Saltash Town Council

Konsel An Dre Essa

The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

30 January 2026

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 5th February 2026 at 7.00 pm**.

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Please note if Councillors have any questions on the business to be transacted at this meeting the Clerk must be notified **no later than 12 noon the day before the meeting.**

Yours sincerely,

S Burrows
Town Clerk / RFO

To:

Essa	**Tamar**	**Trematon**
A Ashburn	S Gillies	G McCaw
R Bickford	M Johns	S Miller
J Brady	S Martin	B Samuels
R Bullock (Chairman)	P Nowlan	B Stoyel (Vice-Chairman)
L Mortimore	J Peggs	
P Samuels	J Suter	

Agenda

1. Health and Safety Announcements.

2. Apologies.

3. Declarations of Interest:
   a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

   b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

4. Public Questions - A 15-minute period when members of the public may ask questions of the Town Council. (Pages 5 - 24)
   Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall **no later than 12 noon the day before the meeting**.

   Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.

5. To receive and approve the Minutes of the Full Town Council Meeting held on 15 January 2026 as a true and correct record. (Pages 25 - 46)

6. To welcome, neighbourhood watch in your community to give a presentation and consider any actions. (Pages 47 - 54)

7. To receive and note the minutes of the Planning and Licensing Committee held on 20 January 2026 and consider any recommendations. (Pages 55 - 60)

8. To receive the Chairman's report and consider any actions and associated expenditure. (Pages 61 - 66)

9. To receive the Monthly Crime Figures and consider any actions. (Pages 67 - 73)

10. To receive a report from Community Enterprises PL12 and consider any actions and associated expenditure. (Page 74)

11. To receive a report from Community Area Partnerships and consider any actions and associated expenditure. (Pages 75 - 88)

12. To receive a report on behalf of Safer Saltash and consider any actions and associated expenditure.

13. To receive a report from Saltash Chamber of Commerce and consider any actions and associated expenditure.

14. To receive a report from Cornwall Councillors and consider any actions and associated expenditure. (Pages 89 - 93)

15. To receive an update on the future of the health care in Saltash and consider any actions and associated expenditure.

16. To consider Risk Management reports as may be received.

17. Finance:

    a. To advise the receipts for December 2025; (Page 94)

    b. To advise the payments for December 2025; (Pages 95 - 98)

    c. To report urgent and essential works actioned by the Town Clerk under Financial Regulations;

    d. To note that bank reconciliations up to 31 December 2025 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;

    e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.

18. To receive a report on Victoria Gardens and the Maurice Huggins Room and consider any actions and associated expenditure. (Pages 99 - 102)

19. To receive a report on the fifth round of Community Infrastructure Funding and consider any actions and associated expenditure. (Pages 103 - 105)
    (Pursuant to FTC held on 15.1.25 minute nr. 309/25/26)

20. To receive Cornwall Council's street lighting initiative and consider any actions and associated expenditure. (Pages 106 - 114)

21. Meet your Councillors: The next scheduled meeting date Saturday 21 February 2026 outside the former Bloom Hearing Building, Fore Street.

22. <u>Public Bodies (Admission to Meetings) Act 1960:</u>
    To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

23. To consider any items referred from the main part of the agenda.

24. Public Bodies (Admission to Meetings) Act 1960:
    To resolve that the public and press be re-admitted to the meeting.

25. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

26. Date of next meeting: 5 March 2026 at 7:00 p.m.

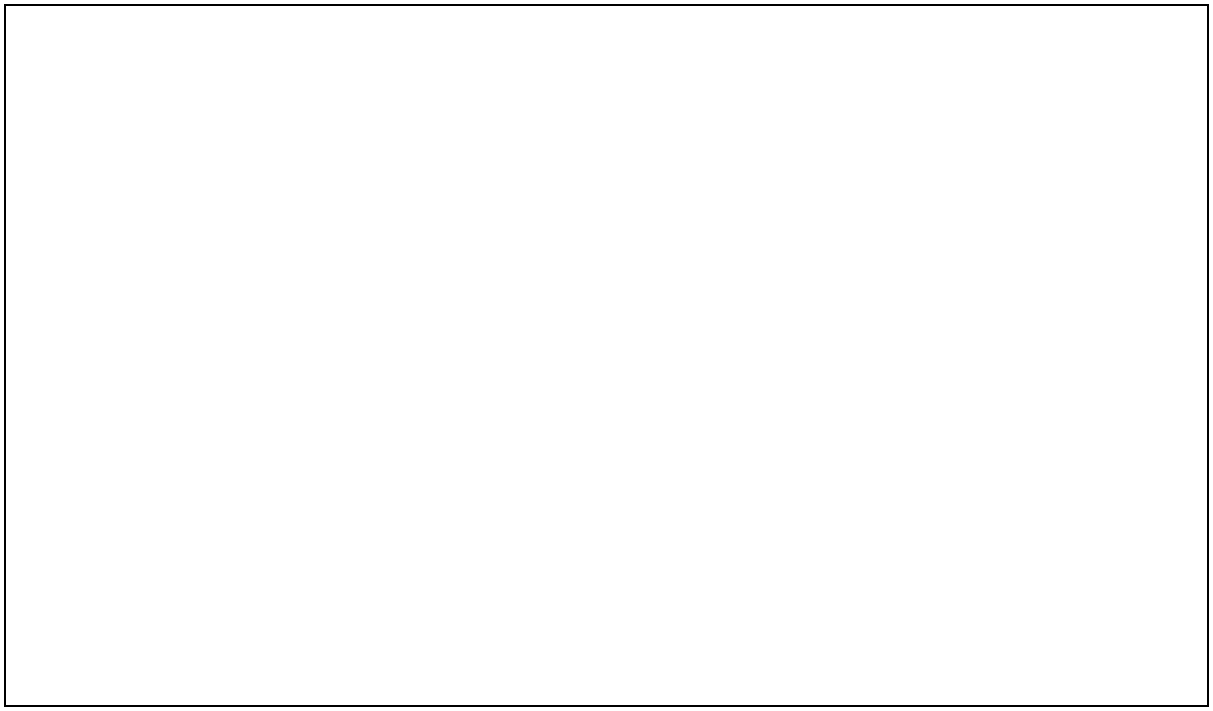
27. Common Seal:
    I Move to Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Appendix A

Submission of Questions, Representations and Evidence Form

Questions, **representations and evidence** must be submitted in writing using the form provided **no later than 12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Name: Marie Whittam	**Date of submission:** 4/2/2026
Are you attending the meeting in person to ask your question, please circle below: ~~Yes or~~ No - I am unable to attend, please read my question on my behalf.	
If your question relates to a Planning or Licensing Application, please confirm the application number, name, address and whether you support or object: N/A	
Question: Write your question only, clearly and concisely, no person may submit more than one question, and no member of the public may speak for longer than 3 minutes. On 15 January 2026 I asked how Saltash Town Council would challenge Cornwall Council over inaccuracies contained in a report recommending the Release of Burraton Field for development. Following a unanimous vote, it was resolved to: "**To delegate authority to the Town Clerk, in consultation with the Chairman and Vice Chairman, to challenge the inaccuracies within the Cornwall Council report relating to Saltash Town Council, requesting that the report be withdrawn or amended to reflect the accurate position, and to seek an apology accordingly."** In view of Cornwall Council's lack of response, what actions does Saltash Town Council intend to take to secure a satisfactory reply from Cornwall Council and to further challenge the decision that was made on the basis of an erroneous report.	
Representations and Evidence: Add representations/evidence to support your question. I have attached a copy of the relevant report dated 29 August 2024	



Report to:	**The Leader of the Council**
Date:	**29 August 2024**
Title:	**Release of Burraton Field, Saltash**
Portfolio Area:	**Resources**
Divisions Affected:	**Saltash Tamar**
Local Member(s) briefed:	**Y**
Relevant Scrutiny Committee: **Corporate Finance & Performance**	
Authors, Roles and Contact Details:	**Peter Marsh, Service Director for Assets, Capital and Commercial Services,** peter.marsh@cornwall.gov.uk **Jonny Alford, Strategic Property Lead,** jonny.alford@cornwall.gov.uk

Approval and clearance obtained:	**Y**
Date next steps can be taken	**Following expiry of call-in period**
For Cabinet and delegated executive decisions only	
Key decision? (≥£500k in value or significant effect on communities in two or more electoral divisions)	**Y**
Published in advance on Cabinet Work Programme?	**Y**
Urgency Procedure(s) used if 'N' to Work Programme?	**N**

Exempt: Appendices 2 and 3 are not for publication by virtue of category 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)).

Reason for exemption: Appendices 2 and 3 contain information which is commercially sensitive for the Council and third parties. Disclosure would be likely to harm the Council's interests in respect of the potential disposal price achievable and the third parties' commercial interests. Therefore, the public interest in maintaining the exemptions outweighs the public interest in disclosing the information.

Recommendations:

1. That the Council enters into an Option Agreement/Conditional Contract to dispose of the Property on the basis set out in the report.

2. That authority be delegated to the Head of Property Services to finalise the terms of the Option/Conditional Contract in accordance with the Code of Practice for Land and Property Transactions and the Scheme of Delegation.

3. That, subject to the terms of the Option/Conditional Contract being satisfied, the Property is declared surplus and disposed of in accordance with the terms set out in exempt Appendix 2 to the report.

1 Executive Summary

1.1 This report covers the potential disposal of the Burraton Sports Field, Saltash, identified in Appendix 1 'the Property'.

1.2 The Property is currently used as a formal sports pitch laid out for football and is available for hire on per match basis.

1.3 Cornwall Council has received an unsolicited bid to purchase the Property for development. The details of the party that has made the approach, and of the proposed use are set out in confidential Appendix 2.

1.4 The report recommends that provided the bidder can secure a planning consent for the proposed use, that the site should be sold on a one-to-one basis.

1.5 The report sets out the process to be followed to protect the site until a planning consent is secured but to provide certainty to the developer that if a consent is secured the transfer of the land will take place.

2 Purpose of Report and key information

2.1 The purpose of the report is to obtain authority to enter into an Option/Conditional Contract agreement to dispose of the freehold interest in the Property subject to the granting of detailed planning consent for the whole site.

2.2 The Property is a sports field of approximately 2.3 acres. It has historically been used as a football pitch approximately once per week during the football season, however, during the 2023/24 season, the use was substantially below

that level and was being used informally by Saltash Rugby Club who lease the adjacent property from Cornwall Council.

2.3 A photograph, location and site plan of the Property are provided at Appendix 1.

2.4 Cornwall Council has been approached by the bidder identified in confidential Appendix 2 who wish to purchase the Property for development.

2.5 The Property has been reviewed by the Council's Asset Management Group and confirmed as not being required to support any other Council service or activity. Formal section 123 Notices will be served, and the responses considered before the Option agreement is signed.

2.6 The Market Value of the Property for development has been assessed and the site is considered to have a value as set out in Appendix 2. The reasoning behind the One-to-One transaction (referenced in paragraph 1.4) is set out in the confidential appendix 2.

2.7 Disposal of the sports field is recommended on condition that planning consent for the intended use is obtained by the bidder, and that the bidder meets the cost of any planning condition or planning requirement to make alternative provision for leisure or sport provision in the local area.

2.8 Given the considerable costs for a bidder associated with obtaining planning consent and the future cost of reprovision, it is proposed that the disposal is progressed through the grant of an Option agreement which will provide the bidder with certainty of sale should they be able to meet the conditions of the Option agreement.

2.9 Discussions have been held with the bidder and 'in principle' terms have been agreed to enter into an Option Agreement with the Council to purchase the freehold interest in the Property. Should planning consent be granted for the bidders proposed use, this will enable the Option to be exercised and the freehold of the site to be transferred. The Planning consent and its conditions will ensure that the reprovision of leisure or sports facilities will occur if required by the planning process. A summary of the terms including the proposed sale price are set out in Appendix 2.

2.10 Officers are satisfied that the terms proposed represent best consideration and the proposed sale price is in line with surveyor officer advice regarding the Market Value of the Property.

2.11 It is proposed that if the report recommendations are approved, authority should be delegated to the Head of Property Services to finalise the terms and conditions of the Option agreement and the freehold transfer. These decisions will be made in accordance with the requirements of S123 of the

Local Government Act 1972 and with the Cornwall Council Code of Practice for Land and Property Transactions.

2.12 Divisional members for all Saltash wards, Saltash Town Council and the relevant portfolio holder have been consulted as set out in section 5 of the report.

3 Benefits for Customers/Residents

3.1 The current leisure provision is underutilised which may reflect both the quality of the provision and its demand. The proposal could see replacement or improvements to leisure facilities in the area if required by the planning process which should be of a higher standard and provision leading, in turn, to increased demand / usage. It is considered that as the proposals will be subject to consultation and local scrutiny through a planning application, including Sport England as a statutory consultee, there will be public consultation and scrutiny of the proposals that the developer brings forward. This will ensure that any replacement/improvement facilities required by the planning process should address local needs. This consultation will take place in advance of the land transfer.

3.2 The mechanism for the planning consultation to be formalised will be through planning conditions and through any required S106 planning agreement contributions to ensure the reprovision of any lost sports provision in the area as part of the planning approval process.

3.3 A sale of the Property will generate a capital receipt.

3.4 Development for the use set out in Appendix 2 would provide additional facilities to Saltash residents.

3.5 Release of the freehold interest in the Property will reduce revenue holding costs by approximately £3,000 per annum.

4 Relevant Previous Decisions

4.1 None.

5 Consultation and Engagement

5.1 The following divisional Members representing Saltash electoral wards have been consulted:

- Saltash Tamar

- Saltash Trematon & Landrak
- Saltash Essa

5.2 Representatives of Saltash Town Council have also been consulted.

5.3 The divisional Members and representatives of Saltash Town Council were supportive of the principles of the recommendations of this report. Some concerns were expressed in relation to highways matters which would need to be addressed as part of the prospective purchaser's planning application.

5.4 The Portfolio Holder for Resources has been consulted and is supportive of the recommendations set out in this report.

5.5 The community will be consulted on the proposal through the planning process led by the developer. Their input will heavily shape the planning outcome. This will all occur before the land transfer takes place.

6 Financial Implications of the proposed course of action/decision

6.1 The release of the Property will produce a capital receipt which will be in line with the best value for the site complying with s123 of the Local Government Act.

6.2 Disposal of the Property will see the current use of the site cease with a reduction in revenue holding costs for the holding service which are estimated to be £3,000 per annum. It is not possible to set out the future revenue cost of any reprovision of sports facilities or indeed if these will sit with the Council or a third party.

6.3 The sale would be exempt from VAT as the property is not opted. There will be only a minimal impact on the Council's VAT partial exemption, as maintenance costs have been minimal, and costs associated with the disposal are not significant.

7 Legal/Governance Implications of the proposed course of action/decision

7.1 Section 123 of the Local Government Act 1972 empowers the Council to dispose of land held by it in any manner it wishes and places a duty on the Council to obtain the best price reasonably obtainable, unless consent has been obtained from the Secretary of State.

7.2 The Council's constitution and scheme of delegation empowers the Service Director for Assets, Capital and Commercial to declare assets for sale that have a value of less than £1m, with Cabinet or the Leader (under executive

powers) then empowered to make decisions on assets with a value exceeding this.

7.3 The Council's Code of Practice for Land and Property transactions makes provision for the relevant Strategic Director with responsibility for property matters to agree to enter into one-to-one contractual arrangements where there is for all practical purposes only one potential purchaser provided they negotiate a fair price with that purchaser and record their action in the Property Log. Exempt appendix 2 sets out why a one to one contractual arrangement is recommended in this case.

7.4 The disposal process for one-to-one transactions (once decision to dispose has been made on behalf of cabinet or strategic director accordance to relevant price threshold) is delegated to the Head of Property and Landlord Services under the scheme of delegations.

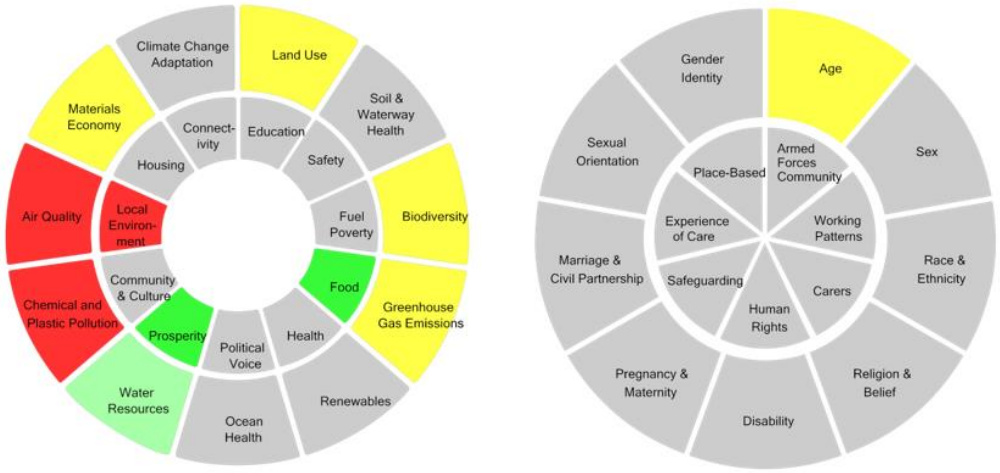
7.5 Given the land is public open space the disposal will need to be advertised and the process followed in accordance with section 123 of the Local Government Act 1972 prior to the Council entering into the Option Agreement.

7.6 The delegation provided for in this report allows the detailed terms of the disposal to be addressed as part of the conveyancing process.

8 Risk Implications of the proposed course of action/decision

8.1 The risk of the loss of leisure or sports facilities through the disposal of the site will be mitigated by the requirements of the Option Agreement/Conditional Contract which will require planning consent to be obtained. Sport England is a statutory consultee for planning applications and would need to be satisfied that reprovision of sports facilities in the area was not compromised in order to support the grant of planning consent for development of the site, although it is a consultee only and the requirement around planning conditions or planning obligations via a S106 planning agreement in respect of reprovision or improvement of suitable facilities in the local area is a matter of the planning process. The sale of the site would only complete upon the purchaser obtaining planning consent.

9 Cornwall Development and Decision Wheel



9.1 The property included in this report has been reviewed by the Cornwall Development and Decision Wheel team.

9.2 The impacts of the proposed disposal have been assessed as mixed with the most significant positive impacts relating to Food and Prosperity.

10 Options available

10.1 Option 1 – Dispose of the site by way of Option agreement/Conditional Contract for the amount and on the terms set out in Appendix 2. This provides certainty to the bidder and will provide them with confidence to make the necessary expenditure to progress a planning application.

10.2 Option 2 – Offer the opportunity on the open market. Whilst this would ensure robust testing of the market, any prospective bidder is unlikely to be prepared to make an offer to purchase the site without confidence of exclusivity because obtaining planning consent for alternative uses will require a significant commitment of time and money. Exempt appendix 2 covers this issue in more detail.

10.3 Do nothing – continue to hold the site which is not currently well utilised. The Council seeks through this process to unlock a development site, meet the leisure needs of Saltash for the future and generate a capital receipt. It is the officers' view that the potential outcomes warrant either Option 1 or Option 2 and that to do nothing is not an acceptable option for the site.

11 Supporting Information (Appendices)

11.1 Appendix 1 – Site plan, location plan and photograph.

11.2 Appendix 2 – details of the bidder and their proposed development proposal, details of the assessment of Market Value by Property Services and details of the proposed Option agreement terms – EXEMPT.

11.3 Appendix 3 – Cornwall Development and Decision Wheel – EXEMPT.

12 Background Papers

12.1 None.

13 Approval and clearance

All reports:

Final report sign offs	**This report has been cleared by (or mark not required if appropriate)**	**Date**
Governance/Legal (Required for **all** reports)	Helen Furneaux	29/08/2024
Finance (Required for **all** reports)	Tracy Stepney	09/04/2024
Cornwall Development and Decision Wheel (where required)		
Service Director (Required for **all** reports)	Peter Marsh	03/09/2024
Strategic Director (If required)		

DRAFT Burraton Field, Saltash Report

1. Purpose of Report

This update outlines the factual background relating to Aldi's interest in the site, Cornwall Council's statutory obligations, engagement with the Rugby Club, and the broader context affecting decision-making.

The report is written to be factual, neutral, and not critical of any individuals or Councils. Some details may be approximate due to the large volume of information received within a short timeframe so please don't hold me to the exact terminology.

Attached is a copy of the Title information relating to the site. Both date from 2022 and therefore the lease referred to for the Rugby Club is their old lease, not the new lease which was granted in May 2024.

