



Saltash Town Council

Konsel An Dre Essa



The Guildhall
 12 Lower Fore Street
 Saltash
 PL12 6JX
 Telephone: 01752 844846
www.saltash.gov.uk

4 October 2024

Dear Councillor

I write to summon you to the **Meeting of Services Committee** to be held at the Guildhall on **Thursday 10th October 2024 at 6.30 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Yours sincerely,

S Burrows
 Town Clerk/ RFO

To:

Essa	Tamar	Trematon
R Bickford (Chairman)	J Dent	S Miller
J Brady (Vice-Chairman)	S Gillies	B Samuels
R Bullock	S Martin	B Stoyel
J Foster	L Mortimore	D Yates
M Griffiths	J Peggs	
S Lennox-Boyd	P Samuels	

Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

4. Public Questions - A 15-minute period when members of the public may ask questions of the Town Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall **no later than 12 noon the day before the meeting.**

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.

5. To receive and approve the minutes of the Services Committee held on 12 September 2024 as a true and correct record. (Pages 4 - 50)
6. To receive a recommendation from the Property Maintenance Sub Committee and consider any actions and associated expenditure. (Page 51)
7. To receive the Services Committee budget statement and consider any actions and associated expenditure. (Pages 52 - 59)
8. To consider Risk Management reports as may be received.
9. To review Cornwall Council's Local Maintenance Partnership 2025-2026 and consider any actions and associated expenditure. (Pages 60 - 61)
10. To receive a request from Cormac Volunteer Scheme and consider any actions and associated expenditure. (Pages 62 - 63)
11. To receive the following Committee Precept recommendations and consider any actions:
 - a. Library held on 29 August 2024; (Pages 64 - 66)
 - b. Station Property held on 16 September 2024; (Pages 67 - 70)

12. To set the Services Committee Fees and Charges for the year 2025/26 recommending to the Policy and Finance Committee. (Pages 71 - 72)
13. To set the Services Committee budgets for the year 2025/26 recommending to the Policy and Finance Committee. (Pages 73 - 77)
14. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
15. To consider any items referred from the main part of the agenda.
16. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
17. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of Next Meeting: Thursday 12 December 2024 at 6.30 pm