

## SALTASH TOWN COUNCIL

### Minutes of the Meeting of Personnel Committee held on the Virtual Zoom Platform on Tuesday 2nd March 2021 at 6.30 pm

**PRESENT:** Councillors: J Dent, M Fox, S Martin, J Peggs and B Samuels (Chairman).

**ALSO PRESENT:** R Lane (Town Clerk)

**APOLOGIES:** J Rance (Vice-Chairman)

---

#### **97/20/21 ANNOUNCEMENTS:**

The Chairman confirmed that all present could hear the proceedings.

The Chairman confirmed all persons present.

The Chairman confirmed the meeting was quorate.

The Chairman informed all attendees of the meetings procedures.

#### **98/20/21 RECORDING OF MEETINGS - DUE TO GDPR RECORDING OF THE MEETING IS NOT PERMITTED.**

None.

#### **99/20/21 DECLARATIONS OF INTEREST:**

a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.

c. Dispensations required:

None.

In the absence of the Vice Chairman It was proposed by Councillor B Samuels and seconded by Councillor Martin and **RESOLVED** that Councillor Dent be elected Vice Chairman for the meeting.

**100/20/21 TO RECEIVE AND CONSIDER THE STC SERVICES AND OPERATIONAL RECOVERY REPORT.**

It was proposed by Councillor B Samuels, seconded by Councillor Dent and **RECOMMENDED** that:

1. Under step 2 staff return to working in the Guildhall as of 12th April 2021.
2. STC register with the national Community Testing Programme being delivered by Cornwall Council to train and enable appropriate members of staff to conduct rapid lateral flow tests for staff in order to protect staff and the wider community.

**101/20/21 STAFFING:**

- a. Human Resources support update

The Chairman updated members on progress

- b. Staffing structure.

The Chairman updated members on staffing items.

**102/20/21 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.**

None.

**103/20/21 REPORTS ON EXERCISE OF DELEGATED POWERS UNDER POLICY.**

None.

**104/20/21 ANY OTHER URGENT STAFFING MATTERS AT THE DISCRETION OF THE CHAIRMAN.**

None.

**105/20/21 PRESS AND SOCIAL MEDIA RELEASES.**

None.

106/20/21 DATE OF NEXT MEETING

Tuesday 30 March 2021 at 6.30 pm

Rising at: 8.00 pm

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_