area Partnerships (CAP's) report for noting or matters arising.
9. Community Area Partnerships (CAP's) Action Points for Reports.
10. To receive a report on behalf of Safer Saltash.
11. To receive a report from Saltash Chamber of Commerce. (Pages 12 - 14)
12. To receive a report from the Climate Change and Environmental Working Group.
13. To receive a report from Cornwall Councillors. (Pages 15 - 121)
14. To receive an update on the future of the health care in Saltash and consider any actions. (Pages 122 - 127)
15. To consider Risk Management reports as may be received.
16. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by 12 noon the day before the meeting.
17. To receive and approve the Minutes of the Full Town Council Meeting held on Thursday 2nd November 2023 as a true and correct record. (Pages 128 - 139)

18. Finance:
 - a. To advise the receipts for October 2023; (Page 140)
 - b. To advise the payments for October 2023; (Pages 141 - 142)
 - c. Urgent and essential works actioned by the Town Clerk under Financial Regulations;
 - d. To note that bank reconciliations up to 31st October 2023 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.

19. To receive and note the minutes of the following Committees and consider any recommendations:
 - a. Extraordinary Policy and Finance held on 31st October 2023; (Pages 143 - 184)
(Pursuant to FTC held on 2.11.23 minute nr. 228/23/24)
 - b. Policy and Finance held on 14th November 2023; (Pages 185 - 216)
 - c. Extraordinary Personnel held on 16th November 2023; (Pages 217 - 220)
 - d. Planning and Licensing held on 21st November 2023; (Pages 221 - 228)

20. To receive and note the minutes of the Town Vision Sub Committee and consider any recommendations. (Pages 229 - 251)

21. To approve the Town Council Fees and Charges for the year 2024/25. (Pages 252 - 256)
This will be a recorded vote.

22. To approve the Town Council Budgets, Virements and Nominal Codes for the year 2024/25. (Pages 257 - 272)
This will be a recorded vote.

23. To set the Town Council level of contingency for the year 2024/25. (Page 273)
This will be a recorded vote.

Section 106 of the Local Government Finance Act 1992 makes it an offence for a Councillor in Council Tax arrears (with at least two months unpaid bills) to vote at a Meeting of Saltash Town Council where financial matters relating to the Council Tax are being considered – agenda item 24.

24. To set the Town Council Precept for the year 2024/25. (Page 274)
This will be a recorded vote.
25. To receive a letter from Coodes Solicitors and consider any actions and associated expenditure. (Pages 275 - 277)
26. To receive Town Team notes and consider any actions and associated expenditure. (Pages 278 - 280)
27. To receive a report from the Town Team on the Town Vitality Project and consider any actions and associated expenditure. (Pages 281 - 287)
28. To receive a report on D-Day 80 and consider any actions and associated expenditure. (Page 288)
(Pursuant to FTC held on 2.11.23 minute nr. 231/23/24)
29. To receive an update on the Community Levelling Up Project and consider any actions and associated expenditure. (Page 289)
30. To receive an update on Saltash Leisure Centre and consider any actions and associated expenditure.
31. To review the Saltash Leisure Centre Working Group Membership and consider any actions. (Page 290)
32. To receive a verbal update relating to Cornwall Adult Education and consider any actions.
33. To receive a report on the Saltash Tennis Centre Business Plan and consider any actions. (Pages 291 - 330)
34. To receive Cornwall Council's 2024 Off-Street Parking Order and consider any actions. (Pages 331 - 404)
35. Meet your Councillors: The next scheduled meeting date Saturday 9th December 2023 outside Bloom Hearing, Fore Street.
36. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
37. To consider any items referred from the main part of the agenda.
38. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
39. To consider urgent non-financial items at the discretion of the Chairman.

40. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
41. Date of next meeting: Thursday 11th January 2024 at 7:00 p.m.
42. Common Seal:
To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.