



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

22 August 2024

Dear Councillor

I write to summon you to the meeting of **Library Sub Committee** to be held at the Library on **Thursday 29th August 2024 at 6.30 pm.**

The meeting is open to the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Yours sincerely,

S Burrows
Town Clerk/ RFO

To Councillors:

R Bickford R Bullock J Dent S Miller J Peggs B Samuels P Samuels D Yates	All other Councillors for information
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Agenda

1. To elect a Chairman.
2. To elect a Vice Chairman.
3. Health and Safety Announcements.
4. Apologies.
5. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
6. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by 12 noon the day before the meeting.

7. To receive and approve the minutes of the Library Sub Committee held on 2nd October 2023 as a true and correct record. (Pages 4 - 11)
8. To receive the Library Sub Committee budget statement and consider any actions and associated expenditure. (Pages 12 - 13)
9. To consider Health and Safety reports as may be received.
10. To consider Risk Management reports as may be received.
11. To receive the Town Clerk's report on delegated authority to spend. (Page 14)
12. To receive an update on the curtain walling works and consider any actions and associated expenditure. (Pages 15 - 16)
13. To receive a report from the Community Hub Team Leader and consider any actions or associated expenditure. (Pages 17 - 18)
14. To receive Cornwall Council's Library Customer Survey and consider any actions and associated expenditure. (Pages 19 - 71)
15. To review a report on the Library Hub furniture and consider any actions and associated expenditure. (Page 72)
16. To receive a recommendation from the Town Vision Sub Committee and consider any actions and associated expenditure. (Pages 73 - 84)

17. To set the Library Sub Committee Fees and Charges for the year 2025/26 recommending to the Services Committee. (Page 85)
18. To set the Library Sub Committee budget for the year 2025/26 recommending to the Services Committee. (Pages 86 - 177)
19. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
20. To consider any items referred from the main part of the agenda.
21. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
22. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of next meeting: To be confirmed.