2. Cornwall Council Disposal and Procurement Processes

Ordinarily, a site is formally declared surplus before any disposal activity begins. Once identified as surplus, the site progresses through a process designed to ensure best value.

There is no specific obligation for Cornwall Council to undergo a procurement process (tender).

In the case of the Burraton site, it had not been declared surplus when Aldi first approached Cornwall Council expressing interest. Their enquiry prompted internal consideration. As this is a one-to-one disposal, the Council was not legally required to undertake a wider marketing or competitive process.

Cornwall Council does, however, have a statutory duty to ensure it acts in the best interests of the public. If, following internal assessment, a disposal to the Rugby Club were considered the better option, that option would remain open. However, several factors must be considered:

- The existing football pitch is underutilised.
- Aldi will only receive planning consent if the sporting provision in Saltash is maintained or improved.
- If successful, Saltash would benefit from enhanced sports facilities.
- In planning terms, Saltash would be no worse off, and potentially better off.

As a result, the Council must consider the justification for rejecting a significant capital receipt, additional employment opportunities, and improved retail provision, particularly where sporting facilities would not be diminished. If Aldi cannot demonstrate adequate replacement facilities through the planning process, planning permission will not be granted and the disposal will not proceed.

Cornwall Council is confident in this process. The existing Burraton sports provision must be replaced within the Saltash area, and planning is the mechanism through which this requirement is tested. If planning consent is not granted, the land will not be declared surplus and will continue in its current use.

Because Treledan is already progressing and meeting separate needs, improvements there cannot be used as a justification for failing to re-provide the Burraton facility. Aldi may propose contributing to an additional pitch at Treledan or enhancements such as a 4G surface, but they cannot rely on Treledan alone to satisfy the replacement requirement. Any such attempt would likely be challenged.

Cornwall Council expects Aldi to develop and present appropriate proposals. It is Aldi's responsibility to undertake the necessary work, not Cornwall Council. Cornwall Council must also remain neutral as some departments will act as a consultee in the planning process.

Cornwall Council did not intend to include any misleading information in its Directors Report. Officers believed the content provided a fair summary of the meeting; however, Cornwall Council recognises the need for greater care to avoid ambiguity in future reporting.

Cornwall Council has complied with Section 123 of the Local Government Act 1972, which requires public notice in the press before disposing of open space or playing fields. Notices were duly published in the Cornish Times on 9 and 16 July 2025, and no comments were received at that time. Although the notices may have been missed by the public, Cornwall Council's legal team will not permit contract exchange without evidence that Section 123 requirements have been fulfilled. There is no statutory requirement to place notices on site or advertise through any other channels.

The Directors' Report makes clear that the site will only be declared surplus if Aldi obtains planning consent, reflecting Cornwall Council's commitment to maintaining sporting provision. The report does not state that the site will be declared surplus regardless of outcome.

This para is really important, the disposal decision is separate from the planning process. While Cornwall Council and Saltash Town Council understands residents' concerns, those concerns must be submitted via the planning process to ensure they are properly considered. The risk of focusing solely on reversing the disposal decision is that valid issues around recreational use may not be raised at the appropriate stage.

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Cornwall Council may informally refer to the Saltash Neighbourhood Development Plan (NDP) from a valuation perspective, but it does not form part of the formal disposal decision. Relevant planning considerations will be dealt with during the planning process (NDP).

On this occasion, the Leader of Cornwall Council had the delegated authority to approve the disposal because the sale value fell within their remit. Higher-value disposals require Cabinet approval, but in this case the Leader was legally empowered to make the decision.

Cornwall Council has not acted outside its powers or obligations.

Disposal Processes

Where a service identifies that it no longer requires an asset, the usual process is:

- The case enters the Asset Management Group (AMG) process, an internal consultation and checking mechanism.
- AMG ensures divisional members can provide their views and that all key Council departments have considered potential internal uses for the site.
- Local councils are invited to express interest in taking on the asset for defined purposes (Saltash Town Council has had experience of this process in the past).
- If no internal or local interest is identified, the site may be marketed or taken to auction.

One-to-one disposals do not follow the AMG route because there is only one realistic party to transact with. This was the case for Aldi.

Cornwall Council has undertaken valuation work to ensure the sale represents best consideration. Independent reviews have confirmed the price is appropriate and that marketing the site more widely would not have generated a higher receipt. The price remains confidential until planning permission is granted but is considered significant.

Capital receipts generally go into a central fund. Section 106 contributions or other planning-related payments, however, may be ring-fenced for Saltash.

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3. Rugby Club / Football Club

Around 2020–2021, the Rugby Club sought a longer lease to support eligibility for large external funding (funders requirement being a minimum 21-year term lease). During discussions:

Cornwall Council suggested the possibility of the Rugby Club taking on the entire field – the Rugby Club registered their interest.

Cornwall Council issued the Rugby Club with a letter of intent confirming an intention to continue renting the full-field for 50 years.

Following Aldi's expression of interest, Cornwall Council was required to pause and consider the new proposal, which led to withdrawal of the earlier full-field offer to the Rugby Club.

- Cornwall Council refurbished changing rooms at the Rugby Ground, Warfleton and Chapel Field in exchange to not leasing the full-field. It was a significant investment.
- The Rugby Club assumed responsibility for the changing rooms at the ground as part of their lease.
- The Football Club retain formal rights to shared use of the Rugby Ground changing facility. The football club has reduced its use of the Burraton pitch over time, preferring other facilities, and no longer uses the site regularly.

Cornwall Council has maintained ongoing engagement with the Rugby Club throughout the process.

Two officers were designated to manage stakeholder relationships:

- One acting as the point of contact for the Rugby Club,
- Another leading discussions with Aldi.

The Rugby Club have raised concerns regarding the development to Cornwall Council, such as drainage, lighting, and access, which Cornwall Council shared with Aldi's agent (Stratton Creber).

The Rugby Club have concern that if part of the site becomes an Aldi store, members of the public may redirect their walking routes across the Rugby Club's remaining space and raised their concerns with Cornwall Council in recent days. The Rugby Club were advised to raise their concern through the Planning Application process.

If Aldi's planning application is unsuccessful, Cornwall Council has not yet confirmed what position it would take regarding the land, but it may be that they go back to the Rugby Club.

The Rugby Club have indicated they remain open to taking on the land if the opportunity arises.

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4. Financial Pressures and Community Considerations

Cornwall Council has limited financial resources.

Opportunities for tenants to take on maintenance responsibilities can relieve pressure on Cornwall Council budgets and provide the best outcome for the town.

When commercial interest arises, Cornwall Council has a statutory duty to evaluate such offers in order to secure best value and best outcome for the site/town.

While a development could bring investment and local benefits, it may also lead to the loss of an established community green space. This is recognised and managed carefully be Cornwall Council as referred to above.

As a statutory consultee, Sport England's primary duty is to protect, enhance, and ensure the provision of sports facilities, objecting to developments that cause loss of sport, unless the developer improves or replaces provision.

There will be many other consultees involved in the planning process but beyond that public notices will be displayed so it doesn't preclude anyone else from having a say.

<u>The planning process is essential (as stated above), as it provides the mechanism for assessing this requirement. It is vital that everyone understands its importance and feels able to raise any planning-related concerns.</u>

End of report

Town Clerk / RFO

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The electronic official copy of the register follows this message.

Please note that this is the only official copy we will issue. We will not issue a paper official copy.

Official copy of register of title

Title number CL233242 | Edition date 22.09.2020

- This official copy shows the entries on the register of title on 22 AUG 2022 at 10:54:56.
- This date must be quoted as the "search from date" in any official search application based on this copy.
- The date at the beginning of an entry is the date on which the entry was made in the register.
- Issued on 22 Aug 2022.
- Under s.67 of the Land Registration Act 2002, this copy is admissible in evidence to the same extent as the original.
- This title is dealt with by HM Land Registry, Plymouth Office.

A: Property Register

This register describes the land and estate comprised in the title.

CORNWALL

1 (16.01.2007) The Freehold land shown edged with red on the plan of the above title filed at the Registry and being Land on the west side of Callington Road, Saltash.

2 (22.09.2020) The land edged and numbered in green on the title plan has been removed from this title and registered under the title number or numbers shown in green on the said plan.

3 (22.09.2020) The land has the benefit of any legal easements reserved by a Transfer of the land edged and numbered CL358754 in green on the title plan dated 4 June 2020 made between (1) The Cornwall Council and (2) Lewis George Stuart but is subject to any rights that are granted by the said deed and affect the registered land.

NOTE: Copy filed under CL358754.

B: Proprietorship Register

This register specifies the class of title and identifies the owner. It contains any entries that affect the right of disposal.

Title absolute

1 (11.05.2009) PROPRIETOR: THE CORNWALL COUNCIL of County Hall, Truro TR1 3AY and of DX144560, St Austell 3.

C: Charges Register

This register contains any charges and other matters that affect the land.

1 (16.01.2007) The land is subject to rights of drainage and rights in respect of water, gas and electricity supply services granted by transfers of the parts edged and numbered green on the title plan.

2 (16.01.2007) The parts of the land affected thereby are subject to the leases set out in the schedule of leases hereto.
The leases grant and reserve easements as therein mentioned.

Schedule of notices of leases

	Registration date and plan ref.	Property description	Date of lease and term	Lessee's title
1	16.01.2007 tinted pink	Saltash R F C Clubhouse	14.11.1997 34 years from 1 January 1991	CL154743

End of register

These are the notes referred to on the following official copy

The electronic official copy of the title plan follows this message.

Please note that this is the only official copy we will issue. We will not issue a paper official copy.

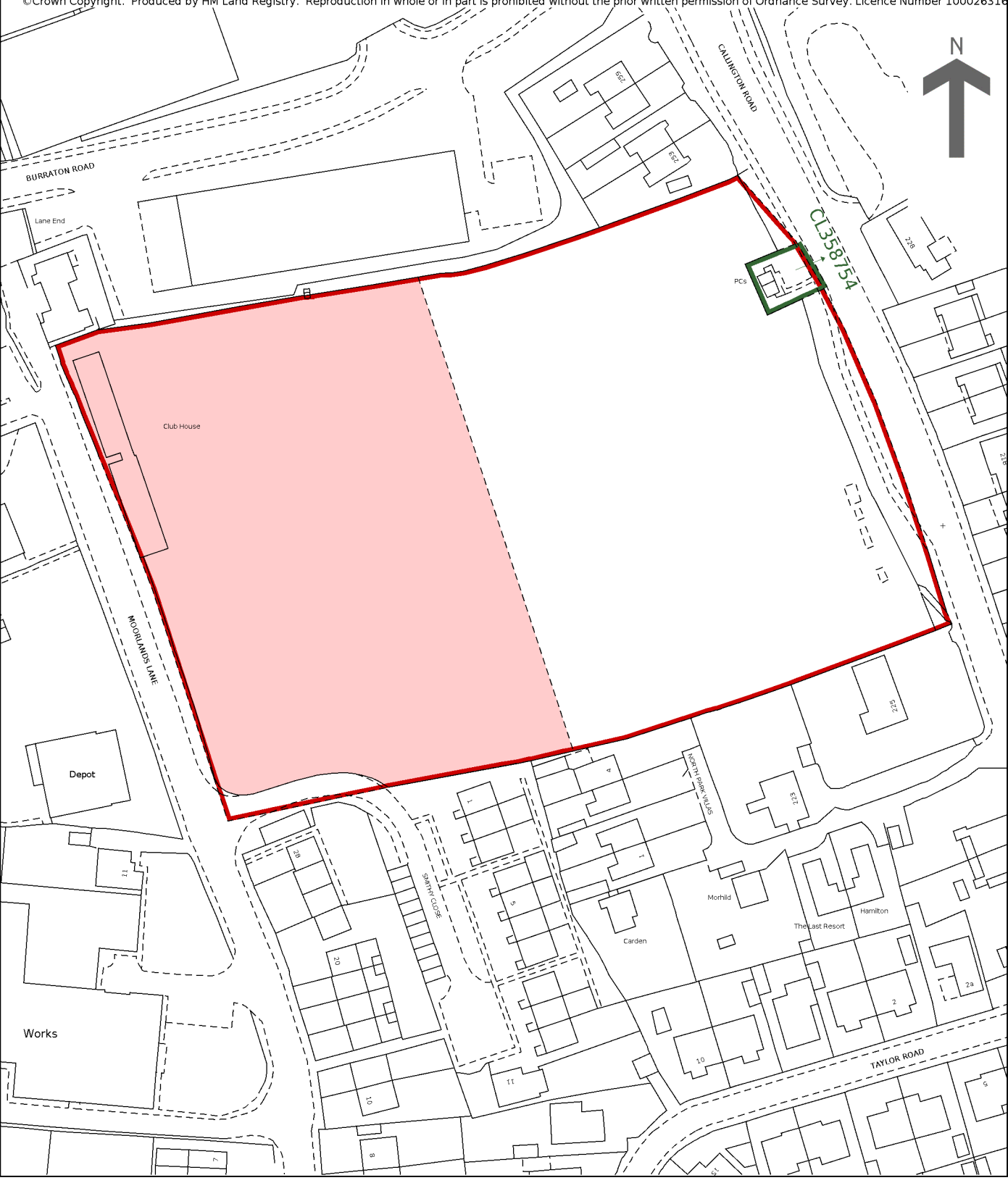
This official copy was delivered electronically and when printed will not be to scale. You can obtain a paper official copy by ordering one from HM Land Registry.

This official copy is issued on 22 August 2022 shows the state of this title plan on 22 August 2022 at 10:54:56. It is admissible in evidence to the same extent as the original (s.67 Land Registration Act 2002). This title plan shows the general position, not the exact line, of the boundaries. It may be subject to distortions in scale. Measurements scaled from this plan may not match measurements between the same points on the ground. This title is dealt with by the HM Land Registry, Plymouth Office .

HM Land Registry
Official copy of title plan

Title number **CL233242**
Ordnance Survey map reference **SX4159NW**
Scale **1:1250**
Administrative area **Cornwall**

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SALTASH TOWN COUNCIL

Minutes of the Meeting of the Saltash Town Council held at the Guildhall on Thursday 15th January 2026 at 7.00 pm

PRESENT: Councillors: A Ashburn, R Bickford, R Bullock (Chairman), M Johns, S Martin, G McCaw, S Miller, L Mortimore, P Nowlan, J Peggs, B Samuels, P Samuels, B Stoyel (Vice-Chairman) and J Suter.

ALSO PRESENT: 4 Members of the Public, P Cador (Cornwall Council) and K Johnson (Cornwall Council), S Burrows (Town Clerk / RFO) and D Joyce (Office Manager / Assistant to the Town Clerk)

APOLOGIES: J Brady and S Gillies, H Frank (Cornwall Council).

291/25/26 HEALTH AND SAFETY ANNOUNCEMENTS.

The Chairman informed those present of the actions required in the event of a fire or emergency.

292/25/26 DECLARATIONS OF INTEREST:

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

Councillor	Agenda Item	Pecuniary / Non Pecuniary	Reason	Left the Meeting
Bullock	18	Non-Pecuniary	Member of Heritage	Yes
Stoyel	18	Non-Pecuniary	Chairman of Heritage	Yes

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None received.

293/25/26 **PUBLIC QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY ASK QUESTIONS OF THE TOWN COUNCIL.**

The Chairman confirmed three public questions had been received.

In the absence of the residents who submitted the first two questions, the Town Clerk read them aloud in accordance with the Town Council's Public Question Policy. The third question was read by the member of the public present at this evening's meeting.

The Town Clerk then proceeded to read question one on the approval of the Chairman.

Date Received	Public Questions to the Town Council	Submitted By
13 January 2026	Cornwall Council officers submitted a report dated 29 August 2024 relating to the release of the recreational ground/park on Callington Road, Burraton for development, stating that representatives of Saltash Town Council were supportive of the principles of the recommendations (Sections 2.12 and 5.3). I understand from the Town Clerk that Saltash Town Council has not given any confirmation of support in principle for this development and that the Town Clerk is working with Cornwall Council for clarification, as the report contains several inaccuracies. Further to this, if Cornwall Council fail to respond, or are not willing to correct the inaccuracies and reconsider their decision using accurate information, how do Saltash Town Council plan to challenge the outcome so that public confidence in the process can be restored?	Marie Whittam

The Town Clerk informed Members that she had been working with Cornwall Council to establish how the report, and the information contained within it, had come to light.

She further confirmed that a response had been received from Jonny Alford, Strategic Property Lead at Cornwall Council.

At the instruction of the Chairman, the Town Clerk proceeded to read the response to Members.

We briefed the Town Council and Local members before we pushed this deal in 2024.

We explained this was a potential Win Win.

- *Developer gets a new supermarket*
- *Community of Saltash gets an improved play provision*
- *There is a capital receipt paid to the Council*

But the route to that Win Win is via a full planning application which requires full public consultation including the Town Council.

The Town Councils support as we recorded it was not support of the planning application but of the principles of the deal that the Council was working on.

I can see how the report has been misunderstood.

If the Developers proposals are not acceptable then the Town Council can object…they have not prejudiced or pre-called their position.

I can see how the report reads and that was not the intention.

The developer consultation meeting is the beginning of the developers process to develop a planning proposal for the site that meets the needs of the community and will appropriately replace the playing field that will be developed on.

Members discussed the response received and expressed both frustration and disappointment.

Councillor Bickford challenged the accuracy of the response and the report issued by Cornwall Council, stating that it had grossly misrepresented what took place at the meeting. That meeting had been attended by the Chairman and Vice Chairman of the Town Council at the time, Councillors Bickford and Peggs together with the Town Clerk.

Councillor Bickford clarified that, although the report presented the meeting as a consultation, it had in fact been a briefing. It was not a forum for discussion or debate.

Saltash Town Council had not been permitted to express a formal opinion, as this can only be done through the lawful planning process.

It was further noted that no new information had been provided at the meeting; all material shared by Cornwall Council was already in the public domain.

Members requested that Cornwall Council update or withdraw the report and challenge the Strategic Property Lead regarding his description of the development as a “win-win”. Members sought a correction to any implication that the Town Council supported or approved the development, as it did not. Members also requested an apology due to the upset caused to the Town Council who had faced criticism arising from the inaccuracies in the report.

The Town Clerk confirmed that her recollection aligned with the Members’ account and expressed concern regarding the management of future private and confidential briefings held by Cornwall Council.

Members agreed that this matter should be reviewed at a future Town Council Forum meeting.

It was additionally noted that the report implied multiple consultations with several Members, which had not taken place. Members queried whether a transcript or notes of the meeting existed. The Town Clerk confirmed that neither was available.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Bickford, seconded by Councillor Peggs and **RESOLVED:**

1. To delegate authority to the Town Clerk, in consultation with the Chairman and Vice Chairman, to challenge the inaccuracies within the Cornwall Council report relating to Saltash Town Council, requesting that the report be withdrawn or amended to reflect the accurate position, and to seek an apology accordingly;

2. To reassure residents that Saltash Town Council has neither expressed support for nor objected in principle to the proposed development;

3. To refer to a future Council Forum Meeting a discussion on how best to manage attendance at private and confidential briefings with Cornwall Council, when the Mayor, Deputy Mayor, and Town Clerk are invited, in order to prevent similar issues arising in the future.

The Town Clerk proceeded to read public question two.

Date Received	Public Questions to the Town Council	Submitted By
12 January 2026	Irresponsible and dangerous vehicle parking in Saltash is out of control. I have asked this council on two occasions in as many years to liaise with the relevant departments on who's authority are able to engage, create change and promote safety on the roads and pavements of Saltash. This council was to have meetings over the past year or so with the Police, Safer Saltash and Cornwall Council Civil Parking Enforcement Department to discuss the increasing problems of parking in Saltash. Whether these meetings took place I have no idea but sadly I have seen no improved results and the situation is getting worse. A quick look on social media is a great source of public information and can	David Simmons

	show how bad it's getting for example but not limited to:- 1. Cars parking on pavements adjacent to ZigZag of a controlled crossing near the junction of North Road/Tavy Road. Pedestrians having to walk in the busy main road. 2. Cars parked on corner of Broadwalk/Wearde Road. School kids and drivers cant see clearly up Wearde Road when exiting Broadwalk. 3. Cars parked on pavements Lower Fore Street almost impossible to drive through 4. Cars double parked blocking access for fire engines on a call. Item one above is a prime example where the Police drive pass this location regular and could potentially save a life by addressing the problem but no action has been taken as cars continue to park on the pavement adjacent to the Pelican crossing ZigZags. Will Saltash Town Council on behalf of the people of Saltash actively hold to account the departments who's responsibility it is to administer the rules and robustly apply them against this increasing anti social behaviour. Action needs to be taken urgently to kerb the appalling parking in Saltash before someone is injured or killed.	

