

To receive the Town Clerks report on delegated authority to spend and consider any actions and associated expenditure.

Health and Safety Items

Saltash Town Council Service Delivery Department does not comply with Chapter 8 requirements of working safely.

Various items are required to ensure staff and others are safe during onsite work and the Town Council is compliant with health and safety regulations.

Whilst we have some items, they are not the correct items. Purchase of barriers, cones, various signage, sandbags and other items that arise are to be purchased asap.

Due to the importance of this, the Town Clerk instructed the Service Delivery Manager to purchase the items with immediate effect working within budget.

Members are asked to ratify the Town Clerks delegated spend up to £2,000 allocated to budget code 6214 Health and Safety.

Budget availability 2023-24 £3,785.

**End of report
Town Clerk / RFO**