



# ***Saltash Town Council***

***Konsel An Dre Essa***



*The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)*

28 June 2024

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 4th July 2024 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk) or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Planning applications can be viewed by Members of the Council prior to the meeting on the Cornwall Council's website [www.cornwall.gov.uk](http://www.cornwall.gov.uk). Members of the public may view planning applications online during normal working hours of 9:30 a.m. to 4:30 p.m. online at the Saltash Library Hub.

Yours sincerely,

S Burrows  
Town Clerk/RFO

To:

<b>Essa</b>	<b>Tamar</b>	<b>Trematon</b>
R Bickford	J Dent	S Miller
J Brady	S Gillies	B Samuels
R Bullock (Deputy Chairman)	S Martin	B Stoyel
J Foster	L Mortimore	D Yates
M Griffiths	J Peggs (Chairman)	
S Lennox-Boyd	P Samuels	

## Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Public Questions - A 15-minute period when members of the public may ask questions of the Town Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall **no later than 12 noon the day before the meeting.**

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.

5. To receive and approve the Minutes of the Full Town Council Meeting held on 5 June 2024 as a true and correct record. (Pages 5 - 17)
6. To receive and note the minutes of the following Committees and consider any recommendations:
  - a. Services held on 13 June 2024; (Pages 18 - 33)
  - b. Planning and Licensing held on 18 June 2024; (Pages 34 - 38)
  - c. Personnel held on 20 June 2024; (Pages 39 - 73)
7. To receive and note the minutes of the Station Property Sub Committee held on 2 July 2024 and consider any recommendations. (Pages 74 - 80)
8. To receive the Chairman's report and consider any actions and associated expenditure. (Pages 81 - 82)
9. To receive the Monthly Crime Figures and consider any actions. (Page 83)
10. To receive a report by Community Enterprises PL12 and consider any actions and associated expenditure. (Pages 84 - 85)

11. To receive a report from Community Area Partnerships and consider any actions and associated expenditure.
12. To receive a report on behalf of Safer Saltash and consider any actions and associated expenditure.
13. To receive a report from Saltash Chamber of Commerce and consider any actions and associated expenditure. (Page 86)
14. To receive a report from Cornwall Councillors and consider any actions and associated expenditure.
15. To receive an update on the future of the health care in Saltash and consider any actions and associated expenditure. (Page 87)
16. To consider Risk Management reports as may be received.
17. Finance:
  - a. To advise the receipts for May 2024; (Page 88)
  - b. To advise the payments for May 2024; (Pages 89 - 91)
  - c. To report urgent and essential works actioned by the Town Clerk under Financial Regulations;
  - d. To note that bank reconciliations up to 31 May 2024 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
  - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
18. To receive guidance from Saltash Town Council on the Precept level for the year 2025/26 and consider the draft budget setting schedule and any actions. (Pages 92 - 95)
19. To receive a notification relating to Land at Berry Park, Saltash and consider any actions and associated expenditure. (Pages 96 - 100)
20. To receive a report on the Saltash Waterside Improvement Project and consider any actions and associated expenditure. (Pages 101 - 102)
21. To receive an update on the Saltash Banking Hub and consider any actions. (Pages 103 - 106)
22. To award a certificate of appreciation to the Headteacher of Brunel Primary and Nursery Academy and St Stephens Community Primary School. (Pages 107 - 108)

23. Meet your Councillors: The next scheduled meeting date Saturday 13 July 2024 at the Saltash Regatta, Waterside.
24. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
25. To consider any items referred from the main part of the agenda.
26. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that the public and press be re-admitted to the meeting.
27. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
28. Date of next meeting: Thursday 1 August 2024 at 7:00 p.m.
29. Common Seal:  
I Move To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.