The Town Clerk confirmed that in both 2023 and 2024 the same member of the public had submitted questions regarding parking issues within the town.

Saltash Town Council subsequently met with Cornwall Council's Community and Civil Parking Enforcement Team, followed by an onsite

visit attended by several Councillors.

Following these engagements, the Town Council issued an educational social media post, reported the matter to Safer Saltash, and informed the resident, David Simmons, of the Council's resolutions on both occasions.

Members expressed concern for visually impaired people and those using prams or wheelchairs, noting the risks created by vehicles parking on pavements. Members agreed that, should another site visit be arranged, representatives from these groups should be invited to attend.

Members further agreed that a new site visit with Cornwall Council's Community and Civil Parking Enforcement Team is essential.

The Vice Chairman welcomed the police to the meeting to discuss ongoing issues relating to illegal parking in Saltash.

Sector Inspector Jamie outlined the challenges associated with enforcing parking legislation and the legal considerations surrounding pavement obstruction, confirming that the police would review the comments raised at this evening's meeting.

In response to concerns that police officers sometimes appear to overlook offences, Jamie explained that officers may be en-route to higher-priority incidents but would not ignore a vehicle parked illegally or dangerously.

Following a vote (13 in favour, 0 against, 1 abstention), it was proposed by Councillor Bullock, seconded by Councillor Ashburn and **RESOLVED:**

1. To invite Cornwall Council's Civil Parking Enforcement Team to Saltash to discuss parking issues and undertake an area visit;

2. To encourage all residents to report parking concerns that are considered obstructive or dangerous to the police via 101 or the online reporting system;

3. To request that the Town Council Representatives for Safer Saltash raise parking issues at the next Safer Saltash meeting;

4. To issue an educational social media post discouraging poor parking.

The member of the public Scott Slavin, read his question.

Date Received	Public Questions to the Town Council	Submitted By
14 January 2026	Write your question only, clearly and concisely, no person may submit more than one question, and no member of the public may speak for longer than 3 minutes. Tamar Crossings, via the Joint Committee, have proposed an increase in the Tag Account fee from £0.80 per month to £2.00. This is now to go to consultation following the decision made at the Joint Committee meeting on January 12th. Assessing the attached information on tag account holder numbers in South East Cornwall (data received from Tamar Crossings on 8/5/2025 via my FOI request no FOI20250506/01) as of May 2025, there were 9,139 Tag account holders resident in PL12. If the increase is implemented, it will take an additional £132,601.00 per annum out of the local economy of our town (This is shown in the provided Excel spreadsheet on the first tab). This is in addition to almost £2 million taken from the Town's local economy in tolls (see 2nd tab of provided spreadsheet). This information on costs was received by the Tamar Toll Action Group from Tamar Crossings via the previous Joint Chair, former Cllr Martin Worth, in November 2023. What is the Town Council's position on this proposed TAG fee increase and is there any intention to make a representation (as a body) against this increase to the Joint Committee, the	Scott Slavin

	Parent Authority and the SE Cornwall MP?	

The Town Clerk reminded Members of the email previously circulated containing the 2023 response, in which Councillor Bickford had been delegated authority to write to Tamar Crossings regarding the concerns raised at that time.

The Town Clerk further confirmed that an additional letter had been sent last week on behalf of the Town Council, addressing the proposed account fee increase, traffic flow, congestion, and engagement. As the letter was only recently issued, a response has not yet been received.

Members agreed they were satisfied with the current position, noting that regular correspondence and meetings continue with key stakeholders, including the Joint Committee and the local MP.

Scott asked through the Chair whether the letter is in the public domain. The Town Clerk confirmed that the 2023 letter had been published, and that there was no reason the recent letter to the Joint Committee could not also be shared.

Members enquired whether a formal response would be submitted to the forthcoming public consultation. It was agreed that once the consultation goes live, the Town Clerk will present it to the Town Council for consideration and preparation of a formal response.

Members also felt that the relationship with the Joint Committee could be strengthened. The Town Clerk confirmed that she had been in contact with the newly appointed Chief Officer, Philip Robinson, to express the Town Council's wish to meet, and would follow this up to arrange a meeting and tour of the bridge to support Members' understanding of its operations.

Members thanked the Tamar Tag Action Group for their commitment to representing residents' views, which had contributed to the initiation of a further public consultation following the recent Extraordinary Meeting.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Bullock, seconded by Councillor Peggs, and **RESOLVED**:

1. To delegate to the Town Clerk the publication of the recent letter sent to the Joint Committee, and to recirculate the 2023 letter, to demonstrate to the public the extent of the Town Council's ongoing commitment;

2. To receive and consider the Tamar Crossings public consultation at a future Full Town Council meeting once it becomes publicly available.

294/25/26 **TO RECEIVE AND APPROVE THE MINUTES OF THE FULL TOWN COUNCIL MEETING HELD ON 4 DECEMBER 2025 AS A TRUE AND CORRECT RECORD.**

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Bullock, seconded by Councillor Stoyel and **RESOLVED** that the minutes of the Full Town Council Meeting held on 4 December 2025 were confirmed as a true and correct record.

295/25/26 **TO RECEIVE AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEES AND CONSIDER ANY RECOMMENDATIONS:**

a. Services held on 11 December 2025;

It was **RESOLVED** to note. There were no recommendations.

b. Planning and Licensing held on 16 December 2025;

It was **RESOLVED** to note. There were no recommendations.

c. Policy and Finance held on 13 January 2026.

It was **RESOLVED** to note and consider the following recommendation.

RECOMMENDATION 1:

297/25/26 TO RECEIVE AMENDMENTS TO THE CIVIC HANDBOOK AND CONSIDER ANY ACTIONS.

The Town Clerk outlined the recommended amendments to ensure Members were fully informed of the reasons for the changes.

Following a unanimous vote (11 in favour, 0 against, 0 abstentions), it was proposed by Councillor P Samuels, seconded by Councillor Peggs, and resolved to **RECOMMEND** to Full Council to be held on 15 January 2026, the amendments to the Civic Handbook, incorporating the additional changes raised by Members during the meeting (as attached).

Councillor P. Samuels, Chairman of Policy and Finance, presented the proposed amendments to the Civic Handbook Policy. He summarised the concerns raised at the Policy and Finance Committee meeting regarding the out-of-hours emergency contact protocol. Following further discussion with the Town Clerk, additional wording had been drafted for Members' consideration.

Councillor P. Samuels further proposed that an additional amendment be included to add the phrase *"staff or concerned Members"* to the first bullet point.

Councillor Miller raised concerns about the potential implications of instructing staff. The Town Clerk confirmed that this measure was necessary to ensure the continued operation of the Town Council, and that under these specific circumstances, the proposed approach offered the most practical solution. She noted that during normal working hours, senior managers would be available to support staff, removing the need for this particular contingency.

Councillor Miller confirmed he was satisfied with the response.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor P Samuels, seconded by Councillor Stoyel, and **RESOLVED** to note and approve the above recommendation and additional amendments.

296/25/26 **TO RECEIVE THE CHAIRMAN'S REPORT AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

It was **RESOLVED** to note.

297/25/26 **TO RECEIVE THE MONTHLY CRIME FIGURES AND CONSIDER ANY ACTIONS.**

Members discussed the recent rise in shoplifting. PC Smith explained that the increase was partly due to higher levels of reporting and a particular shop in Saltash being repeatedly targeted.

The police advised that new reporting systems are helping to encourage greater reporting of crime. Inspector Jamie asked the Town Council to continue supporting these efforts within the community and confirmed that tackling retail crime is a national policing priority.

Members sought clarification on the higher figures recorded under the category “Violence with or without injury”. The police confirmed that these incidents primarily relate to domestic abuse. While the figures are concerning, they reflect improved reporting by victims rather than a significant increase in occurrences.

The police also highlighted the availability of Clare’s Law, which permits the disclosure of an individual’s history of violence or abuse to help safeguard those at risk.

The Chairman asked whether there was any additional support the Town Council could provide. The police encouraged continued partnership working and the ongoing promotion of reporting through 101 and online reporting systems.

Members invited the police to attend future Meet Your Councillor sessions on Fore Street. The police welcomed the invitation.

It was **RESOLVED** to note.

298/25/26 **TO RECEIVE A REPORT FROM COMMUNITY ENTERPRISES PL12 AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Nothing to report.

299/25/26 **TO RECEIVE A REPORT FROM COMMUNITY AREA PARTNERSHIPS AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

The Chairman informed Members that the meeting held on 6 January had taken place; however, the notes were not received in time to be included in or circulated with this evening's reports pack.

Councillors Bickford provided an update on the recent Community Area Partnership Working Group meetings for Transport, Connectivity and Accessibility, and Economic Development, which they had attended.

Members welcomed the offer for regular brief updates at future meetings from Members serving as representatives on CAP Working Groups, particularly regarding any key matters discussed.

It was **REOLVED** to note.

300/25/26 **TO RECEIVE A REPORT ON BEHALF OF SAFER SALTASH AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

The scheduled meeting was cancelled due to sickness; therefore, there is nothing to report at this time

301/25/26 **TO RECEIVE A REPORT FROM SALTASH CHAMBER OF COMMERCE AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

The scheduled meeting was cancelled because of conflicting commitments, therefore, there is nothing to report at this time

302/25/26 **TO RECEIVE A REPORT FROM CORNWALL COUNCILLORS AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Cornwall Councillor Johnson provided a brief update on the report included in the circulated pack.

He noted that he is still awaiting a response regarding the current status of Chapel Field. He also welcomed the forthcoming public consultation on the proposed Tamar Tag account fee increase and reported that the parking spaces to the rear of Berry Park Road have been sold, with one

remaining that carries responsibility for highway maintenance.

It was **RESOLVED** to note.

303/25/26 **TO RECEIVE AN UPDATE ON THE FUTURE OF THE HEALTH CARE IN SALTASH AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Although no written report had been received, the Chairman updated Members on a recent visit and tour of the facilities at St Barnabas Hospital.

Members noted the challenges associated with introducing phlebotomy services, particularly the complexity of the necessary data processing and appointment systems.

It was reported that a room at St Barnabas may be used for dressing leg wounds, or potentially by administrative staff from Higher Port View Surgery to free up additional clinical space.

Members also discussed mental health provision in Saltash, noting that the main challenge faced is a shortage of mental health practitioners.

It was **RESOLVED** to note.

304/25/26 **TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.**

Nothing to report.

305/25/26 **FINANCE:**

a. To advise the receipts for November 2025;

   It was **RESOLVED** to note.

b. To advise the payments for November 2025;

   It was **RESOLVED** to note.

c. Urgent and essential works actioned by the Town Clerk under Financial Regulations.

   Nothing to report.

d. To note that bank reconciliations up to 30 November 2025 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk.

It was **RESOLVED** to note.

e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.

It was **RESOLVED** to note.

306/25/26 **TO RECEIVE THE TOWN COUNCIL SCHEDULE OF MEETINGS FOR THE YEAR 2026/27 AND CONSIDER ANY ACTIONS.**

Members received the proposed Town Council Schedule of Meetings for the year 2026/27 contained within the circulated reports pack.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Ashburn, seconded by Councillor Johns and **RESOLVED** to:

1. Approve the Town Council schedule of meetings for the year 2026/27 (as attached);

2. **RECOMMEND** to formally adopt the Town Council schedule of meetings for the year 2026/27 to the Annual Meeting of Saltash Town Council to be held on 7 May 2026.

The Chairman and Vice Chairman Councillors Bullock and Stoyel declared an interest in the following item and left the meeting.

The immediate past Chairman, Councillor Peggs, in the Chair.

307/25/26 **TO RECEIVE A REPORT ON THE DEED OF VARIATION OF SALTASH HERITAGE CENTRE AND CONSIDER ANY ACTIONS.**

Members received the report on the Deed of Variation for the Saltash Heritage Centre.

At the request of the Town Clerk, and noting that the current Chairman and Vice Chairman had declared interests in this item, Members agreed that the immediate past Chairs, Councillors Peggs and Bickford, would sign the documentation on behalf of the Town Council, with the Town Clerk acting as witness.

Following a unanimous vote (12 in favour, 0 against, 0 abstentions), it was proposed by Councillor Nowlan, seconded by Councillor P. Samuels, and **RESOLVED** that Councillors Peggs and Bickford, due to the declared interests of the current Chairman and Vice Chairman, sign the Licence to Assign on behalf of the Town Council, in the presence of

the Town Clerk as witness.

The Chairman and Vice Chairman Councillors Bullock and Stoyel were invited and returned to the meeting. Chairman in the chair.

308/25/26 **TO RECEIVE AN UPDATE ON DRAFT SUBMISSIONS FOR THE COMMUNITY HIGHWAYS IMPROVEMENT PROGRAMME AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Members received and discussed the latest developments relating to the Community Highways Improvement Programme (CHIP). Members considered the benefits of submitting a single, strong, consolidated application, in line with the guidance and reasoning provided by Cornwall Council's Highways Manager.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Johns, seconded by Councillor Martin and **RESOLVED** to approve Councillor Bickford submitting a Town Council Expression of Interest to enhance the walking route between Saltash Railway Station and the town centre, on behalf of Saltash Town Council and with the support of the Cornwall Councillors, by the deadline of 27 February, and to provide the final submission to the Town Clerk for Town Council records.

309/25/26 **TO RECEIVE A REPORT ON THE FIFTH ROUND OF COMMUNITY INFRASTRUCTURE FUNDING AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Bullock, seconded by Councillor Johns and **RESOLVED** to:

1. To form a Working Group comprising Councillors Ashburn, Nowlan, Martin, Bullock and Johns to work with the Development and Engagement Manager on submitting an Expression of Interest for CIL Round 5;

2. To delegate authority to the Development and Engagement Manager, in consultation with the Working Group, to agree the Expression of Interest project proposal in line with CIL funding guidance and budget, and to report to Full Town Council on 5 February 2026.

3. To confirm Wednesday 21 January as the date for the first Working Group meeting with the Development and Engagement Manager, ensuring sufficient time to agree a suitable project proposal.

310/25/26 **TO RECEIVE A REPORT ON ST PIRAN'S DAY AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Members discussed the report on the proposed St Piran's Day celebrations, expressing a desire for the event to be held in a controlled and safe manner.

Members considered a range of ideas to incorporate into the celebrations.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Bullock, seconded by Councillor Stoyel, and **RESOLVED**:

1. To delegate responsibility for delivering the event, as detailed in the submitted report, to Councillors Bickford and Bullock, with support from the Town Clerk only if required.

2. That Councillors Bullock and Bickford provide Members with detailed arrangements via email, due to the tight timeframe, once the Town Clerk has approved the event and all required documentation, including risk assessments, has been completed.

3. To approve up to £500 for the event, including £100 earmarked for the Saltash Chamber of Commerce to fund prize-giving, to be allocated to budget code 6202 Civic Occasions.

311/25/26 **TO RECEIVE A REPORT ON THE ANNUAL TOWN MEETING WITH PARISHIONERS OF SALTASH AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Miller, seconded by Councillor Martin and **RESOLVED;**

1. To approve the rescheduling of the Annual Town Meeting with Parishioners of Saltash, in accordance with Standing Orders, to the proposed date of 26 March 2026, to be held in conjunction with the Civic Awards and Shop Your Town event, and to delegate organisation to the Administration Team in conjunction with the Mayor;

2. To approve expenditure of up to £100 for advertising, allocated to budget code 6230 Social Media Advertising.

312/25/26 **TO RECEIVE A REPORT ON TOWN COUNCIL ATTENDANCE AT EVENTS HELD IN 2026 AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Members discussed attendance at the events listed in the circulated report and highlighted the need for improved promotional material.

Members noted that conflicting commitments can limit Councillor availability at events and requested that staff work with Members to ensure stalls are appropriately staffed.

It was further discussed that staff should take the lead in manning the stalls, as they are fully briefed on all Town Council projects.

During the discussion, Councillor Johns left and subsequently returned to the meeting.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Bullock, seconded by Councillor Peggs, and **RESOLVED**:

1. To confirm attendance at the May Fair on Saturday 2 May and the Regatta on Saturday 25 July, using the existing Town Council marketing materials;

2. To form a Working Group comprising Councillors Mortimore, Martin and Ashburn to determine the format of attendance and identify the necessary additional promotional materials, reporting back to a future Town Council meeting.

313/25/26 **TO RECEIVE A REPORT ON CORNWALL BUS TRAVEL SURVEY AND CONSIDER ANY ACTIONS.**

Members discussed the survey and emphasised the need to highlight concerns about the lack of services available to residents attending clinical appointments, the infrequency of bus services and the poor standard of provision.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Martin, seconded by Councillor McCaw and **RESOLVED** to approve Councillor Martin to submit a response to the Cornwall Bus Travel Survey on behalf of the Town Council by the deadline date of Sunday 18 January, and to provide the final submission to the Town Clerk for Town Council records.

Councillors were encouraged to email Councillor Martin with any concerns or feedback on bus services in Saltash in order to collate the information for the survey response.

314/25/26 **TO RECEIVE TOWN TEAM NOTES HELD ON 12 JANUARY 2026 AND CONSIDER ANY ACTIONS OR ASSOCIATED EXPENDITURE.**

Councillor B Samuels referred to the working group established to review the future of the farmers' markets, expressing hope that there will be sufficient interest to relaunch in the spring. She noted that this update was provided to assist with the report to be considered under agenda item 27.

It was **RESOLVED** to note.

315/25/26 **TO RECEIVE A REPORT ON THE MONTHLY INFORMATION SESSIONS HELD AT OAKLANDS COMMUNITY CENTRE AND CONSIDER ANY ACTIONS.**

Members discussed attendance at future Oaklands Community Centre Café and food larder sessions and noted the wide range of organisations that participate, including the social prescriber, police, Cornwall Councillors, and Saltash Town Council.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Ashburn, seconded by Councillor Bullock and **RESOLVED** to continue to support the monthly information café and food larder sessions at Oakland's Community Centre and renew

the Town Council's commitment for a further 4 months, reviewing at a future Full Town Council meeting.

316/25/26 **TO RECEIVE A REPORT ON MEET YOUR COUNCILLORS SESSIONS AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Members reflected on Councillor B Samuels Town Team market update with markets expected to resume in spring 2026, and the Saltash Studio Makers Market still running successfully, Members agreed there was no need to change either the timing (third Saturday) or the location outside the former Bloom Hearing building.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Bullock, seconded by Councillor Stoyel and **RESOLVED** to continue to hold Meet Your Councillor sessions on the third Saturday of the month outside the former Bloom Hearing Building.

317/25/26 **MEET YOUR COUNCILLORS: THE NEXT SCHEDULED MEETING DATE SATURDAY 17 JANUARY, LOCATION TO BE CONFIRMED.**

The next scheduled meeting date Saturday 17 January outside the former Bloom Hearing building, Fore Street.

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Bullock, seconded by Councillor Stoyel and **RESOLVED** for Councillors Bullock, Peggs, Johns and Miller to attend.

318/25/26 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

319/25/26 **TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.**

None.

320/25/26 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that the public and press be re-admitted to the meeting.

321/25/26 **TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.**

Following a unanimous vote (14 in favour, 0 against, 0 abstentions), it was proposed by Councillor Martin, seconded by Councillor Johns and **RESOLVED**
to issue the following Press and Social Media releases:

1. Oakland's Community Centre Café and Food Larder Sessions;
2. Parking safely and reporting methods (educational piece);
3. Community Highways Improvement Programme Submission;
4. St Piran's Day Celebrations (at appropriate time);
5. Annual Town Meeting with Parishioners of Saltash (at appropriate time);
6. Saltash Town Council Attendance at Town Events (at appropriate time);
7. Cornwall Bus Survey Response;
8. Meet Your Councillor Sessions;
9. Reporting Crime Information;
10. Thanks Ned Bowie and welcoming Sector Inspector Jamie Musgrove and continuing strong police partnership working;
11. Saltash Town Council's responses to Tamar Tag issues.

322/25/26 **DATE OF NEXT MEETING: THURSDAY 5 FEBRUARY 2026 AT 7:00 P.M.**

Thursday 5 February 2026 at 7.00pm.

323/25/26 **COMMON SEAL:**

It was **RESOLVED** to Move to Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at: 9.23 pm

Signed: _____
Chairman

Dated: _____







Neighbourhood Watch

Connecting Communities for Safety: More Than Just Curtain Twitchers!

