SALTASH TOWN COUNCIL

Minutes of the Meeting of the Planning and Licensing Committee held at the Guildhall on Tuesday 17th February 2026 at 6.30 pm

PRESENT: Councillors: A Ashburn, J Brady (Vice-Chairman), R Bullock, S Gillies, M Johns, G McCaw, S Miller, P Nowlan, B Samuels (Chairman), P Samuels, B Stoyel and J Suter.

ALSO PRESENT: D Joyce (Office Manager / Assistant to the Town Clerk) and E Lowton-Smith (Planning and General Administrator)

APOLOGIES: R Bickford, S Martin, L Mortimore and J Peggs.

125/25/26 HEALTH AND SAFETY ANNOUNCEMENTS.

The Chairman informed those present of the actions required in the event of a fire or emergency.

126/25/26 DECLARATIONS OF INTEREST:

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

Councillor	Agenda Item	Pecuniary/Non-Pecuniary	Reason	Left Meeting
B Samuels	PA26/00243	Non-Pecuniary	Friends	Yes
P Samuels	PA26/00243	Non-Pecuniary	Friends	Yes

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None received.

127/25/26 PUBLIC QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY SPEAK ABOUT A PLANNING APPLICATION.

None received.

128/25/26 **TO RECEIVE AND APPROVE THE MINUTES FROM THE PLANNING AND LICENSING COMMITTEE HELD ON 20 JANUARY 2026 AS A TRUE AND CORRECT RECORD.**

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

Following a vote (8 in favour, 0 against, 4 abstentions) it was proposed by Councillor B Samuels seconded by Councillor B Stoyel and **RESOLVED** that the minutes of the Planning and Licensing Committee held on 20 January 2026 were confirmed as a true and correct record.

129/25/26 **TO RECEIVE AND REVIEW THE PLANNING AND LICENSING COMMITTEE'S BUSINESS PLAN DELIVERABLES AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Members received the Committee's Business Plan Deliverables contained within the circulated reports pack.

It was **RESOLVED** to note.

130/25/26 **TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.**

Nothing to report.

131/25/26 **PLANNING:**

a. Applications for consideration:

PA26/00243
Keith Wildman – **1 Hessary View Saltash Cornwall PL12 6HX**
Side Extension
Ward: Tamar
Date received: 3 February 2026
Response date: 24 February 2026

Following a unanimous vote (12 in favour, 0 against, 0 abstentions) it was proposed by Councillor Johns, seconded by Councillor Gillies and resolved to **RECOMMEND APPROVAL**.

Councillor B Samuels and Councillor P Samuels declared an interest in the next agenda item and left the meeting.

Councillor Brady in the Chair.

PA26/00603
Mr Simon Congdon – **Land South of Roodscroft Hatt Cornwall PL12 6PJ**
Change of Use of Land of existing maintenance area approved under PA21/02720 to provide overspill parking.
Ward: Trematon
Date received: 5 February 2026
Response date: 26 February 2026

Following a unanimous vote (10 in favour, 0 against, 0 abstentions) it was proposed by Councillor Miller, seconded by Councillor Stoyel and resolved to **RECOMMEND APPROVAL**.

Councillor B Samuels and Councillor P Samuels were invited and returned to the meeting.

Councillor B Samuels in the Chair.

PA26/00714
Daniella Clarke and Thomas Barker – **14 Bishops Close Saltash Cornwall PL12 6HP**
Extension over the existing garage to create a bedroom and conversion into the garage below to create a larger kitchen/dining area.
Ward: Tamar
Date received: 9 February 2026
Response date: 2 March 2026

Following a unanimous vote (12 in favour, 0 against, 0 abstentions) it was proposed by Councillor Nowlan, seconded by Councillor John and resolved to **RECOMMEND APPROVAL**.

b. Tree applications:

None received.

c. Tree notifications:

None received.

132/25/26 CONSIDERATION OF LICENCE APPLICATIONS:

Premises Name and Address	Trevethan Distillery Ltd, Unit 14 Edgcumbe Trade Park, Tamar View, Industrial Estate, Edgecumbe Road, Carkeel, Saltash, PL12 6LD
Applicant	Trevethan Distillery
Application Accepted	2 February 2026
Application Type	Grant
Licensable Activities	Sale by retail of alcohol
Reference	LI26_000230
Representations Deadline	9 March 2026
Licensing Officer	Fiona Cannon
Ward	Trematon

Following a unanimous vote (12 in favour, 0 against, 0 abstentions) it was proposed by Councillor Stoyel, seconded by Councillor McCaw and resolved to **RECOMMEND APPROVAL.**

133/25/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

134/25/26 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.

None.

135/25/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that the public and press be re-admitted to the meeting

136/25/26 TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.

None.

DATE OF NEXT MEETING

Tuesday 17 March 2026 at 6.30 pm

Rising at: 6.39 pm

Signed: _____
Chairman

Dated: _____