

Agenda Item 14 - No 4

Police & Finance (P&F) Committee - P & F Budget
 Saltash Town Council
 For the year ended 31 March 2021

Account	Actual Received/ Spend 2019/20	EMF Balances B/F 2019/20	To/From Reserves & Budget Virements 2020/21	Budget 2020/21	Actual Received/ Spend YTD 2020/21	Actual Funds To Receive/ Available to Date 2020/21	Notes	Budget 2021/22	Budget 2022/23	Budget 2023/24	Budget 2024/25	Budget 2025/26
P&F Operating Income												
P&F Income												
4901 PR Bank Interest Received	8,518	0	0	4,000	5,611	(1,611)		4,024	4,048	4,072	4,097	4,121
4908 PR Misc Income	1,422	0	0	0	170	(170)		0	0	0	0	0
Total P&F Income	9,940	0	0	4,000	5,780	(1,780)		4,024	4,048	4,072	4,097	4,121
Total P&F Operating Income	9,940	0	0	4,000	5,780	(1,780)		4,024	4,048	4,072	4,097	4,121
P & F Operating Expenditure												
P&F Expenditure												
6200 PR Bank Charges (6200)	763	0	0	1,075	735	340		1,081	1,088	1,084	1,101	1,108
6201 PR Audit (6201)	3,290	0	0	3,346	2,500	846		3,366	3,386	3,407	3,427	3,448
6202 PR Civic Occasions (including Road Closures) (6202)	1,093	0	0	4,817	1,415	3,402		2,500	2,515	2,530	2,545	2,561
6203 PR Mayors' Allowance	4,715	0	0	4,809	4,809	0		4,838	4,867	4,896	4,925	4,955
6204 PR Councillors' Allowance	2,508	0	0	3,414	2,556	858		3,434	3,455	3,476	3,497	3,518
6205 PR Insurance	16,614	0	0	26,138	12,413	13,725		22,000	22,132	22,265	22,398	22,533
6206 PR Youth Council (6206)	3,000	0	0	3,000	3,000	0		4,000	3,000	3,000	3,000	3,000
6208 PR Subscriptions (6208)	3,523	0	0	3,660	3,891	(231)		11,500	11,569	11,638	11,708	11,778
6210 PR Community Chest (6210)	3,630	0	0	10,000	5,600	4,400		15,000	10,000	10,000	10,000	10,000
6211 PR Website Maintenance (6211)	303	0	0	567	633	(66)		570	574	577	581	584
6212 PR Councillor Expenses	97	0	0	0	0	0		0	0	0	0	0
6213 PR Councillor Training & Expenses (6213)	2,495	0	0	2,659	735	1,924		2,675	2,691	2,707	2,723	2,740
6214 PR Health & Safety (6214)	3,355	0	0	5,610	5,884	(274)		5,644	5,678	5,712	5,746	5,780
6215 PR Annual Report	0	0	0	450	0	450		450	453	455	458	461
6216 PR Miscellaneous	25	0	0	107	107	0		100	101	101	102	102
6217 PR Data Protection (6217)	55	0	0	1,000	55	945		100	101	101	102	102
6218 PR Mayors Badges	45	0	0	0	0	0		0	0	0	0	0
6219 PR Covid 19 H&S Materials & Equipment	0	0	15,000	0	13,413	1,587		2,500	2,515	2,530	2,545	2,561
6220 PR Festival Fund & Event Expenditure	1,300	0	(15,000)	15,000	0	0		0	15,000	15,000	15,000	15,000
6221 PR Town Messenger (6221)	3,880	0	0	4,282	3,957	325		4,308	4,334	4,360	4,386	4,412
6222 PR Commissioning Youth Work (6222)	40,000	0	0	40,000	40,000	0		40,000	40,000	40,000	40,000	40,000
6224 PR Professional Costs	1,010	0	0	4,705	848	3,857		2,000	2,012	2,024	2,036	2,048
6225 PR Neighbourhood Plan	0	0	0	5,000	2,604	2,396		5,030	5,060	5,091	5,121	5,152
6226 PR Town Vision Sub Committee	0	0	(10,000)	10,000	0	0		0	10,060	10,120	10,181	10,242
6502 SE Civic Christmas Event	0	0	0	523	0	523		526	529	532	536	539
6513 SE Twinning	0	0	0	115	0	115		116	116	117	118	118