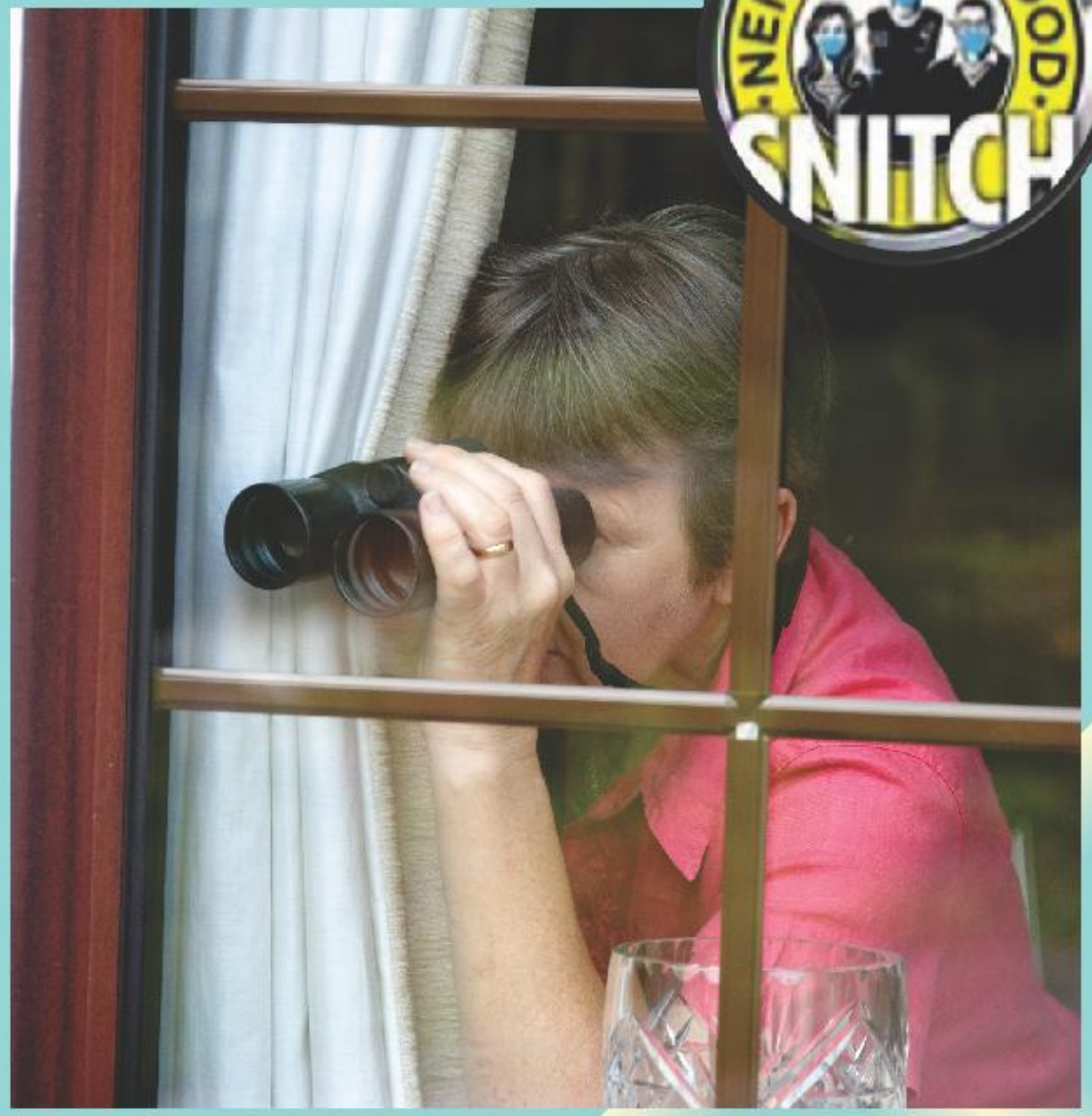
Debunking Myths

YES! We're still a thing!

"We're not just nosy neighbours – we're community builders."

NW has evolved – it's about connection, not just crime prevention.

Everyday people helping make where they live safer and stronger.



What Neighbourhood Watch Really Is

UK-wide membership charity with over 2 million members

All about community connection, shared pride, and safety

Not led by police – led by you and your community

1995

Established as a community safety initiative.

2005

Expanded access to community grants and support.

2015

Introduced public liability insurance for events.

2023

Fostering connections among neighbors for safety.

3 ways to get involved



Neighbourhood Watch Schemes



Communities working together to make better places to live

- Perfect for streets/residents' groups
- Access to grants & insurance
- Build community spirit





Community Safety Charter

Supporting buisnesses and tackling crimes in public places

- For businesses & organisations
- Free training (bystander, unconscious bias, public space safety
- Complements DISC, UK PAC, BID work





Youth Engagement Projects

Empowering young people to lead community safety initiatives together

- For ages 16–24
- Campaigns that matter to them
- Builds leadership, confidence, & community voice

Let's Collaborate!

Does this fit your current work or community goals?

What challenges are you facing that NW might support?

What could partnership look like?

SALTASH TOWN COUNCIL

Minutes of the Meeting of the Planning and Licensing Committee held at the Guildhall on Tuesday 20th January 2026 at 6.30 pm

PRESENT: Councillors: R Bullock, G McCaw, S Miller, B Samuels (Chairman), B Stoyel and J Suter.

ALSO PRESENT: None.

APOLOGIES: A Ashburn, R Bickford, J Brady (Vice-Chairman), S Gillies, M Johns, P Nowlan, J Peggs and P Samuels.

111/25/26 HEALTH AND SAFETY ANNOUNCEMENTS.

The Chairman informed those present of the actions required in the event of a fire or emergency.

112/25/26 DECLARATIONS OF INTEREST:

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

None received.

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None received.

113/25/26 PUBLIC QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY SPEAK ABOUT A PLANNING APPLICATION.

None received.

114/25/26 **TO RECEIVE AND APPROVE THE MINUTES FROM THE PLANNING AND LICENSING COMMITTEE HELD ON 16 DECEMBER 2025 AS A TRUE AND CORRECT RECORD.**

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

Following a unanimous vote (6 in favour, 0 against, 0 abstentions) it was proposed by Councillor B Samuels seconded by Councillor Miller and **RESOLVED** that the minutes of the Planning and Licensing Committee held on 16 December 2025 were confirmed as a true and correct record.

115/25/26 **TO RECEIVE AND REVIEW THE PLANNING AND LICENSING COMMITTEE'S BUSINESS PLAN DELIVERABLES AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Members received the Committee's Business Plan Deliverables contained within the circulated reports pack.

It was **RESOLVED** to note.

116/25/26 **TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.**

Nothing to report.

117/25/26 **TO CONSIDER CORNWALL COUNCILS RENEWAL OF THE PUBLIC SPACES ORDER AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE**

Following a unanimous vote (6 in favour, 0 against, 0 abstentions) it was proposed by Councillor B Samuels, seconded by Councillor Suter, and **RESOLVED** to delegate to the Office Manager / Assistant to the Town Clerk to submit a response on behalf of the Town Council supporting the proposed renewal of the Cornwall Council Public Spaces Protection Order (Alcohol Consumption in Designated Public Spaces).

118/25/26 **TO RECEIVE CORNWALL COUNCIL'S 2026 OFF-STREET PARKING ORDER AND CONSIDER ANY ACTIONS.**

Members discussed Cornwall Council's formal off-street parking order for 2026 expressing concern and objection to details contained within the proposal.

Following a unanimous vote (6 in favour, 0 against, 0 abstentions) it was proposed by Councillor Miller, seconded by Councillor B Samuels, and **RESOLVED** to delegate to the Office Manager / Assistant to the Town Clerk to submit a response to the public consultation on behalf of the Town Council, setting out the objections as follows:

1. Insufficient context has been provided regarding the scale of the proposed increases;

2. No justification has been given for the removal of the 2–3 hour tariff in long-stay car parks;

3. Further consideration should be given to the removal of Sunday charges;

4. The removal of Sunday charges could help alleviate carriageway obstruction and improve traffic management in the area;

5. Additional clarification is required regarding the provenance and ownership history of land such as Kit Hill.

Members were encouraged to individually respond to the public consultation.

119/25/26 **PLANNING:**

a. Applications for consideration:

PA26/00068
Mr James Artingstall Bloor Homes – **Land At Phase 2A, Treledan Broadmoor Farm Stoketon Saltash PL12 6PQ**
Non material amendment in relation to decision notice PA23/07113 dated 22.03.2024 for removal of screen wall and addition of enhanced fencing on plots 28, 49, 50, 68, 76, 81, 98, 100, 111, 113 and 115
Ward: Trematon
Date received: 7 January 2026
Response date: 21 January 2026

Following a unanimous vote (6 in favour, 0 against, 0 abstentions) it was proposed by Councillor B Samuels, seconded by Councillor Stoyel and resolved to **RECOMMEND APPROVAL.**

PA25/07696
Mrs Emily-Jane Duckering – **Cockles Park Pill Lane North Pill Saltash**
Cornwall PL12 6LQ
Retention of domestic ground mounted 4.52Kwp PV Solar array
Ward: Tamar
Date received: 7 January 2026
Response date: 28 January 2026

Following a unanimous vote (6 in favour, 0 against, 0 abstentions) was proposed by Councillor Suter, seconded by Councillor Miller and resolved to **RECOMMEND APPROVAL.**

PA25/09692
Mr Mark Copp – **19 Deacon Drive Saltash Cornwall PL12 4SL**
Proposed enlarged/replacement ground floor bay window at 19 Deacon Drive, Saltash, PL12 4SL. Proposed works included the removal of the existing box bay to living room of the existing c.1980s detached two storey house and its enlarged and replacement with materials to match the existing
house. New bay to extend down to floor level.
Ward: Essa
Date received: 9 January 2026
Response date: 30 January 2026

Following a unanimous vote (6 in favour, 0 against, 0 abstentions) it was proposed by Councillor Bullock, seconded by Councillor McCaw and resolved to **RECOMMEND APPROVAL.**

PA25/09514
Susanne David – **255 Callington Road Saltash Cornwall PL12 6LW**
Loft conversion to include altering existing hip roof to a gable and addition of
a dormer.
Ward: Tamar
Date received: 13 January 2026
Response date: 3 February 2026

Following a unanimous vote (6 in favour, 0 against, 0 abstentions) it was proposed by Councillor Suter, seconded by Councillor Stoyel and resolved to **RECOMMEND APPROVAL.**

PA25/09630
Mr R Canning – **Hope Cottage Longlands Lane Burraton Coombe Saltash**
Proposed single storey rear extension & alteration works
Ward: Trematon
Date received: 13 January 2026
Response date: 3 February 2026

Following a unanimous vote (6 in favour, 0 against, 0 abstentions) it was proposed by Councillor Stoyel, seconded by Councillor McCaw and resolved to **RECOMMEND APPROVAL.**

b. Tree applications:

None received.

c. Tree notifications:

PA25/09346
Mr Mark McGinnes – **Melwyn House Forder Saltash Cornwall PL12 4QR**
Works to trees in a Conservation Area, to fell and remove crack willow tree
Ward: Trematon
Date received: 12 December 2025

It was **RESOLVED** to note.

120/25/26 CONSIDERATION OF LICENCE APPLICATIONS:

None received.

121/25/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

122/25/26 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.

None.

123/25/26 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that the public and press be re-admitted to the meeting

124/25/26 **TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.**

None.

DATE OF NEXT MEETING

Tuesday 17 February 2026 at 6.30 pm

Rising at: 6.56 pm

Signed: _____
Chairman

Dated: _____

Chairman's report

January 2026

Mayoral Engagements

Date	Location	Information
Saturday 3 January	Saltash	Oaklands Community Centre Christmas party
Tuesday 6 January	Bodmin	Mayor of Bodmin wassailing event
Monday 12 January	Saltash	Tour of Fountain Head House School
Saturday 17 January	Saltash	Mayor's quiz event
Wednesday 21 January	Saltash	Memory Box 10th Birthday celebration event
Sunday 25 January	Saltash	King's Scout Award prize giving
Monday 26 January	Saltash	Opening of Saltash Music, Speech and Drama Event
Tuesday 27 January	Plymouth	Holocaust Memorial Day event
Friday 30 January	Saltash	Saltash Sailing Club cadets presentation evening

Mayoral meetings

Date	Location	Information
Wednesday 7 January	Virtual	Transport meeting with Cornwall Council
Friday 9 January	Guildhall	Partnership meeting with Cornwall Council
Monday 12 January	Guildhall	Churchtown Farm meeting

Deputy Mayor Engagements

Date	Location	Information
Monday 12 January	Saltash	Tour of Fountain Head House School
Saturday 17 January	Saltash	Saltash and Plougastel Twinning Association AGM
Monday 26 January	Saltash	Drama awards presentation at Saltash Music, Speech and Drama Festival

Deputy Mayor meetings

Date	Location	Information
Tuesday 6 January	Virtual	CAP meeting
Friday 9 January	Guildhall	Partnership meeting with Cornwall Council

End of Report
Mayors Secretary

Saltash Plougastel Twinning Association

Annual General Meeting

19th January 2026

Maxine and I attended the meeting under the Chairmanship of Steph Yates

A little history:

Saltash has been twinned with Plougastel-Daoulas in Finistere, Brittany since 1984. With a population similar to Saltash, Plougastel is located over the bridge from the city of Brest, which like Plymouth, has a Naval dockyard and University. There is a lively cultured life, with locale costumed dancers and Breton bands some having visited Saltash in the past. The Plougastel peninsula is very attractive with small harbours and unspoilt countryside and renowned for producing strawberries and strawberry liqueur.

Twinning membership has shown an increase to over 60 of late with valued support from younger family members.

Future events to include:

St Piran's quiz night 6th March.

Pétanque tournament 28 March or 18 April being held at the Plymouth Pétanque Club.

Twinning visit of Plougastel to Saltash 14th – 17th May 2026.

Inter-twinning (Looe, St.Germans, Callington) social event.

French chat morning sessions.

Hope of more liaison with Saltash schools to promote the value of the twinning.

Residents of Saltash are warmly invited to be a part of hosting visiting French families, joining in with activities, receiving the email newsletters and help the organising committee.

Committee look forward to working more closely with Saltash Town Council over the ensuing years.

The evening rounded off with an excellent cheese and wine buffet.

Grateful thanks to everyone

Brian Stoyel Saltash Deputy Mayor

A report on the mayor's 80s Charity Quiz Night

On 17th January, 12 teams battled it out at my mayor's charity quiz night. It was a fun evening with our very own mace bearer, Darren winning the 1st prize for his Adam the Ant dress up. The "make your own Morph" competition seemed to go down well on the night too, with some impressive Morphs being made.

The quiz entry money and raffle combined totaled £500 for my mayor's charities on the night. Thank you to Cllr B Samuels, P Samuels and Cllr Peggs for their donations to the raffle prizes. Thank you to Cllr Bickford and Sarah Bickford for their help in setting up and Cllr Peggs for her help on the night. A big thank you also to all of you who came to support this event.

Due to popular demand, I intend to host another quiz in April, this time the theme will be 1970s.









Some amazing Morph efforts below





Winner of the best fancy dress – Darren Stanlick



End of report

Saltash Town	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26
Arson	0	0	2	2	0	0	0	0	1	0	0	0
Bicycle Theft	0	0	0	0	0	0	0	0	1	0	1	0
Burglary - Business and Community	1	1	0	1	1	0	0	0	3	0	1	0
Burglary - Residential	0	1	1	2	8	2	0	0	3	1	1	0
Criminal Damage	7	8	17	7	9	19	11	3	7	5	11	7
Death or Serious Injury caused by Unlawful Driving	0	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous Crimes Against Society	1	1	2	1	1	2	0	7	1	4	0	8
Other Sexual Offences	6	1	2	1	3	1	3	5	4	4	2	4
Other Theft	4	2	6	4	8	11	4	4	7	4	6	4
Possession of Drugs	3	0	1	3	2	1	0	1	1	0	2	2
Possession of Weapons	2	0	1	4	2	2	1	1	1	1	3	3
Public Order Offences	3	4	4	11	5	9	10	7	5	11	6	4
Rape	1	4	2	4	0	2	0	0	1	2	1	1
Robbery	0	1	0	1	0	0	0	0	1	1	1	1
Shoplifting	9	4	8	9	10	22	15	8	14	11	11	5
Stalking and Harassment	8	10	11	14	13	15	15	12	15	18	8	11
Theft from the Person	1	2	1	0	0	1	0	0	0	0	0	1
Trafficking of Drugs	0	0	0	0	0	0	2	0	0	1	0	0
Vehicle Offences	1	1	5	2	2	1	2	0	8	7	0	1
Violence with Injury	7	10	11	12	14	15	6	8	7	6	12	11
Violence without Injury	26	12	21	6	15	21	17	6	16	17	17	9
TOTAL	**80**	**62**	**95**	**84**	**93**	**124**	**86**	**62**	**96**	**93**	**83**	**72**

Violence without injury:

- Assault by beating.
- Common assault
- Threats to kill.
- False imprisonment
- Assault an emergency worker.
- Cruelty to and neglect of children

Violence with injury:

- Assault ABH (actual bodily harm)
- Assault ABH on an emergency worker.
- Dog dangerously out of control
- Causing danger to road users
- Nonfatal strangulation
- Section 18 GBH (grievous bodily harm)
- Section 20 GBH

Robbery

- Robbery personal
- Robbery business
- Assault with intent to commit robbery.

Stalking and harassment

- Harassment without violence
- Harassment put in fear of violence.
- Sending indecent or grossly offensive communications
- Disclose or threaten to disclose private sexual photographs.
- Send letter or article that is threatening/false/indecent.
- Stalking without fear alarm or distress
- Stalking involving serious alarm/distress.
- Stalking involving fear of violence.
- Engage in controlling coercive behaviour.

Arson

- Arson
- Arson with intent or reckless as to endanger life.

Criminal damage

- Criminal damage to a dwelling

- Criminal damage to a vehicle
- Criminal damage other

Burglary residential

- Residential burglary of a home
- Residential burglary of an unconnected building
- Aggravated burglary of a home

Burglary business and community

- Burglary to business/community
- Aggravated burglary- business and community

Miscellaneous crimes against society

- Animal cruelty offences
- Make/take/distribute indecent photographs or pseudo photographs of children.
- Threats to damage property
- Dangerous driving
- Assist an offender.
- Possess indecent photograph /pseudo photograph of children.
- Forgery and counterfeiting
- Breach of bail offences
- Pervert course of justice offences

Death or serious injury caused by unlawful driving.

- Cause death by dangerous driving.
- Cause serious injury by dangerous driving.
- Cause serious injury by careless inconsiderate driving.
- Cause death by careless inconsiderate driving.

Rape

Homicide

Other sexual offences

- Sexual assault
- Sharing or threatening to share intimate photos
- Exposure
- Engage in sexual communication with a child.
- Incite sexual activity with ..(applicable offence)

Theft from the person

- Theft from the person of another
-

Shoplifting

- Theft from shops and stalls

Other Theft

- Make off without making payment.
- Abstract electricity
- Blackmail
- Theft in dwelling
- Theft by employee
- Theft of a conveyance other than motor vehicle or pedal cycle
- Theft from a vehicle other than motor vehicle

Vehicle offences

- Theft from a motor vehicle
- Theft or unauthorised taking of a motor vehicle.
- Aggravated vehicle taking
- Take a motor vehicle without owner's consent.
- Vehicle interference

Possession of drugs

- Possess a controlled drug class A/B/C

Trafficking of drugs

- Possess with intent to supply drug of class A/B/C
- Unlawful importation of drugs
- Concerned in supply of drug class A/B/C
- Supply a controlled drug A/B/C

Possession of weapons

- Possess offensive weapon private place.
- Possess offensive weapon public place.
- Threaten person with blade or offensive weapon public/private place.
- Possess knife or sharp pointed object public place.
- Import prohibited weapons.
- Having article with blade or point on educational premises.
- Possess shotgun without certificate.

Public Order Offences

- Affray
- Causing intentional harassment alarm or distress in public place
- Causing intentional harassment alarm or distress in public place, racially or religiously aggravated
- Fear or provocation of violence
- Breach of an anti-social behaviour order
- Sex offender registration offences
- Bomb hoax

Offence group classification as at November 2022

This classification document is used to define the Home Office offence codes used in the court proce

The offence type is denoted as follows:
IO – Indictable Only offences
TEW - Triable Either Way offences
SMO – Summary motoring offences
SNM – Summary non-motoring offences
Not known

Offences are grouped into 12 offence groups and an additional group where offence is not known:
Violence against the person
Sexual offences
Robbery
Theft offences
Criminal damage and arson
Drug offences
Possession of weapons
Public order offences
Miscellaneous crimes against society
Fraud offences
Summary non-motoring
Summary motoring
Not known

edings

Board Report	
Date 22.1.26	Chair's Report to Saltash Town Council

The last couple of months have been a busy time for the CIC, either side of the Christmas break.

