

## Agenda Item 14 - No 2

Burial Authority Committee - Burial Authority Budget  
Saltash Town Council  
For the year ended 31 March 2021

Account	Actual Received/ Spend 2019/20	EMF Balances B/F 2019/20	To/From Reserves & Budget Virements 2020/21	Budget 2020/21	Actual Received/Spend YTD 2020/21	Actual Funds To Receive/ Available to Date 2020/21	Notes	Budget 2021/22	Budget 2022/23	Budget 2023/24	Budget 2024/25	Budget 2025/26
<b>Operating Income</b>												
<b>Burial Authority Income</b>												
4612 BA Cemetary Fees (Churchtown)	17,269	0	0	10,250	24,183	(13,933)		15,000	15,090	15,181	15,272	15,363
<b>Total Burial Authority Income</b>	<b>17,269</b>	<b>0</b>	<b>0</b>	<b>10,250</b>	<b>24,183</b>	<b>(13,933)</b>		<b>15,000</b>	<b>15,090</b>	<b>15,181</b>	<b>15,272</b>	<b>15,363</b>
<b>Total Operating Income</b>	<b>17,269</b>	<b>0</b>	<b>0</b>	<b>10,250</b>	<b>24,183</b>	<b>(13,933)</b>		<b>15,000</b>	<b>15,090</b>	<b>15,181</b>	<b>15,272</b>	<b>15,363</b>
<b>Operating Expenditure</b>												
<b>Burial Authority Expenditure</b>												
6000 BA Petrol	223	0	0	321	99	222		250	252	253	255	256
6001 BA Machinery Maintenance Costs	231	0	0	428	317	111		450	453	455	458	461
6003 BA Health & Safety	37	0	0	107	56	51		108	108	109	110	110
6004 BA General Site Maintenance	585	0	0	1,231	241	990		750	755	759	764	768
6005 BA Fire Extinguishers	0	0	0	53	(5)	58		80	80	81	81	82
6006 BA Miscellaneous Costs	15	0	0	0	0	0		0	0	0	0	0
6007 BA Hand Tool Costs	60	0	0	0	0	0		0	0	0	0	0
6008 BA Tree Survey & Tree Maintenance	90	0	0	696	425	271		700	704	709	713	717
6009 BA Electricity Costs	251	0	0	267	417	(150)		269	270	272	273	275
6010 BA PWLB Loan Repayment & Interest	21,385	0	0	21,385	21,385	0		21,385	21,385	21,385	21,385	21,385
6011 BA Water	0	0	0	321	0	321		323	325	327	329	331
6013 BA Security Alarm Maintenance	151	0	0	152	175	(23)		153	154	155	156	157
6014 BA Cemetery Software Subscription	0	0	0	290	290	0		292	293	295	297	299
<b>Total Burial Authority Expenditure</b>	<b>23,027</b>	<b>0</b>	<b>0</b>	<b>25,251</b>	<b>23,401</b>	<b>1,850</b>		<b>24,760</b>	<b>24,779</b>	<b>24,800</b>	<b>24,821</b>	<b>24,841</b>
<b>Burial Authority Staffing Expenditure</b>												
Burial Authority Staffing Expenses	134	0	0	265	103	162		262	263	265	267	268
6666 ST BA Staff Training (Churchtown)	348	0	0	300	12	288		201	203	204	205	206
Burial Authority Staffing Costs	13,278	0	(3,281)	14,442	11,160	1		10,085	10,388	10,701	11,021	11,351
<b>Total Burial Authority Staffing Expenditure</b>	<b>13,760</b>	<b>0</b>	<b>(3,281)</b>	<b>15,007</b>	<b>11,275</b>	<b>451</b>		<b>10,548</b>	<b>10,854</b>	<b>11,170</b>	<b>11,493</b>	<b>11,825</b>
<b>Total Operating Expenditure</b>	<b>36,787</b>	<b>0</b>	<b>(3,281)</b>	<b>40,258</b>	<b>34,676</b>	<b>2,301</b>		<b>35,308</b>	<b>35,633</b>	<b>35,970</b>	<b>36,314</b>	<b>36,666</b>
<b>Total Burial Authority Operating Expenditure</b>	<b>36,787</b>	<b>0</b>	<b>(3,281)</b>	<b>40,258</b>	<b>34,676</b>	<b>2,301</b>		<b>35,308</b>	<b>35,633</b>	<b>35,970</b>	<b>36,314</b>	<b>36,666</b>
<b>Total Burial Authority Operating Surplus/ (Deficit)</b>	<b>(19,518)</b>	<b>0</b>	<b>3,281</b>	<b>(30,008)</b>	<b>(10,493)</b>	<b>(16,234)</b>		<b>(20,308)</b>	<b>(20,543)</b>	<b>(20,789)</b>	<b>(21,042)</b>	<b>(21,303)</b>
<b>Burial Authority EMF Expenditure</b>												
6070 BA EMF Churchtown Cemetery Capital Works	0	8,158	1,088	0	1,578	7,668		0	0	0	0	0
6071 BA EMF Replace Machinery & Equipment	0	9,967	0	0	0	9,967		10,000	0	0	0	0
6072 BA EMF Burial Administration	285	1,387	0	0	0	1,387		0	0	0	0	0
6073 BA EMF Memorial Garden	1,954	3,046	0	0	548	2,498		0	0	0	0	0
6692 ST BA EMF Staff Contingency (Churchtown)	0	916	0	284	0	1,200		0	0	0	0	0
<b>Total Burial Authority EMF Expenditure</b>	<b>2,239</b>	<b>23,474</b>	<b>1,088</b>	<b>284</b>	<b>2,126</b>	<b>22,720</b>		<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Burial Authority Expenditure (Operational &amp; EMF)</b>	<b>39,026</b>	<b>23,474</b>	<b>(2,193)</b>	<b>40,542</b>	<b>36,803</b>	<b>25,020</b>		<b>45,308</b>	<b>35,633</b>	<b>35,970</b>	<b>36,314</b>	<b>36,666</b>
<b>Total Burial Authority Budget Surplus/ Deficit</b>	<b>(21,757)</b>	<b>(23,474)</b>	<b>2,193</b>	<b>(30,292)</b>	<b>(12,620)</b>	<b>(38,953)</b>		<b>(30,308)</b>	<b>(20,543)</b>	<b>(20,789)</b>	<b>(21,042)</b>	<b>(21,303)</b>

### Notes

#### To/From Reserves & Budget Virements 2020/21

- £3,281 Staffing costs vired to Service Delivery staffing costs
- £1,088 received for insurance claim for cemetery gates