

# ***Saltash Town Council***

## **MEMORIAL ROSE BUSH AND PLAQUE APPLICATION FORM**

Beautiful bush roses can be planted within a designated area at Churchtown Cemetery and are available on a 10 year renewable lease. The initial price includes the provision of a bush and plaque bearing a short inscription which is placed in front of each rose. During the lease period the roses are maintained by members of our staff. Please note that no other items are permitted in the rose beds and rose bushes/plaques are not permitted within any other area of Churchtown Cemetery.

Please complete the application form and return by email to [burialsandmemorials@saltash.gov.uk](mailto:burialsandmemorials@saltash.gov.uk) or by post to: Saltash Town Council, The Guildhall, 12 Lower Fore Street, Saltash, Cornwall. PL12 6JX.

**Please note that the burial of ashes under memorial bushes  
is not permitted for legal reasons.**

<b>NAME:</b>
<b>FULL ADDRESS:</b>
<b>EMAIL:</b>
<b>TELEPHONE NUMBER:</b>

### **MEMORIAL DETAILS**

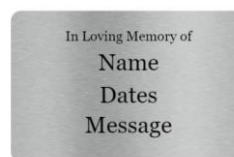
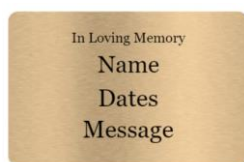
Please choose one of the following Rose Bushes:

<b>Bush Type</b>	<b>Specify colour – subject to availability</b>
Hybrid	
Floribunda	

**Details for Plaques with black lettering:**

SIZE: 150 mm wide x 243 mm high including stake (plaque size: 150 mm x 95 mm)

(Example plaques)



An example of a plaque is available to view at the Guildhall Reception.

<b>Information Required</b>	<b>Please complete</b>
<b>Colour</b> (gold or silver)	
<b>Enter name</b>  (Please note, the more characters, the smaller the text).	<b>In Loving Memory of</b> (optional)
<b>Dates</b>  (Enter dates in years e.g.1950-2020)	
<b>Message</b>  (Maximum 100 characters, including spaces. Please note, the more characters, the smaller the text.)	

Saltash Town Council cannot be held responsible for costs incurred in rectifying mistakes and reserves the right to vary or refuse any inscription considered unsuitable. Please note the more characters used will result in smaller case lettering on the plaque.

**PAYMENT**

Please note: Your booking is not complete until we have received payment. For current fees, please refer to Saltash Town Council’s list of fees and charges, which can be viewed on the Town Council’s Website or [here](#).

We accept card payments, cash and cheques. Cheques need to be made payable to Saltash Town Council. If you wish to pay by bank transfer, please ask and an invoice will be sent to you by email. BACS details: Name: Saltash Town Council, Account No: 80318477, Sort Code: 20-50-40.

**TERMS AND CONDITIONS FOR MEMORIAL BUSHES AND PLAQUES:**

- Only bushes and plaques installed by Saltash Town Council are permitted within the designated area of the Rose Bush Memorial Garden at Churchtown Cemetery. Plants and Plaques must not be erected in any other area of Churchtown Cemetery.
- Once you have chosen the bush and plaque you wish to purchase, payment will be required. Saltash Town Council will order and take delivery of the bush and plaque for you.
- The location in which the bush and plaque will be placed is determined by the staff on site dependent on availability.
- Installation will be undertaken or organised by staff on site. Your payment will be used to cover the cost of this work.
- Saltash Town Council do not permit the placement of ashes under memorial bushes.
- Saltash Town Council cannot guarantee the long-term safety or security of the memorial rose bush and plaque and are not responsible for the replacement, resulting from any damage.
- Saltash Town Council cannot guarantee the life of the rose bush and will not be responsible for its decline.
- The Town Council reserves the right to make amendments to the Memorial Rose Bush and Plaque Application Form at any time and these amendments will be applicable to all applications. Any amendments will be communicated to existing Memorial Rose Bush and Plaque holders.
- Saltash Town Council will notify you of our intention to remove the memorial bush and plaque at the end of the lease to enable you to renew the lease. Any personalised plaques will be returned to you should you not wish to renew the lease.
- If any of your personal details change during the period of the lease it is your responsibility to notify Saltash Town Council.
- Saltash Town Council recognises that it has a duty to people whose information it holds to treat that information in accordance with statute. Click [here](#) to download our privacy notice which explains how we use any personal information we collect about you or visit the Saltash Town Council Website.

**DECLARATION**

By signing this application, you agree to accept and comply with all the terms and conditions as above.

SIGNED:
PRINT NAME:
DATE:

**FOR OFFICE USE ONLY**

Date Form Received	
Date Payment Received	
Plaque Ordered	
Bush Ordered	
Application sent to the Service Delivery Department	
Date of Installation	
Confirmation of installation sent to applicant	