This year marks the 20th year of CEPL12, with our 20th anniversary falling on 3rd July this year. As part of this we are celebrating the various groups and activities we conduct each at or near their own anniversary. Yesterday (21st Jan) saw the celebration of the 6th anniversary or "Do You Mind If I Sing", the singing group run as a part of Memory Box. This took the form of a concert with invited guests. We were pleased to welcome the Mayor Cllr Bullock, and Cllr Peggs. The event went well and was well received by all. A buffet lunch was rounded off with a birthday cake and a round of Happy Birthday.

At the end of 2025, after some 19 years of service Peter Thistlethwaite has retired as a director of CEPL12. At the volunteer evening held in December, a small presentation was held and Peter said a few words remarking on the changes he has seen over his time and how rewarding his time has been. We will miss his sage advice at the board meetings and would like to publicly record our thanks to his contribution over such a long and distinguished period. We wish him well in his 'retirement'.

The shop continues to perform well, and has had a good Christmas. The Kitchen noticed a downturn over Christmas, partly as a result of volunteers' other commitments and the poor weather. January has seen this pick up nicely. Now that we have made changes to both premises, we are looking to capitalise on these and make some further operational improvements, although our immediate focus is to recruit some further directors, and volunteers who would like to undertake either admin or supervisory roles.

Chris Bailey.

War-barth 'gan gallos War-barth 'gan gwul

South East Cornwall Community Area Partnership

Action Notes

Meeting:	South East Cornwall Community Area Partnership
Date & time:	Tuesday 6 January 2026 (6.00pm-8.20pm)
Location:	Online MS Teams Meeting
Attendance & apologies:	See attendance list attached

Item	Notes
1.	**Welcome and Introductions** The CAP Chair, Cornwall Councillor Jane Pascoe welcomed all present.
2.	**Declarations of Interest** There were no declarations of interest.
3.	**Action Notes (7 October 2025)** The notes of the last meeting were agreed as a correct record. **Matters Arising** **Economic Development** – Catherine/Louise to invite Glenn Caplin-Grey, Strategic Director for Growth, Plymouth City Council to meet the Economy & Transport working group. This action has now been superceded by Devonport National Defence Growth Area, which was discussed under item 12. **Promoting CAP meetings** – **ACTION (CT):** Catherine to provide a brief summary to highlight the next CAP meeting to parishes for inclusion in their next parish newsletters etc where possible. **A38 safety measures** – Catherine to follow up the queries raised re: Tideford and removal of the overtaking lane with National Highways. The following update was received from National Highways: *In relation to removal of the overtaking lane, National Highways identified a collision issue involving eastbound drivers losing control when overtaking or negotiating the left-hand bend to the east of Tideford.* *Over a five-year period there had been six personal injury collisions involving this pattern and the revised layout has been introduced to reduce the speed of traffic entering the bend and restrict high speed overtaking manoeuvres which have previously resulted in head-on collisions.* *The scheme includes the introduction of a highly visible central red hatched area to improve separation between opposing traffic flows and the design has taken into account the use of the route by low-speed farm vehicles.*

	It provides sufficient width for these vehicles to move toward the nearside of the carriageway and permit other vehicles to overtake within the available road space, while general HGV traffic can negotiate the route at a suitable speed and do not normally need to be overtaken. **Community Engagement Network** – Discussed under agenda item 13.5.
4.	**Public Participation** **Tamar Crossings** Three written questions were received in relation to Tamar Crossings. The Chair explained that, in order not to predetermine the extraordinary Tamar Bridge and Torpoint Ferry Committee Meeting to be held on the 12th January, the questions were forwarded to the Chief Officer of Tamar Crossings for a response following that meeting. A letter was read out by Mr Slavin, Vice Chair, Tamar Toll Action Group and a question was posed to the CAP: **"What is the CAP member's position on this proposed TAG fee increase and is there any intention to make a representation (as a body) against this increase to the Joint Committee, the Parent Authority and the SE Cornwall MP."** This question was discussed and the majority of the CAP members voted against any increase in the Tamar TAG fee. They requested that this position was relayed to the Tamar Bridge and Torpoint Ferry Joint Committee. In addition, and what was unanimously agreed on, is that the South East Cornwall CAP must be recognised as a key stakeholder in future consultations, including the consultation and engagement exercise that is recommended for the Tamar Bridge and Torpoint Ferry Joint Committee on Monday 12th January. Moreover, it would welcome more scrutiny and transparency with regard to decisions made. **ACTION (CT):** Catherine to relay the position of the South East Cornwall CAP to the Tamar Bridge and Torpoint Ferry Joint Committee.
5.	**Devon and Cornwall Police Update** Please see attached update from Sector Inspector Ned Bowie. Graffiti incidents – A spate of graffiti incidents in Looe and surrounding parishes occurred over the Christmas period on both publicly and privately owned buildings. CCTV images have been released and the police reference no to report any intelligence is 50250328700. Streetlighting – It was queried whether the overnight switch-off had any impact on the number of incidents over the new year period? Inspector Bowie advised

	that whilst there was no evidence to suggest the swich-off had any impact, it was hoped that the additional police presence also helped to deter any issues. It was noted that this was Inspector Bowie's last meeting as he was shortly starting another role within the force. The CAP wished to express their thanks and appreciation to Inspector Bowie for his invaluable help and support and the achievements made during his time as Sector Inspector. The CAP welcomed Jamie Musgrove who was taking over the Sector Inspector role.
6.	**Neighbourhood Watch Community Project - Steph Good, Manager for Cornwall** Steph was welcomed to the meeting and gave a short talk about how Neighbourhood Watch can benefit your area, the support available for new schemes, and how we can work together to connect and empower local residents. Please see attached presentation. **ACTION (ALL):** Steph welcomed further engagement with any interested parties – please contact Steph direct steph.good@ourwatch.org.uk or via Catherine. **ACTION (SG/HF):** Steph and Cllr Hilary Frank (Cabinet Portfolio Holder for Children, Families & Schools) to explore possible engagement opportunities with young people. **ACTION (SG/CT):** Steph and Catherine to discuss an information 'snapshot' for circulation to parishes for parish newsletters etc.
7.	**Suicide Safer Communities Project - Steve Webb, Suicide Safer Communities Facilitator** Steve was welcomed to the meeting and gave an overview of the Suicide Safer Communities Project as South East Cornwall had been identified as one of four pilot areas. Please see attached presentation. **ACTION (PC/SW):** Cllr Cador to send contact details for Veterans Charity to Steve. **ACTION (RP/SW):** Cllr Parsonage to liaise with Torpoint Town Council regarding a possible presentation to a future Town Council meeting. **ACTION (CT/SW):** Catherine to explore possibility of Steve attending a future meeting of the Tamar to Moor and South East Cornwall Joint Health & Wellbeing Working Group.
8.	**Town and Parish Councils** Torpoint Town Council – Cllr Davis was pleased to update that the Torpoint Neighbourhood Development Plan was passed at referendum on the 31st October and that outline planning permission was recently received for the Lower Fore

	Street project. He was also pleased to report that planning permission for the 3G pitch was also received and that match funding was in place for the project to progress.
9.	**CIL Fund** Round 5 of the Community Infrastructure Levy (CIL) Fund was due to be launched on the 16th January 2026. Applications welcomed from constituted community groups, Town and Parish Councils and not-for-profit organisations, to deliver local infrastructure projects that would benefit the community. **ACTION (CT):** Catherine to circulate further details to the CAP once fund is launched.
10.	**Community Highways Improvement Scheme (CHIP)** The CAP was reminded that the deadline for expressions of interest (EOIs) for the Community Highways Improvement Scheme was the **27 February 2026.** It was noted that the South East Cornwall CAP had received the largest allocation due to population and road length. EOIs would be reviewed following the deadline by the Highways Manager and Cornwall Councillors would consider and shortlist eligible and deliverable projects. **ACTION (CT):** Catherine was asked to seek clarification as to whether this included 20mph restrictions. A request was made for fair consideration to be given to the smaller rural parishes when shortlisting potential projects due to their smaller precepts and less funding opportunities. **ACTION (CT):** Catherine to resend guidance and EOI link to the Town and Parish Councils. It was noted that only one EOI per Cornwall Councillor and one per parish/town council may be submitted.
11.	**Transport/infrastructure** **Tamar Bridge & Torpoint Ferry** Apologies were received from Philip Robinson, Chief Officer, Tamar Crossings. Written questions were received from Cllr Keith Johnson. It was reiterated that in order not to predetermine the extraordinary Tamar Bridge and Torpoint Ferry Committee Meeting to be held on the 12th January, the questions were forwarded to the Chief Officer of Tamar Crossings for a response following that meeting. Clarification was sought on the procedure for Councillors not on the Joint Committee who wished to raise questions at the meeting. **ACTION (CT):** Catherine to seek clarification with Democratic Services.

	Post meeting note: Terms of Reference were circulated to the CAP on 08/01/26. **A38 – Saltash tunnel works and safety improvements between Carkeel and Trerulefoot** Saltash Tunnel works were progressing and 70% of the work had been completed. Safety improvements - Thanks were given to National Highways for revising the speed limit restrictions. **ACTION (CT):** Catherine was asked to establish if there were plans to review this. It was noted that data provided by National Highways had shown a 45% reduction in the Killed and Seriously injured rate since the introduction of the average speed cameras in the Glynn Valley. The national average was 37%.
12.	**Devonport National Defence Growth Area Memorandum of Understanding (MOU) – insight into the agreement** It was understood that the MOU was awaiting imminent sign-off by the Devon partners. Following this, an update would be provided to the CAP and arrangements made for Phil Mason, CC Strategic Director, Sustainable Growth & Place and CC lead on this, to meet the Economy & Transport Working Group.
13.	**Working Groups - updates and consider any recommendations** **13.1 – Economy & Transport working group** Awaiting sign-off of the Devonport National Defence Growth Area MOU. **ACTION (CT):** Catherine was asked to seek an update on the current position with regard to Tamar 2050 and future meeting dates for the stakeholder panel meetings, as there was recollection that the CAP had previously been recognised as a stakeholder for the Tamar 2050 consultative forum. **13.2 - Tamar to Moor and South East Cornwall Joint Health & Wellbeing working group** At the last meeting the group discussed public transport and accessibility issues for hospital appointments and how to bring relevant parties together to explore potential community transport solutions. **13.3 – Children & Young People task/finish group** No update as the task/finish group had not met since the last meeting. **13.4 – Climate Change & Nature Recovery Network** Useful information sharing sessions. Low attendance from parishes was noted. **ACTION (CT/ALL):** Catherine to send dates to parishes to promote. Please let Catherine know if you wish to be included on the invitation list.

	ACTION (JP/CT): A suggested agenda item for the next meeting was for parishes to share ideas or achievements they have made in terms of nature recovery. **13.5 – Community Engagement Network** John Hesketh had volunteered to carry out some research with parishes to explore best practice and models of engagement that have worked well. **ACTION (JH):** John to lead an interactive session at the next CAP Meeting.
14.	**Next meeting date:** Tuesday 7 April 2026 (face-to-face) – venue to be confirmed.

South East Cornwall Community Area Partnership Meeting
Attendance List: 6 January 2026

Representatives	Record of Attendance
Cornwall Councillors	
Kevin Grey (Liskeard Central)	Present
Jim Gale (Lynher)	Apologies received
Kate Ewert (Rame Peninsula & St Germans)	Present
Jim Candy (Looe West, Pelynt, Lansallos & Lanteglos)	Present
Hilary Frank (Saltash Essa)	Present
Keith Johnson (Saltash Tamar)	Present
Sarah Preece (Lostwithiel & Lanreath)	Present
Jane Pascoe (Liskeard South & Dobwalls)	Present
Sean Smith (St Cleer & Menheniot)	Present
Rob Parsonage (Torpoint)	Present
Mark Gibbons (Looe East & Deviock)	Present
Paul Cador (Saltash Trematon & Landrake)	Present
Town & Parish Councils *(Town & Parish Councils are in the process of appointing their single named voting representatives to the CAPs; where these have been confirmed by the Clerk, these are shown below)*	
Antony Parish Council: Councillor Peter Bulmer (named representative)	Present
Botus Fleming Parish Council: Apologies received from Councillor John Robinson	Apologies received
Deviock Parish Council	Not present
Dobwalls Parish Council: Councillor Tracey Kitto (named representative)	Present
Duloe Parish Council: Councillor Phil Hallworth (named representative)	Not present
Landrake-with-St Erney Parish Council	Not present
Landulph Parish Council: Councillor Martin Worth and Councillor Clare Tagg	Present
Lanreath Parish Council: Councillor David Heard (named representative)	Present
Lanteglos-by-Fowey Parish Council: Councillor Claire Palmer	Present
Liskeard Town Council: Councillor Naomi Taylor	Present
Looe Town Council: Sam White (Clerk). Apologies received from Councillor James Lundy (named representative)	Present
Maker with Rame Parish Council: Councillor Lin Stewart-Birch (named representative) and Councillor Rebecca Lingard	Present
Menheniot Parish Council: Councillor Adrian Cole (named representative)	Present
Millbrook Parish Council: Councillor Dale Moorey (named representative)	Not present
Morval Parish Council	Not present
Pelynt Parish Council	Not present
Polperro Community Council	Not present
Quethiock Parish Council: Councillor John Blatchford (named representative)	Not present
Saltash Town Council: Councillor Richard Bickford, Councillor Sarah Martin, Councillor Steve Miller and Councillor Brian Stoyel. Apologies received from Councillor Rachel Bullock (named representative)	Present
Sheviock Parish Council: Councillor Paul Stone	Present
St Cleer Parish Council: Apologies received from Councillor Suzanne Horsfield	Apologies received
St Germans Parish Council: Councillor Alan Hodge (named representative)	Present
St John Parish Council	Not present

St Keyne & Trewidland Parish Council: Councillor Sarah Whiting (named representative) and John Hesketh (Clerk)	Present
St Martin-by-Looe Parish Council	Not present
St Neot Parish Council: Councillor Thomas Thrussell	Present
St Pinnock Parish Council	Not present
Torpoint Town Council: Councillor Gary Davis (named representative)	Present
Warleggan Parish Meeting	Not present
Representatives of other organisations present at this meeting	
Sector Inspector Ned Bowie – Devon & Cornwall Police	
Inspector Jamie Musgrove – Devon & Cornwall Police	
Steph Good – Neighbourhood Watch Community Project Manager for Cornwall	
Steve Webb – Suicide Safer Communities Facilitator	
James Millidge – Chair, Safe38	
Scott Slavin – Vice Chair, Tamar Toll Action Group	
Members of the public	
3 members of the public joined the meeting.	
Community Area Partnership officer team	
Catherine Thomson (Community Link Officer, Cornwall Council)	Present
Lisa Grigg (Community Support Assistant, Cornwall Council)	Present
Louise Wood (Cornwall Council Leadership Team Representative/Service Director – Planning & Housing, Cornwall Council)	Present
Apologies received from representatives of other organisations	
Philip Robinson. Chief Officer, Tamar Crossings	

South-East Cornwall Community Area Partnership – 6th January 2026

Devon & Cornwall Police Update - Liskeard Sector Neighbourhood Policing Update

Our sector priorities – 1. ANTI SOCIAL BEHAVIOUR. 2. RETAIL CRIME. 3. DRUG DEALING AND ASSOCIATED EXPLOITATION.

Performance areas measured:

1. ENGAGING THE PUBLIC – Police surgeries / Community Messaging / social media / Schools / Council meetings / Events

2. PROBLEM SOLVING - OSARA Plans / Local Disrupt and Support Meetings (LDSM) / Partner Engagement

3. TARGETING ACTIVITY – Hotspots / Red times / Sector Priorities / Disruptions

December 2025

PATROL HRS = 332 (11hrs / day)

HOTSPOT LOCATIONS ATTENDED = 95 (3 / day)

MEMBER OF PUBLIC ENGAGED WITH = 1780 (57 / day)

PREMISES VISITED = 213

ENGAGEMENT WITH SCHOOLS = 6

COUNCIL MEETINGS = 5

DROP IN SURGERY ORGANISED = 2

SOCIAL MEDIA UPDATES = 57

Key highlights

- **Op Sceptre** –Included 101hrs of visible patrols targeting any locations with knife / weapons related incident. 29 knives handed in amnesty bin. Test purchase saw 100% pass rate
- **Op Scorpion** – Included 116 hrs of visible patrols in areas with drug incidents. Joint exercise with BTP targeting railway network within SE Cornwall. Successful drug seizures
- **Op Bus Watch** – implemented operation including plain clothes officers travelling on buses targeting ASB / VAWG.
- **After Dark** activity during December to support licensing checks and work with planning for NYE.
- **Resources** - New PCSO Sarah DIAPER has started in Saltash on 02/01/25 / New PCSO starting training in January 2026 with planned allocation to Saltash / New PCSO starting training in January 2026 with planned allocation to Torpoint.
- **Problem Solving Plans** continue to be utilised to tackle local issues. For example 1. shorter term = implemented at Bus Stop location on Dean Street, Liskeard after reports of street drinking and ASB. Immediate targeting and increase in visible patrols, utilising powers of PSPO, has seen an immediate decrease. 2. Longer term = implemented at Harvey Street Flat, Torpoint due to ASB. Robust policing

resulting in arrests. Increase in visibility patrols resulting in 80+hrs patrols. Increase on social media updates confirming action. Surgeries organised for drops ins. ASB escalations.

- **Crime Series –** October saw an increase in Residential Burglaries. Community Impact Assessment implemented with CID taking ownership of investigation. Neighbourhood Officers contacted victims for reassurance with smart water packs delivered. Briefing documents updated and increase in patrols. Suspect arrested and remanded. Burglaries have reduced.



1

Information Classification: CONTROLLED

PUBLIC HEALTH SUICIDE PREVENTION APPROPRIATE LANGUAGE STATEMENT

As we continue to understand more about suicide prevention and strive towards a trauma-informed approach, we need to constantly reflect on the impact and importance of the language that we use. Giving and receiving constructive challenge when oppressive or inappropriate language may be inadvertently used is encouraged. This is intended to support a safe learning space to embed use of appropriate language, both within and outside of our own organisations. Please refer to the following for appropriate language examples:

CORNWALL COUNCIL

DO USE

- A Suicide
- Taken his/her/their own life
- Ended his/her/their own life
- Died by/death by suicide
- Suicide attempt/attempted suicide
- Person at risk of suicide
- Coroner's Conclusion
- Name of the person who has died

DON'T USE

- Committed suicide
- Cry for help
- Successful/unsuccessful suicide attempt
- Completed/uncompleted suicide
- [Name] is suicidal (don't define someone as this)
- Coroner's verdict
- Suicide epidemic/wave/hotspot

Other terms explained

Multiple suicides: Often used to describe a situation where more than one suicide occurs in a close time frame and geographical proximity. This does not always amount to a cluster. **Suicide cluster:** Describes a situation where more suicides occur than expected in terms of time, place or both. **Contagion:** Suicide clusters can result from 'contagion', whereby one person's suicide influences another person to engage in suicidal behaviour or increases their risk of suicidal ideation and attempts. **Suspected suicide:** Where a death is suspected to be by suicide but the cause of death has not yet been confirmed by a coroner

2

WHAT IS IT?

Information Classification: CONTROLLED

What is Suicide Safer Communities?

Suicide Safer Communities(SSC) is a community-led initiative focused on changing public attitudes about suicide from the ground up. The core goal is to reduce the stigma surrounding suicide, challenge common myths, and encourage people to talk openly about it. It is a 3-year pilot project.

The project's aim is to increase public understanding of suicide risk and raise awareness of how to provide practical support to someone in crisis.

GROUND UP APPROACH

Information Classification: CONTROLLED

- **Traditional Strategy is Top-Down:** Typically, a national suicide prevention strategy is developed and then translated down to regional or service-level plans.
- **SSC Framework Inverts This:** We are turning the process on its head to implement a ground-up approach.
- **Focus on Localised Action:** Instead of a one-size-fits-all approach, we go out to communities to develop very localised grassroots action plans that support prevention in each unique environment.
- **Empowering the Community:** This project is fundamentally about supporting grassroots community action and empowering local individuals to lead the change.