6514 SE Town Leaflets/ Reprinting	0	0	0	523	0	523		526	529	532	536	539
6516 SE Road Safety Grant	0	0	0	209	0	209		210	212	213	214	215
P&F IT/Office Costs	27,877	0	0	29,923	25,547	4,376		30,853	31,037	31,224	31,412	31,602
6417 GH Belle Vue Office Costs	6,094	0	0	10,000	4,142	5,858		0	0	0	0	0
Total P&F Expenditure	125,674	0	(10,000)	190,932	134,736	46,196		163,327	183,014	183,702	184,398	185,098
P&F Staffing Expenditure												
6652 ST P&R Employers Pension - Monthly Fee	5,300	0	0	5,300	5,300	0		5,300	5,300	5,332	5,364	5,396
6659 ST P&R Town Sergeant & Mace Bearer Fees	786	0	0	768	150	618		773	777	782	787	791
6661 ST P&R Finance Consultancy Fees	7,438	0	0	6,014	1,325	4,689		3,000	3,018	3,036	3,054	3,073
P&F Staffing Expenses	1,563	0	0	2,340	719	1,621		2,354	2,368	2,382	2,396	2,410
6656 ST P&R Staff Training	2,911	0	0	4,000	3,485	515		4,024	4,048	4,072	4,097	4,121
P&F Staffing Costs	235,088	0	10,251	279,298	289,432	117		338,986	349,158	359,631	370,419	381,532
Total P&F Staffing Expenditure	253,096	0	10,251	297,720	300,411	7,560		354,437	364,669	375,235	386,117	397,223
Total P & F Operating Expenditure	378,770	0	251	488,652	435,148	53,755		517,764	547,683	558,937	570,515	582,421
Total P & F Operating Expenditure	378,770	0	251	488,652	435,148	53,755		517,764	547,683	558,937	570,515	582,421
Total P&F Operating Surplus/ (Deficit)	(368,831)	0	(251)	(484,652)	(429,368)	(55,535)		(513,740)	(543,635)	(554,865)	(566,418)	(578,300)
P&F EMF Expenditure												
6270 PR EMF Crime Reduction	0	36,950	0	0	0	36,950		0	0	0	0	0
6271 PR EMF Election	190	19,760	0	10,000	0	29,760		5,000	0	0	0	0
6272 PR EMF Robes & Civic Regalia	76	2,000	0	0	0	2,000		0	0	0	0	0
6273 PR EMF Legal Fees	951	4,754	0	2,844	0	7,598		0	0	0	0	0
6274 PR EMF Internet Redevelopment	0	2,025	0	0	6,125	3,400		2,000	0	0	0	0
6275 PR EMF Neighbourhood Plan	6,543	2,687	0	0	915	1,772		0	0	0	0	0
6277 EMF Expenditure transferred to 21/22	0	0	25,000	0	0	25,000		0	0	0	0	0
6370 PO EMF Computer Equipment Renewal	0	7,046	0	0	0	7,046		15,000	0	0	0	0
6694 ST PR EMF Staff Contingency (P&F)	7,261	3,818	4,749	26,250	13,117	21,700		15,000	0	0	0	0
Total P&F EMF Expenditure	15,021	79,040	29,749	46,594	20,157	135,226		37,000	0	0	0	0
Total P&F Expenditure (Operational & EMF)	393,791	79,040	30,000	535,246	455,305	188,981		554,764	547,683	558,937	570,515	582,421
Total P&F Budget Surplus/ (Deficit)	(383,852)	(79,040)	(30,000)	(531,246)	(449,525)	(190,761)		(550,740)	(543,635)	(554,865)	(566,418)	(578,300)

Notes

To/From Reserves & Budget Virements 2020/21

- £15,000 vired from General Reserves for 6219 Covid H&S Materials & Equipment
- £15,000 vired from 6220 Festival Fund operational budget to 6587 EMF to be used in 2021/22
- £10,000 vired from 6226 Town Vision operational budget to 6587 EMF to be used in 2021/22
- £15,000 vired from 6690 EMF Personnel Staff Contingency to 6694 P&F Staff Contingency to be used in 2021/22
- £10,251 vired from 6694 EMF P&F Staff Contingency to P&F Staff Costs to cover amendments to staff costs