



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

26 January 2024

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 1st February 2024 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX. Please provide your full name and indicate if you will be present at the meeting.

Yours sincerely,

S Burrows
Town Clerk

To:

Essa	Tamar	Trematon
R Bickford (Chairman)	J Dent	S Miller
J Brady	S Gillies	B Samuels
R Bullock	S Martin	B Stoyel
J Foster	L Mortimore	D Yates
M Griffiths	J Peggs (Vice-Chairman)	
S Lennox-Boyd	P Samuels	

Agenda

1. Health and Safety Announcements.
2. Prayers.
3. Apologies.
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
5. Chairman's Report. (Page 5)
6. Monthly Crime Figures.
7. Report by Community Enterprises PL12.
8. Community Area Partnerships (CAP's) report for noting or matters arising. (Pages 6 - 10)
9. Community Area Partnership (CAP's) Action Points for Reports. (Pages 11 - 12)
10. To receive a report on behalf of Safer Saltash.
11. To receive a report from Saltash Chamber of Commerce.
12. To receive a report from the Climate Change and Environmental Working Group.
13. To receive a report from Cornwall Councillors. (Pages 13 - 38)
14. To receive an update on the future of the health care in Saltash and consider any actions. (Page 39)
15. To consider Risk Management reports as may be received.
16. Questions - A 15-minute period when members of the public may ask questions of Members of the Council. (Pages 40 - 42)

Please note: Any member of the public requiring to put a question to the Town Council must do so by 12 noon the day before the meeting.
17. To receive and approve the Minutes of the Full Town Council Meeting held on 11th January 2024 as a true and correct record. (Pages 43 - 51)

18. Finance:
 - a. To advise the receipts for December 2023; (Page 52)
 - b. To advise the payments for December 2023; (Pages 53 - 56)
 - c. Urgent and essential works actioned by the Town Clerk under Financial Regulations;
 - d. To note that bank reconciliations up to 31st December 2023 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
19. To receive and note the minutes of the Planning and Licensing Committee held on 16th January 2024 and consider any recommendations. (Pages 57 - 61)
20. To receive an update on the Community Levelling Up Project and consider any actions and associated expenditure. (Page 62)
21. To receive a report on the Trustees of Saltash Heritage request and consider any actions and associated expenditure. (Page 63)
22. To receive a report from the Christmas Festival Forum and consider any actions and associated expenditure.
23. To review the Town Council Grants Policy and consider any actions and associated expenditure. (Pages 64 - 87)
24. To receive the Draft Town Council Communications Strategy and consider any actions. (Pages 88 - 92)
25. To receive a report on the installation of Beryl bikes in Saltash and consider any actions. (Pages 93 - 94)
26. Meet your Councillors: The next scheduled meeting date Saturday 10th February 2024 outside Bloom Hearing, Fore Street.
27. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
28. To consider any items referred from the main part of the agenda.

29. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
30. To consider urgent non-financial items at the discretion of the Chairman.
31. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
32. Date of next meeting: The Annual Meeting with Parishioners of Saltash to be held on Thursday 7th March 2024 at 6:30p.m. followed by the meeting of Saltash Town Council at 7:00 p.m.
33. Common Seal:
To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.