MULTIPLE WORKSTREAMS

Information Classification: CONTROLLED

Suicide Safer Communities projects involve a multiple workstreams including:

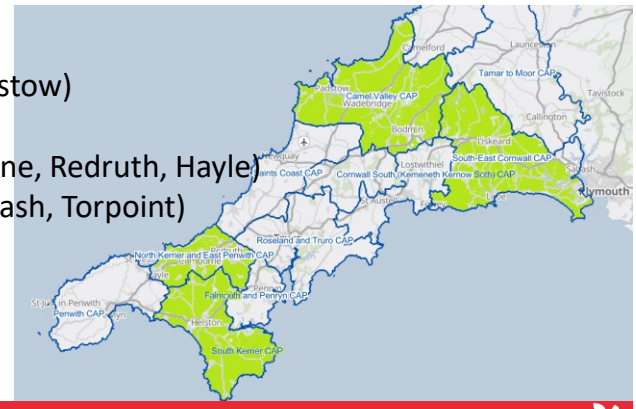
- **Awareness Raising and Campaigning:** Running campaigns through local communities and media to spread key prevention messages.
- **Empowering Community Action:** Supporting grassroots efforts and empowering everyone to make a difference.
- **Targeted Interventions:** Focusing resources on high-risk groups and communities where there have been high incidences of suicide.

TARGET AREAS

Information Classification: CONTROLLED

These four areas were selected based on the highest per capita suspected suicide rates for Cornwall and IoS. (Number of suspected suicide deaths per 100k of population)

-Camel Valley (Bodmin, Wadebridge, Padstow)
-South Kerrier (Helston, Lizard Peninsula)
-North Kerrier and East Penwith (Camborne, Redruth, Hayle)
-South East Cornwall (Liskeard, Looe, Saltash, Torpoint)



Information Classification: CONTROLLED

HOW DOES IT WORK?

The project is built on several key components:

- **Community Action:** Bringing together individuals and organisations via Community Action Groups to build relationships and empower people to take practical action, no matter how small.
- **Training Programs:** Delivering a variety of suicide awareness training courses at community level. These sessions are widely advertised and accessible.
- **Community Support:** Providing information and signposting support in communities that have experienced a significant loss by suicide.
- **Localised Strategy:** Developing localised action plans through the Community Action Groups that are sustainable beyond the life of the pilot project.



Information Classification: PUBLIC

Cllr Keith Johnson - Saltash Tamar

Report 5-02-26

Tamar Crossings

The Tamar Bridge & Torpoint Ferry joint committee voted to raise the Tamar tag administration fee by 150%, This was completely unacceptable to my constituents of Saltash Tamar division and the residents of south east Cornwall, I considered this to be a direct attack on frequent users of the bridge and ferry which would subsequently lead to a negative effect on our economy and create further hardships for our communities and businesses, therefore I expressed my outrage and concerns within our news media outlets which included Cornwall live, Cornish Times and the Voice,

I attended a cap meeting where my concerns about the administration 150% increase were raised, along with other south east Cornwall councillors.

Due to the combined public pressure. The Joint committee decided to further scrutinise their initial decision, and an extraordinary meeting of the joint committee was timetabled for the 12th January, at that meeting I tabled a question asking if an economic impact study had been made, it was noted that this was a good question and a report of this type will be made available in due course I look forward to receiving.

members voted to suspend the increase in admin charges subject to a public consultation.

I also tabled a question at full council, for the Leader Cllr Leigh Frost & cabinet member for transport Dan Rogerson, with the context being about the unfairness of tolls for my division and south east Cornwall as all services were in Plymouth and therefore we had no alternative than to cross into Plymouth, Devon whilst paying punitive tolls which bought into question whether true devolution is at all possible and a realistic objective

Burraton field & Proposed Aldi development

I attended a meeting with the consultants of Aldi, the purpose of this meeting was to represent the views of my division, I can inform residents that my inbox was full and to my best ability I feel that I represented their views in a comprehensive and forthright manner.

I also attended a public consultation by Aldi at the Rugby club to support the residents of my division, I am mindful that the decision to sell off a section of Burraton Park was made in 2024 approximately a year before I was elected nevertheless I can confirm that as your elected Cornwall councillor I will fight in

support of residents views, I share your concerns and I am doing what I can , to make your views heard.

I can also confirm that I have written to Leader Leigh Frost and CEO Kate Kennally expressing my concern appealing for the council to reconsider disposing of much needed green space, to revisit further consultation and scrutiny. As of yet I have had no reply.

Recommendations

On the 4-12 2025 I recommended To the town council that a committee or subcommittee be formed and all stake holders invited to offer their views and consideration so that we may work collaboratively, It would be useful to formulate a comprehensive report That includes stakeholders views on the matter, facts should be sought regarding the capacity and future capacity projections of our green spaces.

Memory Box and Memory Cafe

as your elected Cornwall Councillor for Saltash Tamar I will always stand up for our most vulnerable in our community, it was real pleasure to be invited to present a cheque for £1000 from the property developers Perssimon Homes to the memory café.

Furthermore I have donated £200 from my community chest fund to the memory café and £200 for the memory box

I want to pay tribute to both of these organisations for the wonderful and essential work they do.

I would also like to thank the carers, the volunteers and families who are so kind, hardworking and compassionate, who are the heart.

Cllr Keith Johnson

Report to Saltash Town Council January 2026

Cllr. Hilary Frank

BUDGET

As I said in my January report to Saltash Town Council, the budget has had to be reworked since publishing the draft version on 17th December, mainly because the Government did not follow through on its original stated intention of recognising the extra costs of providing services in a large, rural and coastal area like Cornwall. While the Government had initially said this 'remoteness' factor would apply across all services, in the settlement announced in the week before Christmas it was limited to Adult Social Care only, with no recognition of remoteness in areas such as children's services or transport, leaving Cornwall Council around £13 million worse off than originally expected.

Since then, budget tracking has shown that Adult Social Care costs have risen sharply over the most recent quarter. The current forecast shows around £10.7 million of additional pressure this year, driven by an increase of over 250 more people than expected needing support, and by the average cost of care rising by around £35 per person per week above what was budgeted. Adult Social Care currently supports around 7,000 people across Cornwall, which means that even small increases in demand or cost per person quickly add up to millions of pounds in extra pressure on the budget.

As a result, we are now having to consider further difficult savings, including cuts we had previously rejected. These include cuts in grants to organisations like the National Landscape and World Heritage Site partnerships, and changes to how the Foundation Living Wage is applied in contracts. The budget will include a proposal that Cornwall Council will continue to pay the Foundation Living Wage to its own staff (so current pay levels will not be reduced), but future increases for commissioned services will be linked to inflation rather than the Foundation Living Wage. This approach is expected to save several million pounds a year over time.

The updated budget will be published by the end of this week, ahead of Cabinet on Friday 13th February (moved from Wednesday 11th February because of the need for extra time to finalise details), and then Full Council on 24th February. Recognising that these difficult decisions will have real consequences for services, staff and partners across Cornwall, the Budget Development Overview and Scrutiny Committee, which leads detailed budget scrutiny and normally meets twice a year, has met five times since the beginning of September.

SAFE AND WELL SPACE in the LEISURE CENTRE

Work is progressing on the renovation of Saltash Leisure Centre, supported by a £1.88 million investment from Cornwall Council, and the Safe & Well space inside the Leisure Centre is expected to start operating from the end of July.

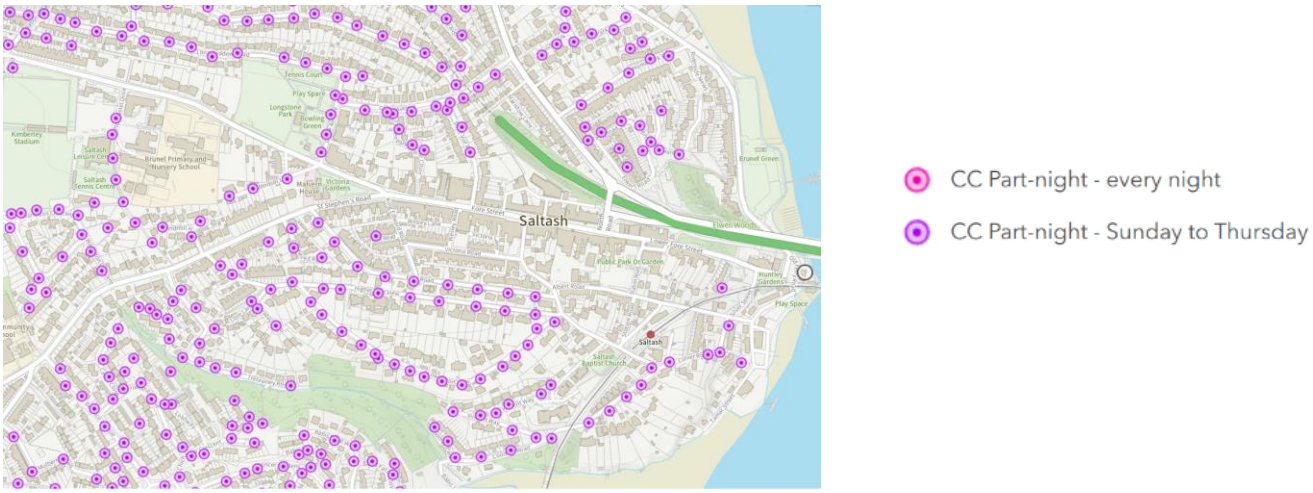
The space will bring together local organisations in one place to provide practical support for people facing multiple challenges, enabling them to access a range of services in a single location.

STREET LIGHTING SWITCH-OFF

Cornwall Council is gradually introducing a programme of turning off street lighting in certain locations at certain times, following approaches used elsewhere in the UK and Europe to reduce carbon emissions, cut costs and support nature. The programme began in December 2023 with a first phase covering 10 parishes across Cornwall, and is now being expanded, targeting around 1,000 lights each month.

From the end of January, streetlights in Saltash itself have been switched off between midnight and 5am Sunday through Thursday, and ultra-dimmed between midnight and 5am on Friday and Saturday nights. There has been a careful selection process, including liaison with local police, in choosing the most appropriate streetlights to switch off, and Fore Street is not included in the scheme. Follow this link for the Interactive Mapping page that shows the exact lights that are being switched off: Street lights switched off

Requests to switch lights back on, or to consider additional lights for switch-off, can be considered in exceptional circumstances.



EMERGENCY PLANNING IN THE AFTERMATH OF STORMS

Recent storms caused significant disruption across Cornwall, with the west of the county particularly badly affected by Storm Goretti. There was widespread praise for the response of emergency crews, council officers and Cormac, who worked in very difficult conditions to keep people safe and restore services. Cornwall Council made direct contact with vulnerable residents, including children in care, and worked closely with schools to support early closures at 2pm where needed.

Although Saltash was less affected by Storm Goretti than west Cornwall, further severe weather is likely in the future, and it is important that we learn from recent events. This is particularly relevant ahead of the planned switch-off of traditional copper phone lines from January 2027. After this change, many landlines will rely on internet-based connections, meaning phones may not work during power cuts unless backup power is in place. Cornwall Council is therefore keen to learn from recent events, to improve our plans, and to ensure that town and parish emergency plans are up to date and robust. A newsletter is being sent out town and parish councils with practical guidance on emergency planning, and councils will also receive a short survey to help us gather feedback.

SIXTY OVER SIXTY

Cornwall Council wants to celebrate people who are proving that age is no barrier with the launch of 'Sixty Over Sixty'. The campaign aims to shift negative perceptions of ageing and celebrate the valuable contributions that older residents make to our communities.

The deadline is 16th February, and there are 12 categories:

* Lifetime Community Champion
* Caring Heart
* Active Ageing
* Heritage Guardian
* Digital Champion
* Inspiration
* Volunteer of the Year
* Health and Wellbeing Advocate
* Creative Inspiration
* Trailblazer
* Green Champion
* Mentor of the Year

The link to the nomination page is here: Sixty Over Sixty - Cornwall Council

TAMAR CROSSINGS

Recent proposals by the Tamar Bridge and Torpoint Ferry Joint Committee to increase the Tamar Tag administration fee caused understandable concern for residents and businesses in Saltash and across South East Cornwall. I raised my concerns directly with the Council Leader and the Cabinet Member for Transport, and continued those discussions as the situation developed.

While the proposed increase has now been paused and referred to public consultation, I want to be clear that my position, shared by Liberal Democrat members in Cabinet, is that the long-term solution is the abolition of tolls altogether, rather than simply adjusting charges. The current toll arrangements place an unfair burden on communities like Saltash, where many people have no realistic alternative but to cross the Tamar regularly for work, education, healthcare and services. I will continue to press for the abolition of tolls, as well as for expenditure to be reduced, and will continue to focus on securing a fair outcome for Saltash residents and the wider area.

PENDING ISSUES

These are the matters that will always feature in my report until there are positive outcomes:

- **ADULT EDUCATION**

  Following up on my previous report that £315K of funding has been allocated for adult education in SE Cornwall, I've received confirmation that this is additional funding, on top of adult education already being delivered through Cornwall Council. The funding will support provision for the rest of the current academic year, through to July 2026, and for the whole of the 2026/27 academic year, which begins on 1st August 2026. I've also been assured that Cornwall Council is already working closely with Plymouth to make sure that learning opportunities for Cornish residents are aligned with local employment needs, including major employers such as Babcock. This work is reflected in the 2026/27 Commissioning Plan, which specifically recognises Plymouth as a national defence growth area.

Bank Receipts
Saltash Town Council
For the period 1 December 2025 to 31 December 2025

Contact	Description	Net	VAT	Gross
Barclays Active Saver Account	Transfer to cover expenditure	£ 80,000.00	£ -	£ 80,000.00
Churchtown Allotments	Allotment Deposit refund	-£ 50.00	£ -	-£ 50.00
Churchtown Allotments	Allotment Rent 14/12/2025 - 31/03/2026	£ 21.99	£ -	£ 21.99
Churchtown Allotments	Allotment Deposit	£ 50.00	£ -	£ 50.00
Churchtown Cemetery	Interment Fees	£ 167.00	£ -	£ 167.00
Cornwall Council	TRIP037 - Saltash Town Council Claim 1	£ 1,830.51	£ -	£ 1,830.51
Cornwall Council Deposit Account	Transfer of funds for future investment	£ 25,000.00	£ -	£ 25,000.00
Cornwall Council Deposit Account	Transfer of funds for future investment	£ 100,000.00	£ -	£ 100,000.00
EE	Cash back from Phone contracts	£ 28.00	£ -	£ 28.00
Guildhall Income	Various Bookings	£ 105.30	£ -	£ 105.30
Guildhall Income	Refreshment Income	£ 18.33	£ 3.67	£ 22.00
Isambard House	Various Bookings	£ 125.00	£ 25.00	£ 150.00
Isambard House	Refreshment Income	£ 5.00	£ 1.00	£ 6.00
Library Income	Card Replacement Fees	£ 1.67	£ 0.33	£ 2.00
Library Income	Photocopying Fees	£ 90.50	£ 18.10	£ 108.60
Library Income	World of Books income	£ 46.25	£ -	£ 46.25
Public Sector Deposit	Public Sector Deposit	£ 1,636.00	£ -	£ 1,636.00
	Grand Total	**£ 209,075.55**	**£ 48.10**	**£ 209,123.65**

Bank Payments
Saltash Town Council
For the period 1 December 2025 to 31 December 2025

Contact	Description	Net	VAT	Gross
All Seasons Window Cleaning	Station Window Cleaning - November 2025	£ 40.00	£ -	£ 40.00
All Seasons Window Cleaning	Library Window Cleaning - November 2025	£ 80.00	£ -	£ 80.00
Allstar Business Solutions Limited	Fuel for Town Council Service Delivery Vehicles	£ 308.08	£ 61.60	£ 369.68
Amanda Dickinson Consultancy	Civica Training - Administration Officer	£ 166.67	£ -	£ 166.67
Anglotech Group Limited (Previously Print Copy Scan Ltd)	Prints for Photocopiers 28/10/2025 to 26/11/2025	£ 103.39	£ 20.67	£ 124.06
Art Frame Solution	Framing of Mayoral picture for Cllr Bickford Mayor 2023/24	£ 55.00	£ 11.00	£ 66.00
Art Frame Solution	Framing of Mayoral picture for Cllr Peggs Mayor 2024/25	£ 55.00	£ 11.00	£ 66.00
ATS Euromaster Ltd.	New Tyre For Wright Stander Ride-On Mower	£ 90.00	£ 18.00	£ 108.00
Bailey Partnership (Group) Ltd	Feasibility Report - Part of the Waterside Sheds and Public Conveniences Project	£ 7,480.00	£ 1,496.00	£ 8,976.00
Barclays	Bank Charges	£ 10.59	£ -	£ 10.59
Barclays Mayor's Charity A/c	Transfer to cover bank charges	£ 28.76	£ -	£ 28.76
Barron Surveying Services Ltd	Contractual administration support up to completion of the external redecoration and repair for Heritage building	£ 701.92	£ -	£ 701.92
Blachere Illumination UK Limited	Intallation, removal and Storage of Christmas lights	£ 26,653.40	£ 5,330.68	£ 31,984.08
BrightHR	Provisions of HR Software - December 2025	£ 78.00	£ 15.60	£ 93.60
Cabin Fever Audio	Sound equipment for Remembrance Sunday	£ 355.27	£ -	£ 355.27
Cleansing Service Group Ltd	Waterside Cabin - Cleaning and disposal costs	£ 185.40	£ -	£ 185.40
Coodes LLP	Advice for the terms of the Lease for the Maurice Huggins Room and Victoria Gardens	£ 3,830.00	£ 766.00	£ 4,596.00
Cormac Contracting Limited	Final payment for refurbishment works at Isambard House	£ 8,625.00	£ 1,725.00	£ 10,350.00
Cornwall Association of Local Councils	Councillor Skills Training Course for Councillors	£ 490.00	£ 98.00	£ 588.00
Cornwall Council	Insurance for Longstone Garage and Depot - December 2025	£ 15.00	£ -	£ 15.00
Cornwall Council	Rent for Longstone Garage and Depot - December 2025	£ 375.00	£ -	£ 375.00
Cornwall Pensions	Pension Fund Payment - December 2025	£ 14,045.54	£ -	£ 14,045.54
Credit Card Purchases (Amazon)	Glass canisters for refreshments in Guildhall	£ 16.25	£ 3.25	£ 19.50
Credit Card Purchases (Amazon)	Storage boxes for Guildhall	£ 24.07	£ 4.82	£ 28.89
Credit Card Purchases (Amazon)	Argon Tableware for events use	£ 147.48	£ 29.50	£ 176.98
Credit Card Purchases (Amazon)	IT Provisions for Reception area	£ 55.17	£ 11.04	£ 66.21
Credit Card Purchases (Amazon)	Guildhall Refreshment Costs	£ 40.48	£ -	£ 40.48
Credit Card Purchases (Amazon)	IT Provisions for Reception area	£ 25.32	£ 5.06	£ 30.38
Credit Card Purchases (Amazon)	3 additional monitors for Admin desk in reception	£ 257.50	£ 51.50	£ 309.00
Credit Card Purchases (Amazon)	Sweets for Christmas Light Switch on	£ 19.98	£ 4.00	£ 23.98
Credit Card Purchases (Amazon)	3M Extension leads for admin desk setup in reception	£ 6.87	£ 1.37	£ 8.24
Credit Card Purchases (Amazon)	4M Extension leads for admin desk setup in reception	£ 7.48	£ 1.51	£ 8.99
Credit Card Purchases (Amazon)	Large storage for Guildhall cupboard	£ 57.27	£ 11.46	£ 68.73
Credit Card Purchases (Amazon)	Wire Wreath Rings for Festive/Christmas Crafting	£ 9.34	£ 1.87	£ 11.21
Credit Card Purchases (Canva)	Addon Lite subscription (monthly)	£ 13.21	£ 2.54	£ 15.75
Credit Card Purchases (David Austin Roses)	Rose bushes for the memorial garden	£ 41.63	£ 8.32	£ 49.95
Credit Card Purchases (DVLA)	Road fund license - 12 months - EA14 ZCZ 01/12/2025-30/11/2026	£ 347.50	£ -	£ 347.50
Credit Card Purchases (High Speed Training)	Designated Safeguarding Lead Training for Office Manager	£ 65.00	£ 13.00	£ 78.00
Credit Card Purchases (High Speed Training)	Designated Safeguarding Training for the Community Hub Team Leader	£ 65.00	£ 13.00	£ 78.00

