

## SALTASH TOWN COUNCIL

### Minutes of the Extraordinary Meeting of the Saltash Town Council held at the Guildhall on Thursday 21st March 2024 upon the rising of the 6:30p.m. Extraordinary Full Town Council meeting.

**PRESENT:** Councillors: R Bickford (Chairman), R Bullock, J Dent, J Foster, S Gillies, S Lennox-Boyd, S Martin, S Miller, L Mortimore, J Peggs (Vice-Chairman), B Samuels, P Samuels, B Stoyel and D Yates.

**ALSO PRESENT:** S Burrows (Town Clerk / RFO) and D Joyce (Administration Officer).

**APOLOGIES:** J Brady and M Griffiths.

---

#### **390/23/24 HEALTH AND SAFETY ANNOUNCEMENTS.**

The Chairman informed those present of the actions required in the event of a fire or emergency.

#### **391/23/24 DECLARATIONS OF INTEREST:**

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

None.

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None.

#### **392/23/24 PUBLIC QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY ASK QUESTIONS OF THE TOWN COUNCIL.**

None received.

#### **393/23/24 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

It was proposed by Councillor Bickford, seconded by Councillor Dent and **RESOLVED** that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

**TO RECEIVE A REPORT ON NOMINATIONS FOR HONORARY FREEMAN/FREEWOMAN AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

The Chairman reminded Members that the meeting was strictly confidential and following this evening's meeting, details of the nomination of the Freedom Award is not to be discussed in the public domain until the draft minutes are released.

Members discussed the nomination received against the criteria scrutinised and put forward by the panel.

It was proposed by Councillor Bickford, seconded by Councillor Peggs and **RESOLVED:**

1. To award Robert Austin the Honorary Freedom of Saltash;
2. That the Chairman of the Town Council personally informs Robert Austin's wife of the award taking her lead;
3. That the Town Clerk informs Robert Austin in writing for his formal acceptance of the award;
4. That when Robert Austin accepts the award a Press and Social Media release be issued and presentation arrangements be put in place with his wishes;
5. To purchase an Honorary Freedom Scroll at a cost of £846.80+VAT;
6. To engrave a medallion at a cost of £7.50;
7. To add Robert Austin's name to the Town Council roll of honour board at a cost of £45;
8. To set aside £300 to allow for potential increase in civic cost, carriage charges and cost involved in the presentation (refreshments);
9. To allocate associated cost up to a maximum of £1,200 against budget code 6202 Civic Occasions 2023-24, funds allocated and not spent prior to year-end be vired to 2024-25 budget code;
10. To note budget code 6202 sits within the Policy and Finance Committee, however, due to the timeframe and next P&F meeting, Members approved the associated cost under the corporate body's ability to do so;
11. To release the draft Extraordinary Full Council minutes upon Robert Austin's acceptance of the award.

**395/23/24 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

It was proposed by Councillor Bickford, seconded by Councillor Dent and **RESOLVED** that the public and press be re-admitted to the meeting.

**396/23/24 TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.**

It was **RESOLVED** to issue a Press and Social Media release as per minute 396/23/24 point 4.

**397/23/24 DATE OF NEXT MEETING: THURSDAY 4TH APRIL 2024 AT 7:00 P.M.**

Thursday 4<sup>th</sup> April 2024 at 7.00pm

**398/23/24 COMMON SEAL:**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_