



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

5 May 2023

Dear Councillor

I write to summon you to the meeting of the **Devolution Sub Committee** to be held at the Guildhall on **Thursday 11th May 2023 at 6.30 pm.**

The meeting is open to the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX. Please provide your full name and indicate if you will be present at the meeting.

Yours sincerely,

S Burrows
Town Clerk

To Councillors:

R Bickford R Bullock S Gillies S Martin J Peggs B Samuels P Samuels D Yates	All other Councillors for information
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Agenda

1. To elect a Chairman.
2. To elect a Vice Chairman.
3. Health and Safety Announcements.
4. Apologies.
5. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
6. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by 12 noon the day before the meeting.

7. To receive and approve the minutes of the Devolution Sub Committee held on 17th March 2023 as a true and correct record. (Pages 4 - 11)
8. To consider Risk Management reports as may be received.
9. To receive Cornwall Councils Tree Condition Survey and Maintenance Report on Victoria Gardens and consider any actions and associated expenditure.
10. To receive the Town Council Building Survey Report on Victoria Gardens and the Maurice Huggins Room and consider any actions and associated expenditure. (Pages 12 - 47)
11. To receive and consider Cornwall Councils revised Heads of Terms for Victoria Gardens and consider any actions and associated expenditure. (Pages 48 - 53)
(Pursuant to FTC held on 13.04.23 minute nr. 19/23/24)
12. To receive an update on Friends of Victoria Gardens and consider any actions and associated expenditure.
13. To review the Town Council Long-Term Vision for Victoria Gardens and the Maurice Huggins Room and consider any actions and associated expenditure. (Page 54)
14. To review the Town Council Devolution Programme and consider any actions and associated expenditure. (Page 55)

15. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
16. To consider any items referred from the main part of the agenda.
17. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
18. To consider urgent non-financial items at the discretion of the Chairman.
19. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of next meeting: To be confirmed.