

To receive a report from the Borough War Memorial Working Group and consider any actions and associated expenditure.

Overview of Town Council Resolutions to date:

FTC held on 12 January 2023

320/22/23 To receive a report on the Borough War Memorial and consider any actions and associated expenditure.

(Pursuant to minute number 244/22/23 – FTC Meeting held 03.11.22)

Councillor Dent thanked Councillor B Samuels for her continued hard work in verifying the names of those fallen but not forgotten, to be included on the Borough War Memorial.

Councillor Dent thanked Geoff Peggs via Councillor Peggs for his offer to assist with any drawings required.

It was proposed by Councillor Dent, seconded by Councillor B Samuels and **RESOLVED**;

1. To create a Town Council Working Group comprising of Councillors Dent, Peggs, B Samuels, P Samuels, Stoyel, Chairman of the Town Council and Town Clerk;
2. Agenda and notes to be worked up by the Town Clerk;
3. The Working Group to report to the Services Committee in line with the Terms of Reference, Services to recommend to Full Town Council as the Corporate Body.

The Chairman wished it to be noted that although it is not normal practice to have administration support for Working Groups, it is evident that this project is of high importance with the Town Clerk to be in attendance.

Services held on 27 April 2023

7/23/24 To receive the notes of the Borough War Memorial Working Group meeting held on 17th February 2023, 7th March 2023 and 24th April 2023 and consider any recommendations.

Members noted the three sets of notes received and considered the following recommendations;

The Working Group reviewed the recommendations following the three Working Group meetings held on 17.02.23, 07.03.23 and 24.04.23 and agreed the recommendations to the Services Committee are as follows:

Cllr Peggs provided an overview regarding planning consent on Geoff Peggs behalf, advising the Working Group to go straight to planning rather than submitting a pre planning application at extra cost, there is a strong possibility of approval due to the site being a war memorial site and installation of existing war memorials in place (precedent set).

Planning application cost £462.

Cost of Listed Building Application: Free

Discount to Town Councils: 50% £231 (please note, the Town Council must be the applicant to receive this discount.)

Allocated to budget code 6582 EMF Town War Memorial – Budget availability £1,978.

Appoint Geoff Peggs to undertake the Planning Application on behalf of Saltash Town Council at no cost to the Town Council.

The design of the additional two memorials – as attached sited at St Nicholas and St Faith war memorial.

The material to be unpolished granite, the missing names to be inscribed into the stone highlighted in black to ensure the missing names are visible.

The title to be displayed at the top on both sides of the additional memorial as follows:

TOWN SEAL Lest We Forget TOWN SEAL

Missing names to be displayed on the inside only of the additional memorials underneath the title as follows:

TOWN SEAL Lest We Forget TOWN SEAL

DISPLAY MISSING NAMES

To adopt the Roll of Honour list to display the missing names on the additional memorials - as attached.

The consultation notice (as attached) and list of publication:

- Local newspaper;
- Social media sites;
- Notice boards;
- Library;
- Meet Your Cllr Session.

To seek the Committees support to further investigate funding options, the gofundme site, and for the difference in the goal amount to be covered by the Town Council General Reserves, reporting back upon further information and accurate figures.

It was proposed by Councillor Dent seconded by Councillor Stoyel and **RESOLVED** to approve the recommendations en-bloc with the addition to promote the consultation notice via radio, television and other media.

End of Report

Administration Officer