Contact	Description	Net	VAT	Gross
Credit Card Purchases (Meta)	Boosted social media advert for the Christmas Lights Switch On event.	£ 10.00	£ -	£ 10.00
Credit Card Purchases (Meta)	Boosted social media advert for the Christmas Lights Switch On event.	£ 10.00	£ -	£ 10.00
Credit Card Purchases (Sum Up)	Sum up Wi-Fi / Data enabled card reader with inbuilt receipt printer for Library	£ 54.00	£ 10.80	£ 64.80
Credit Card Purchases (Xero (UK) Ltd)	Subscription - 01/10/2025 to 31/10/2025	£ 37.00	£ 7.40	£ 44.40
Dainton Group Services	Rent for Waterside Cabin and Effluent Tank	£ 332.13	£ 66.43	£ 398.56
Denmans	Festive Lights Maintenance Materials	£ 218.44	£ 43.67	£ 262.11
Denmans	Tool Consumables - Longstone Depot	£ 17.46	£ 3.49	£ 20.95
Denmans	Repair Materials - Longstone Depot	£ 17.84	£ 3.57	£ 21.41
Denmans	Repair Materials - Longstone Depot	£ 15.36	£ 3.07	£ 18.43
Denmans	Tool Consumables - Longstone Depot	£ 16.10	£ 3.22	£ 19.32
Denmans	Tool Consumables - Longstone Depot	£ 16.10	£ 3.22	£ 19.32
Denmans	Repair Materials - Guildhall	£ 13.50	£ 2.70	£ 16.20
Denmans	Repair Materials - Longstone Depot	£ 86.21	£ 17.24	£ 103.45
Diverse Events	Road closures for Remembrance Day 2025.	£ 1,057.15	£ -	£ 1,057.15
Diverse Events	November invoice for the Saltash Market managed by Diverse Events. This invoice will be paid through STC but has been fully funded by the Town Regeneration and Improvement program, and S106 match funding, and will be paid in arrears.	£ 1,093.87	£ -	£ 1,093.87
Diverse Events	To provide road closure from Fore Street to Guildhall for Christmas light switch on event on 14 November 2025	£ 1,740.13	£ -	£ 1,740.13
Duchy Defibrillators	Annual Maintenance contract for Defib unit situated outside Bloom Hearing on Fore Street 2026/2027	£ 205.00	£ 41.00	£ 246.00
EE	Staff Mobile Charges - November 2025	£ 200.19	£ 40.04	£ 240.23
Efficient Comms Ltd	Starlink monthly rental - December 2025	£ 75.00	£ 15.00	£ 90.00
Efficient Comms Ltd	Telephone Call and Service Charges - November 2025	£ 253.53	£ 50.71	£ 304.24
EON	Electricity Charges - 01/11/2025 - 30/11/2025	£ 357.99	£ 17.90	£ 375.89
Ever After Events	Hired performer for 2 hours for Christmas light switch on	£ 180.00	£ -	£ 180.00
Flags4sale	Town Flags for Remembrance and Christmas Themes 2025	£ 267.75	£ 53.55	£ 321.30
HMRC	PAYE payment - December 2025	£ 15,069.54	£ -	£ 15,069.54
Howdens	Internal Doors Purchased And To Be Installed At Longstone Park Ladies Side Toilet By The Service Delivery Team	£ 117.50	£ 23.50	£ 141.00
HR Support Consultancy	HR Services for work carried out during the month of November 2025	£ 741.45	£ 148.29	£ 889.74
Hudson Accounting Ltd	2025/26 Interim Audit	£ 600.00	£ -	£ 600.00
Laser - Guildhall Gas	Gas Charges - 30/09/2025 to 31/10/2025	£ 135.90	£ 6.80	£ 142.70
Laser - Library Gas	Gas Charges - 30/09/2025 to 31/10/2025	£ 182.69	£ 9.13	£ 191.82
Laser - Station Gas	Gas Charges - 30/09/2025 to 31/10/2025	£ 34.02	£ 1.70	£ 35.72
Mel Richardson Consultancy	Feasibility Study for developing a Business Improvement District for the town.	£ 10,000.00	£ -	£ 10,000.00
Michaels Civic Robes Limited	Jabots for Mayor and Town Crier	£ 268.50	£ 53.70	£ 322.20
Mike Pitches	Fee for photography service for full day at Saltash Remembrance 2025	£ 160.00	£ -	£ 160.00
Minster Cleaning (South West Commercial Cleaning Ltd)	Opening, closing and cleaning of Saltash Town Council toilet blocks from 1st to 30th November 2025	£ 3,126.42	£ 625.28	£ 3,751.70
Oaklands Community Centre	Community chest grant - 235/25/26	£ 925.00	£ -	£ 925.00
Otis Ltd	Contractual Maintenance on Guildhall Lift 01/12/2025 - 28/02/2026	£ 759.63	£ 151.93	£ 911.56
Parkinson Partnership	Town Council VAT Consultancy 01/04/2025 - 31/03/2026	£ 625.00	£ 125.00	£ 750.00
Petty Cash	Top up of Petty Cash	£ 75.00	£ -	£ 75.00
Saltash Chamber of Commerce (SALTASHC)	Festival Fund grant 218/25/26	£ 2,500.00	£ -	£ 2,500.00
Saltash Music, Speech and Drama Festival	Festival Fund Project Grant - 218/25/26	£ 1,000.00	£ -	£ 1,000.00
Saltash Window Cleaning	Cleaning of Saltash Council Office November 2025 and December 2025	£ 90.00	£ -	£ 90.00

Contact	Description	Net	VAT	Gross
Security Management South West Ltd	Keyholding Response Charge - Isambard House on 30/10/2025	£ 47.00	£ 9.40	£ 56.40
SLCC Enterprises Ltd	SLCC Membership - Office Manager	£ 300.00	£ -	£ 300.00
SLCC Enterprises Ltd	Town Clerk to attend the SLCC Practitioners Conference January 2026	£ 650.00	£ 66.00	£ 716.00
SOS Consultancy	IT provisions for Longstone Depot	£ 220.00	£ 44.00	£ 264.00
SOS Consultancy	New laptop and mouse for the Communications and Engagement Officer.	£ 771.50	£ 154.30	£ 925.80
SOS Consultancy	New Laptop and Docking station for Mayor's Secretary/Receptionist	£ 924.50	£ 184.90	£ 1,109.40
SOS Consultancy	Monthly IT Support Services - November 2025	£ 1,384.66	£ 276.93	£ 1,661.59
South West Water - Alexandra Sq	Water and Sewerage Charges 27/09/2025 - 08/12/2025	£ 135.31	£ -	£ 135.31
South West Water - Library	Water and Sewerage Charges - 05/11/2025 to 01/12/2025	£ 19.79	£ -	£ 19.79
South West Water - Longstone Depot - Connection to Bowling Green	Water and Sewerage Charges - 05/11/2025 to 01/12/2025	£ 34.71	£ 2.90	£ 37.61
South West Water - Longstone Toilets - Connection to Bowling Pavilion	Water and Sewerage Charges 10/11/2025 to 01/12/2025	£ 211.44	£ 16.29	£ 227.73
South West Water - Maurice Huggins Room	Water and Sewerage Charges - 05/11/2025 to 01/12/2025	£ 12.34	£ 1.20	£ 13.54
Spot-On-Supplies	Cleaning Materials - Library	£ 26.08	£ 5.22	£ 31.30
Spot-On-Supplies	Cleaning Materials - Longstone Depot	£ 37.75	£ 7.55	£ 45.30
Spot-On-Supplies	Cleaning Materials - Longstone Depot	£ 82.60	£ 16.52	£ 99.12
Spot-On-Supplies	Cleaning Materials - Maurice Huggins Room	£ 53.05	£ 10.61	£ 63.66
Spot-On-Supplies	Cleaning Materials - Library	£ 51.64	£ 10.33	£ 61.97
Spot-On-Supplies	Cleaning Materials - Public Toilets	£ 11.93	£ 2.39	£ 14.32
Spot-On-Supplies	Cleaning Materials - Guildhall	£ 12.60	£ 2.51	£ 15.11
St Luke's Hospice	Sponsorship of Brunel Primary School's participation in the Guiding Light Arts Trail in memory of Grahame O'Donoghue	£ 495.00	£ 99.00	£ 594.00
Staff Salaries	Staff Salaries	£ 42,981.86	£ -	£ 42,981.86
Steve Hillman Ground Works And Cherry Picker Services Saltash.	Cherry Picker Hire Night To Replace Failed Lamps On Fore Streets Festoon Lights Throughout The Town	£ 500.00	£ -	£ 500.00
Stripe	Card Processing Charges	£ 1.28	£ -	£ 1.28
Sumup	Card Processing Charges	£ 0.28	£ -	£ 0.28
Tamar Sound	To provide the bag pipes for Saltash Remembrance on Sunday 9 November 2025	£ 120.00	£ -	£ 120.00
Thirsty Work	Water Unit rentals Rentals 08/11/2025 to 07/12/2025	£ 76.74	£ 15.35	£ 92.09
Thirsty Work	Water Unit rentals 24/10/2025 to 23/11/2025	£ 242.74	£ 48.55	£ 291.29
TJ Electrical	Electrician to attend Christmas light switch on rehearsal and main event	£ 240.00	£ -	£ 240.00
Tool station	Repair Materials - Guildhall	£ 27.74	£ 5.55	£ 33.29
Tool station	Tool Consumables - Longstone Depot	£ 23.72	£ 4.74	£ 28.46
Tool station	Repair Materials - Longstone Depot	£ 13.37	£ 2.67	£ 16.04
Trade UK Account	Maintenance Materials - Pontoon	£ 31.22	£ 6.25	£ 37.47
Trade UK Account	Tool Consumables - Longstone Depot	£ 20.64	£ 4.13	£ 24.77
Trade UK Account	Cleaning Materials - Longstone Depot	£ 13.32	£ 2.66	£ 15.98
Trade UK Account	Health and Safety Equipment	£ 9.72	£ 1.95	£ 11.67
Trade UK Account	Maintenance Materials - Longstone	£ 61.12	£ 12.23	£ 73.35
Travis Perkins Trading Company Ltd	Paint for Longstone Depot	£ 45.98	£ 9.20	£ 55.18
Travis Perkins Trading Company Ltd	Grounds Maintenance Materials	£ 185.50	£ 37.10	£ 222.60
Tudor Environmental	Grounds Maintenance Materials	£ 429.60	£ 85.93	£ 515.53
UK Identity Ltd	ID badge for Community Hub Team Leader	£ 5.50	£ 0.75	£ 6.25

Contact	Description	Net	VAT	Gross
UK Identity Ltd	ID badge for P&G Admin	£ 5.50	£ 0.75	£ 6.25
UK Identity Ltd	ID badge for Communications and Engagement Officer	£ 5.50	£ 0.75	£ 6.25
Viking Direct	Office Cost - Library	£ 61.86	£ 12.38	£ 74.24
Viking Direct	Stationery - P&F	£ 44.18	£ 8.84	£ 53.02
WaterPlus	Water Charges - 01/10/2025 - 01/11/2025	£ 36.70	£ 7.34	£ 44.04
WaterPlus	Water Charges - 01/11/2025 - 01/12/2025	£ 67.95	£ 5.58	£ 73.53
Westcountry Skip Hire	14/11/2025 Disposal of Green Waste	£ 32.20	£ 6.44	£ 38.64
Westcountry Skip Hire	28/11/2025 Disposal of Green Waste	£ 32.20	£ 6.44	£ 38.64
Westcountry Skip Hire	26/11/2025 Disposal of Green Waste	£ 50.60	£ 10.12	£ 60.72
Westcountry Skip Hire	04/11/2025 Disposal of Skip Waste	£ 331.00	£ 66.20	£ 397.20
Westcountry Skip Hire	26/11/2025 Disposal of Skip Waste	£ 331.00	£ 66.20	£ 397.20
WesternWeb Ltd	Annual renewal of hosting for Saltash Neighbourhood Plan website	£ 85.00	£ 17.00	£ 102.00
Zahara Systems	Zahara Business Edition subscription renewal 14/01/2026 - 13/01/2027	£ 2,146.25	£ 429.25	£ 2,575.50
Grand Total		**£ 161,399.14**	**£ 13,028.53**	**£ 174,427.67**

To receive a report on Victoria Gardens and the Maurice Huggins Room and consider any actions and associated expenditure

Report to: Full Town Council

Date of Report: 05.03.26

Officer Writing the Report: Town Clerk / RFO

Pursuant to:

Devolution Sub Committee held 30.01.25 minute 27/24/25

Full Town Council held 06.02.25 minute 336/24/25

Devolution Sub Committee held 28.08.25 minute 25/24/25

Purpose of the report:

To provide Members with updated findings regarding the maintenance of Victoria Gardens and the future use of the Maurice Huggins Room.

Officer's Recommendations

Members are asked to note the report and consider whether the following represents the preferred way for Saltash Town Council to proceed:

1. Cease progressing the lease for both Victoria Gardens and the Maurice Huggins Room.

2. Contribute to maintenance and improvements at Victoria Gardens, without assuming full liability, by:
   - Restoring the railings
   - Introducing sponsored benches
   - Supporting the Friends of Victoria Gardens in continuing their valuable work

3. Work collaboratively with Cornwall Council to enhance the site (outlined in point 2 above), while avoiding the financial and legal responsibilities associated with a full asset transfer.

4. Acknowledge the difficulty in identifying a viable Town Council use for the Maurice Huggins Room that would not negatively affect existing local businesses.

   Therefore, Saltash Town Council encourages Cornwall Council to first engage with the community to explore potential community-focused uses, as demand is more likely to come from community groups than commercial operators.

Report Summary

Saltash Town Council entered into negotiations with Cornwall Council regarding the potential devolution of Victoria Gardens and the Maurice Huggins Room. Following a prolonged process and consideration of several factors, the Devolution Sub Committee meeting held on 30 January 2025 recommended that Full Council refuse the draft lease.

Full Council, at its meeting on 6 February 2025, refused the Sub Committee's recommendation delegating to the Town Clerk to work with the relevant Cornwall Council officers to negotiate the lease and discuss the potential option for a devolution package.

Members agreed that improvements to the site remained important. At the Devolution Sub Committee held on 28 August 2025, it was resolved that the matter be discussed at the first internal Council Forum meeting.

At that Forum, the Town Clerk was tasked with engaging with the relevant Cornwall Council officers to explore whether Saltash Town Council could support the maintenance and enhancement of Victoria Gardens without assuming full liability. Potential actions identified included:

- Restoring the railings
- Introducing sponsored benches
- Supporting the Friends of Victoria Gardens to continue their valuable work

Members felt that this approach would allow the Town Council to work collaboratively with Cornwall Council to improve the site while avoiding the financial and legal responsibilities associated with a full asset transfer.

Cornwall Council responded positively, confirming that the Environment Team is open to a licence or planting agreement and/or periodic works arranged through Cormac. The most appropriate route for Friends of Victoria Gardens to engage is via the Cormac Volunteers Scheme.

At the January Council Forum meeting, Cornwall Council's proposal was welcomed by Members. Members also supported encouraging Cornwall Council to engage with the community in the first instance regarding potential use of the Maurice Huggins Room, as community need is likely to be greater than commercial demand.

Cornwall Council is now awaiting formal confirmation that Saltash Town Council does not wish to proceed with the lease for Victoria Gardens or the Maurice Huggins Room, but does wish to continue supporting maintenance work (outlined above) and to work in partnership with Friends of Victoria Gardens.

Members are asked to consider the officer's recommendation to progress on this basis.

How Does This Meet the Business Plan?

Supporting the maintenance and enhancement of Victoria Gardens aligns with several of the Town Council's strategic priorities, including:

- Promoting Saltash as a vibrant and welcoming visitor destination
- Supporting health and wellbeing
- Addressing the climate emergency
- Enhancing open and green spaces

Budgets

Budget Codes: 6588 EMF Victoria Gardens

Budget Availability: £14,481

Committed Spend: None.

Signature of Officer:
Town Clerk / RFO

To receive an update report on the Community Infrastructure Levi (CIL) Fifth Round and to consider any actions or associated expenditure

Report to: Full Town Council

Date of Report: 02/02/2026

Officer Writing the Report: Development and Engagement Manager (DEM)

Pursuant to: Full Town Council, Thursday 15 January, Minute Number: 309/25/26

Purpose of the report: To provide Members with an update on discussions undertaken with the CIL Working Group and the subsequent Expressions of Interest to be submitted as part of the fifth round of CIL funding.

Officer's Recommendations

Members are asked to consider the following:

1) To delegate authority to the DEM, working in collaboration with members of the CIL working group, to prepare and submit three Expression of Interest forms for the selected projects outlined in this report, and to report progress to a future Full Town Council meeting;

2) To agree a prioritisation of the three applications, recognising that if Saltash Town Council were successful in all three bids, existing resources and available match funding would be significantly stretched. It is therefore recommended that one project be prioritised for progression should multiple applications be approved.

3) To approve the allocation of up to 25% match funding, up to a maximum of £25,000 if the full funding award is secured, to be met from General Reserves. Please refer to the budget section of this report for further information.

Report Summary

The CIL working group and DEM met on Wednesday 21 January to discuss possible projects that could be submitted as EOI's to the CIL fifth round of funding.

Five project areas were discussed that included the Waterside Sheds and Public Conveniences, Saltash Markets, Schools and Sports Improvements, Play Parks, and Transport/Public Realm Improvements. The following outcomes happened for each project:

Project 1: Purchase of a Building on Fore Street for Use as a Future Market Venue

The potential acquisition of a building on Fore Street was discussed as a possible project to support and enhance future market activity within the town. Following consideration, it was determined that this project falls within the remit of Saltash Town Team. As a result, it cannot be submitted as a CIL Expression of Interest at this stage.

Project 2: Play Parks

The submission of a play park related project as part of a CIL Expression of Interest was explored. Members agreed that previous meeting notes should be reviewed to identify whether any suitable opportunities had already been identified to put forward as an EOI.

Project 3: Schools

It was confirmed that the Council is unable to apply for CIL funding on behalf of schools. However, it was noted that schools and associated sports clubs may be made aware of the availability of the fund and encouraged to submit applications independently where appropriate. The DEM will action this by sharing the funding opportunity with local organisations and on social media.

Project 4: Waterside Project

The Waterside Sheds and Public Conveniences Project was discussed in relation to potential future CIL funding. It was acknowledged that the project is already underway, and that there may be merit in submitting an Expression of Interest for a project that is currently in progress. The project is presently being reported to a future committee meeting following the completion of the Feasibility Report. Inclusion of this project was considered a proactive approach, subject to Council approval of Option 3, Phase One.

Project 5: Transport and Public Realm Improvements

Transport and public realm improvements were identified as a broad and potentially suitable area for a CIL Expression of Interest submission. Further work is required to review and draw from the existing project list in order to identify specific projects that could be progressed.

Next Steps

It was agreed that the DEM would carry out further work to develop the following projects as Expressions of Interest's, subject to approval by Full Council:

1) Waterside Sheds and Public Conveniences – First Phase
2) Play Parks
3) Transport/Public Realm Improvements

How Does This Meet the Business Plan?

Applying for CIL funding to progress the Waterside, Play Parks, and Transport and Public Realm projects supports the Town Council's strategic priorities by helping to secure external funding to move forward key local improvements. The funding process also allows the Council to explore and develop priority projects in a manageable way, helping to make best use of available resources while progressing the Council's wider strategic aims.

Budget Overview

If we are invited to submit a full application, a 25% match contribution would strengthen the project. As there is currently no specific budget allocation for this level of match funding, Members may wish to consider whether this contribution could be met from General Reserves.

Funding Award	**Match Funding (25%)**	**Notes**
£20,000 (minimum)	£5,000	Minimum required contribution if lowest award secured
£100,000 (maximum)	£25,000	Maximum required contribution if full award secured

General Reserves

Budget Availability: £376,697.78

Signature of Officer:

Development and Engagement Manager

To receive Cornwall Council's street lighting initiative and consider any actions.

Report to: Full Town Council

Date of Report: 13 January 2026

Officer Writing the Report: Mayor's Secretary/ Receptionist

Pursuant to: FTC held on 5.9.24 minute nr 191/24/25

Purpose of the report:

To receive a report from Cornwall Council on the next phase of their streetlighting initiative.

