

Agenda Item No 14 - No 5

Services Committee - Guildhall Budget
Saltash Town Council
For the year ended 31 March 2021

Account	Actual Received/ Spend 2019/20	EMF Balances B/F 2020/21	To/From Reserves & Budget Virements 2020/21	Budget 2020/21	Actual Received/Spend YTD 2020/21	Actual Funds to Receive/ Available to Date 2020/21	Notes	Budget 2021/22	Budget 2022/23	Budget 2023/24	Budget 2024/25	Budget 2025/26
Guildhall Operating Income												
Guildhall Income												
4200 GH Income - Guildhall Bookings	10,329	0	0	10,200	5,842	4,358		5,100	10,261	10,323	10,385	10,447
4201 GH Income - Guildhall Refreshments	252	0	0	255	0	255		130	257	258	260	261
4202 GH Guildhall Piano	0	0	0	20	0	20		10	20	20	20	20
4206 GH Income - Guildhall Misc Property Income	39	0	0	231	8,143	(7,912)		115	232	234	235	237
Total Guildhall Income	10,620	0	0	10,706	13,985	(3,279)		5,355	10,770	10,835	10,900	10,965
Total Guildhall Operating Income	10,620	0	0	10,706	13,985	(3,279)		5,355	10,770	10,835	10,900	10,965
Guildhall Operating Expenditure												
Guildhall Expenditure												
6400 GH Rates - Guildhall (6400)	8,470	0	0	8,639	8,608	31		8,691	8,743	8,795	8,848	8,901
6401 GH Water Rates - Guildhall (6401)	618	0	0	1,017	271	746		750	755	759	764	768
6402 GH Gas - Guildhall (6402)	1,450	0	0	3,319	1,538	1,781		2,000	2,012	2,024	2,036	2,048
6403 GH Electricity - Guildhall (6403)	3,745	0	0	4,925	3,406	1,519		4,000	4,024	4,048	4,072	4,097
6404 GH Fire & Security Alarm - Guildhall (6404)	1,976	0	0	1,071	758	313		1,237	1,245	1,252	1,260	1,268
6405 GH Fire Extinguishers - Guildhall (6405)	397	0	0	824	361	463		0	0	0	0	0
6406 GH Window Cleaning - Guildhall (6406)	1,245	0	0	0	0	0		0	0	0	0	0
6408 GH Cleaning Materials & Equipment - Guildhall (6408)	1,162	0	0	2,409	1,132	1,277		1,000	1,006	1,012	1,018	1,024
6409 GH Boiler Service & Maintenance	345	0	0	1,000	609	391		1,006	1,012	1,018	1,024	1,030
6410 GH General Repairs & Maintenance	5,279	0	0	2,500	1,154	1,346		2,515	2,530	2,545	2,561	2,576
6411 GH TV License & PRS	230	0	0	160	128	32		375	377	380	382	384
6412 GH Lift Service & Maintenance	2,738	0	0	5,000	1,685	3,315		2,500	2,515	2,530	2,545	2,561
6413 GH Refreshment Costs - Guildhall	306	0	0	374	0	374		190	376	379	381	383
6414 GH Replace Equipment - Guildhall	306	0	0	1,713	30	1,683		1,000	1,006	1,012	1,018	1,024
6418 GH Professional Fees	300	0	0	1,020	0	1,020		1,026	1,032	1,038	1,045	1,051
6420 GH Legionella Risk Assessment (Guildhall)	315	0	0	440	280	160		443	445	448	451	453
Total Guildhall Expenditure	28,881	0	0	34,411	19,960	14,451		26,733	27,078	27,240	27,405	27,568
Guildhall Staffing Expenditure												
Guildhall Staffing Expenses	0	0	0	400	27	373		402	404	406	410	412
6678 ST GH Staff Training (Guildhall)	135	0	0	1,000	0	1,000		500	503	506	509	512
Guildhall Staffing Costs	32,764	0	0	25,842	26,121	(279)		22,931	26,616	27,414	28,239	29,084
Total Guildhall Staffing Expenditure	32,899	0	0	27,242	26,148	1,094		23,833	27,523	28,326	29,158	30,008
Total Operating & EMF Expenditure	61,780	0	0	61,653	46,108	15,545		50,566	54,601	55,566	56,563	57,576
Total Guildhall Operating Expenditure	61,780	0	0	61,653	46,108	15,545		50,566	54,601	55,566	56,563	57,576
Total Guildhall Operating Surplus/ Deficit	(51,161)	0	0	(50,947)	(32,123)	(18,824)		(45,211)	(43,831)	(44,731)	(45,663)	(46,611)
Guildhall EMF Expenditure												
6470 GH EMF Guildhall Maintenance	63	16,509	0	20,000	3,916	32,593		15,000	15,000	15,000	0	0
6696 ST GH EMF Staff Contingency (Guildhall)	209	1,752	0	88	0	1,840		1,160	0	0	0	0
Total Guildhall EMF Expenditure	271	18,261	0	20,088	3,916	34,433		16,160	15,000	15,000	0	0
Total Guildhall Expenditure (Operational & EMF)	62,052	18,261	0	81,741	50,023	49,979		66,726	69,601	70,566	56,563	57,576
Total Guildhall Budget Surplus/ (Deficit)	(51,432)	(18,261)	0	(71,035)	(36,039)	(53,257)		(61,371)	(58,831)	(59,731)	(45,663)	(46,611)

Notes

Local Restriction Support Grant Income

- £6,000 Grant received from Cornwall Council for loss of income for the Guildhall not being operational during lockdown
- £8,143 Grant received for Cornwall Council towards Business Rates for the 2nd & 3rd lockdown periods