Officer's Recommendations

Members are asked to consider:

1. To support the streetlighting switch-off initiative as part of Cornwall Council's county-wide carbon-reduction programme
2. Act as the liaison point for any community requests to switch specific lights back on (only in exceptional, police-supported circumstances) and / or propose additional locations where switch-off may be appropriate;
3. To note the interactive mapping and acknowledge the Saltash streetlights that have been affected;
4. To continue to raise any queries or concerns directly with Cornwall Council's streetlighting team (streetlighting@cornwall.gov.uk).

Report Summary

Cornwall Council is progressing its county-wide programme to switch off or dim streetlighting during late-night hours to reduce carbon emissions, cut costs, and support environmental benefits. This follows successful examples across the UK and Europe and forms part of an ongoing rollout that began in December 2023. Full request received attached as **Appendix A.**

Saltash is included in the next phase, with changes planned for late January. The proposed schedule is:

- Sunday–Thursday: Full switch-off from midnight to 5am
- Friday & Saturday: Ultra-dimming from midnight to 5am

Streetlights selected for switch-off have been chosen following a careful review and consultation with local police to ensure safety considerations are met. Map attached as **Appendix B** with an interactive map available by following this link: https://cornwallcouncil.maps.arcgis.com/apps/instant/basic/index.html?appid=07845e198a37473c8068e4556e4a404e

Cornwall Council is asking all Parish/Town Councils to act as a point of contact for community feedback — either:

- Requests to reinstate lighting in exceptional circumstances (to be considered jointly with the police), or
- Suggestions for additional lights that could potentially be switched off.

To date, the Town Council has received one response from a concerned resident regarding the proposed streetlight switch-off. This correspondence is included at **Appendix C**, along with Cornwall Council's comments addressing the points raised.

Signature of Officer:
Mayor's Secretary/ Receptionist

APPENDIX A

Outlook

RE: Streetlighting Initiative - Next Phase

Date Mon 12/01/2026 12:49

Information Classification: CONTROLLED

Dear all,

Further to my email below, I can confirm the new part-night profiles will be applied W/C 26 January 2025.

Kind Regards
Amy Looker | Highways Technology Manager
Transport, Environment & Maritime Infrastructure | Environment & Connectivity
Sustainable Growth & Development | Cornwall Council

www.cornwall.gov.uk | 'Onen hag oll'
Room 109, Main Building, Radnor Road, Scorrier, TR16 5EH

From: Amy Looker
Sent: 16 December 2025 14:16
Subject: Streetlighting Initiative - Next Phase

Dear all,

As you may be aware we've been working towards switching off streetlighting in certain circumstances. Switch off and dimming will be coming to all almost all communities across Cornwall.

We have seen a number of examples from across the country and Europe where authorities have adopted this best practice, to save carbon, save costs and to contribute to improving the environment for nature. In Cornwall we began in December 2023 with phase 1 covering 10 parishes, and are now progressing to a more extensive roll-out targeting 1000 lights per month. The 'programme' based on lights that have been replaced by LED during the predetermined maintenance route schedule.

The next areas to be added to the switch-off profile are;

Bude
Launceston
Saltash

We plan to switch-off streetlighting around the end of January in these areas. The profile will be switch-off midnight to 5am Sunday through Thursday night, and ultra-dimmed midnight to 5am Friday & Saturday night.

There has been a careful selection process, including liaison with local police, in choosing the most appropriate streetlights to switch off.

We are sure that soon this will be seen as the norm, however we ask the local Parish Councils to support this initiative and be the conduit for either requests to switch back on (in exceptional circumstances and in liaison with the police) or for further lights to be turned off which we would be happy to consider.

There is an Interactive Mapping Page that will show the exact lights that will be switch-off. Please note the mapping will not yet show switch-off for your area as we are finalising details and arranging for the map to be amended, however this will be completed by the weekend prior to switch off. We can however give an indication based on the current review if requested.

A further email confirming the start date of this switch-off will be sent as soon as we are able to, with the aim of being two weeks before planned switch-off.

If you have any queries or concerns please do not hesitate to contact streetlighting@cornwall.gov.uk.

Kind Regards
Amy Looker | Highways Technology Manager
Transport, Environment & Maritime Infrastructure | Environment & Connectivity
Sustainable Growth & Development | Cornwall Council

www.cornwall.gov.uk | 'Onen hag oll'
Room 109, Main Building, Radnor Road, Scorrier, TR16 5EH

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APPENDIX B

Outlook

RE: Streetlighting Initiative - Next Phase

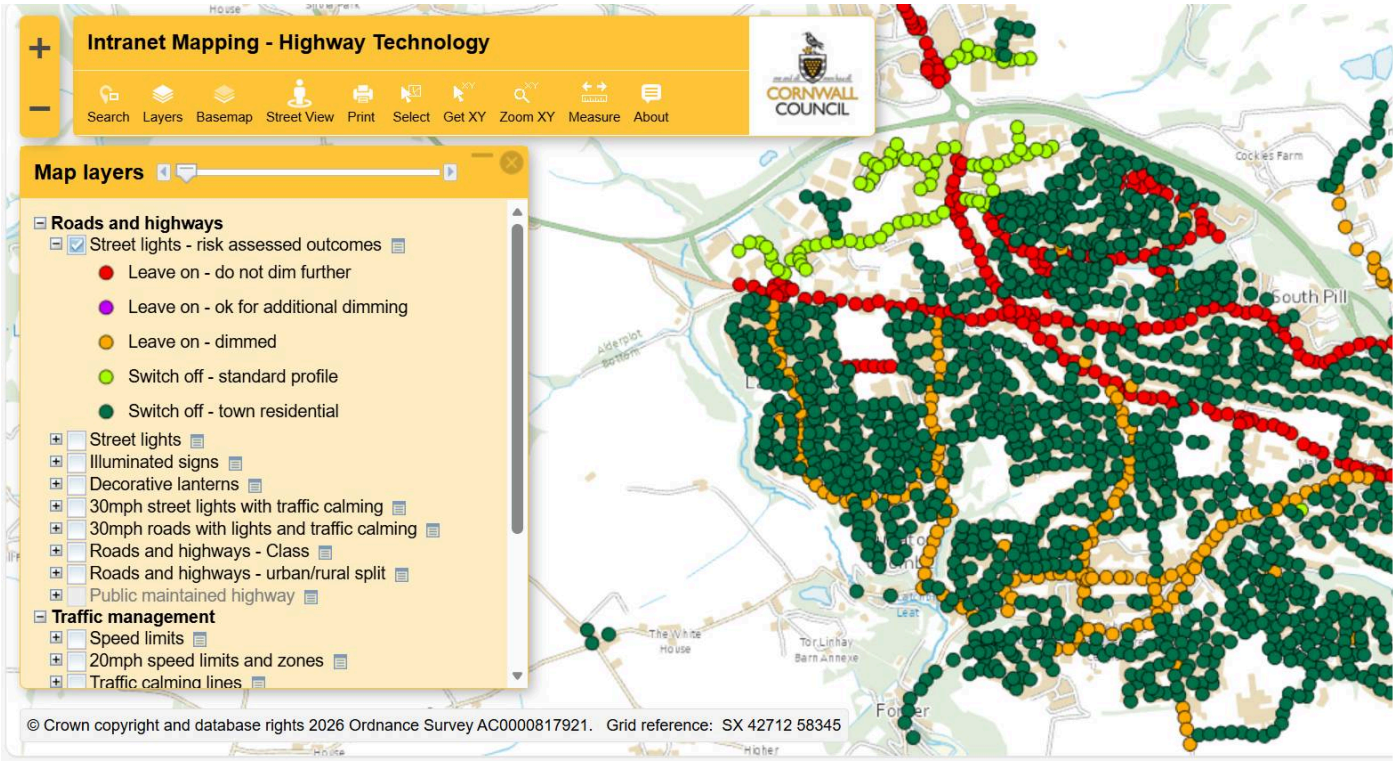
Date Tue 13/01/2026 12:38
To enquiries <enquiries@saltash.gov.uk>

Information Classification: CONTROLLED

Good afternoon,

Below is the rough plan, although there may be a few changes as we do the final review and stickering.

The dark green is switch-off Sun to Thurs (midnight to 5am), and remaining on but dimmed Fri & Sat (midnight to 5am).



Thanks
Amy

From: enquiries <enquiries@saltash.gov.uk>
Sent: 13 January 2026 10:59

Subject: RE: Streetlighting Initiative - Next Phase

CAUTION: This is an **EXTERNAL** email which was sent from outside of Cornwall Council's network. Do not click links, open attachments, or reply unless you recognise the sender and know the content is safe. Do not provide any login or password details if requested.

Hi Amy

Hope you're well

Could you please provide me with a list of locations in Saltash that will be switch off W/C 26 January 2026?

Kind regards
Lindsay

enquiries
Saltash Town Council

t: +44 1752 844846
e: enquiries@saltash.gov.uk | w: www.saltash.gov.uk
a: The Guildhall, 12 Lower Fore Street, Saltash, PL12 6JX

APPENDIX C



Privacy Notice
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Sent: 20 January 2026 08:56
To: enquiries <enquiries@saltash.gov.uk>

Subject: Attn Steve Miller, Gordon Mcraw, Brenda Samuel's, Brian Stoyel. Lighting switch off Latchbrook

Dear Trematon Councillors

I live in Snell Drive and on Sunday a notice was put on our cul de sac lamppost informing us of the intended switch off. This lamppost is at the start of one of the many lanes connecting our estate.

I contacted CCC to query about consultation with residents and got the following reply, my email is also attached for your perusal.

This initiative, although I agree with in concept, is not suitable for the area around my home. The whole of Latchbrook is connected by lanes which at the best of times are dark so plunging them into pitch blackness seems a very concerning thing to do.

The Government and, I assume CCC, is all about protecting women and young girls whilst out at night but is seems is happy to let them find their way home in the pitch black through these lanes.

I am, for one, a very concerned resident and would welcome your comments.

Kindest regards

Information Classification: CONTROLLED

Good afternoon,

Switch-off is due to being in Saltash w/c Monday 26th January. The Town Council and Cornwall Councillors for the area have been made aware of this date.

There is no legal requirement to consult with the public for switching off lighting so the decision was made not to for this project as switch-off across Cornwall is not optional. The Council engaged with local emergency services and highways colleagues prior to the switch-off project beginning to ensure all parties are satisfied that the proposals are as safe as possible in each area and also meet the carbon reduction, environmental benefits and cost saving objectives. Main traffic routes and areas with an active night-time economy will not be switched off but will be further dimmed.

Lights will switched off between midnight and 5am. This decision was made in line with the operational policy. We appreciate that it will take time for people to become accustomed to this new normal. Those lights identified for switch off will not revert unless under exceptional circumstances. Reversal or additional switch off requests will be considered through the Community Area Partnership/Parish/Town/City

Councils, when considering the wider area and not on an individual basis. Lighting in Saltash will remain switched on Friday and Saturday nights in line with the policy.
Neighbouring authorities who have successfully been switching lights off for many years have reported no increase in crimes in areas that have been switched off overnight. We also have a number of villages in Cornwall that are proud to be streetlight free and do not report an increased level of crime. We are in close communication with the local police so any reports of crime in areas of switch-off can be addressed immediately. Should you or the members of the community have any security issues the Police suggestion is to phone 111 or in an emergency 999.
The interactive map will not be updated until the switch-off has been applied. In the meantime I have attached the approximate plan for Saltash for you information. Please note this is not up to date as our internal mapping has not yet been updated so there is likely to be a few minor changes to the attached, but it gives the board overview of switch-off in Saltash.
Kind Regards
Streetlighting Team

On Behalf Of Roads, Transport & Parking

Sent: 19 January 2026 08:44
To: Streetlighting <streetlighting@cornwall.gov.uk>
Subject: FW: Snell Drive Latchbrook lighting

Information Classification: CONTROLLED

For your attention and response

Cornwall Council | Customer Access and Digital Services
mark.bratt@cornwall.gov.uk Tel: 01872 327353 Int 497353
www.cornwall.gov.uk |'Onen hag oll'
3rd Floor, Council Offices, Dolcoath Avenue, Camborne, Cornwall, TR14 8SX

How's my writing?

Good Average Poor



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Sent: 18 January 2026 13:46
To: Roads, Transport & Parking <roadstransportandparking@cornwall.gov.uk>

Subject: Snell Drive Latchbrook lighting

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Dear Sirs

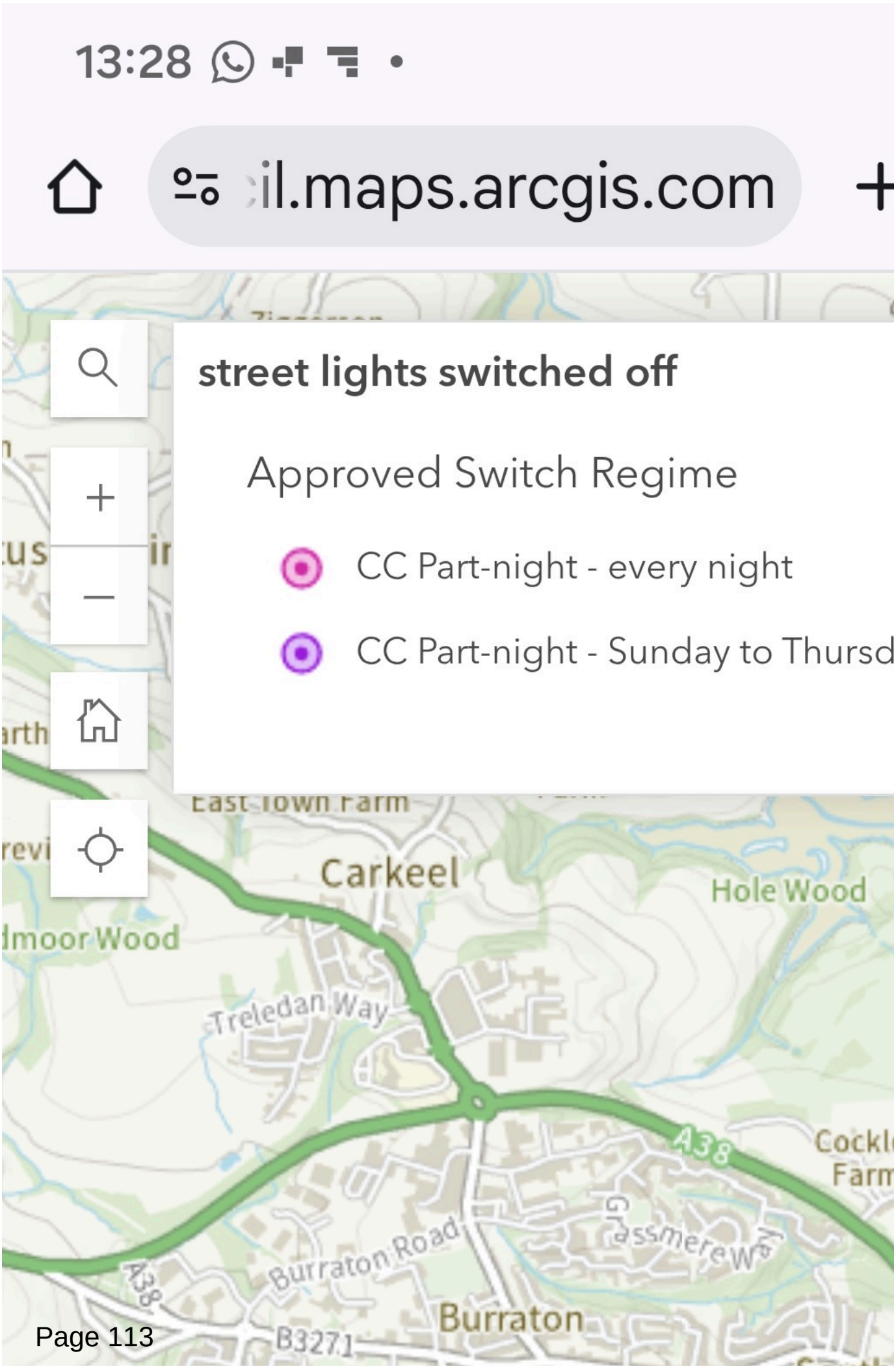
This morning, Sunday 28th January the attached noticed was posted on our local lamppost informing us that the lighting will be switched off between 12am and 5am daily.

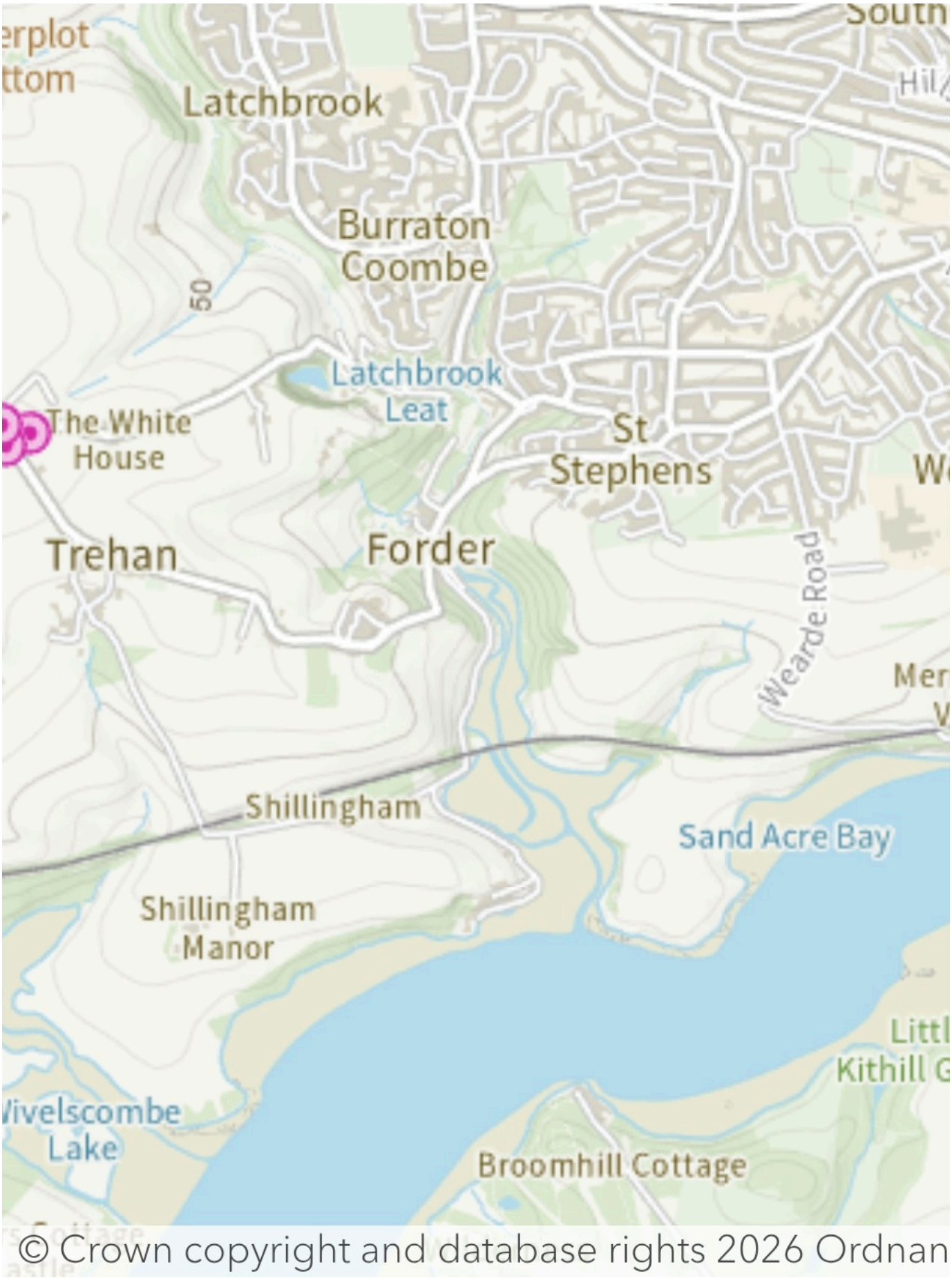
Your map of switched off lighting, again attached, shows no record.

If this initiative is going ahead please advise as to when and where any consultation with the residents took place and when it is intended to be implemented.

Your prompt reply would be appreciated

Kindest Regards


13:28
il.maps.arcgis.com
street lights switched off
Approved Switch Regime
CC Part-night - every night
CC Part-night - Sunday to Thursd
East Town Farm
Carkeel
Hole Wood
Treledan Way
A38
Burraton Road
Burraton
B3271


Latchbrook
Burraton Coombe
50
Latchbrook Leat
The White House
St Stephens
Trehan
Forder
Wearde Road
Shillingham
Sand Acre Bay
Shillingham Manor
Broomhill Cottage
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