

Agenda Item No 14 - No 6

Services Committee - Library Budget
Saltash Town Council
For the year ended 31 March 2021

Account	Actual Received/ Spend 2019/20	EMF Balances B/F 2019/20	To/From Reserves & Budget Virements 2020/21	Budget 2020/21	Actual Received/Spent YTD 2020/21	Actual Funds To Receive/ Available to Date 2020/21	Notes	Budget 2021/22	Budget 2022/23	Budget 2023/24	Budget 2024/25	Budget 2025/26
Library Operating Income												
Library Income												
4517 LI Library - Fines (Collected on behalf of CC)	1,448	0	0	1,130	5	1,125		568	1,137	1,144	1,150	1,157
4518 LI Library - Photocopying Fees	831	0	0	1,126	0	1,126		566	1,133	1,140	1,146	1,153
4519 LI Hire of Video, DVDs & Books (Collected on behalf of CC)	144	0	0	248	0	248		110	219	221	222	223
4523 SE Service Delivery Income - Seagull Bags	1,385	0	0	0	0	0		0	0	0	0	0
4524 LI Library Book Sales	176	0	0	150	307	(157)		151	152	153	154	155
4525 Library - Miscellaneous Income	111	0	0	0	353	(353)		0	0	0	0	0
4526 LI Library Activity Income	0	0	0	100	0	100		100	101	101	102	102
4527 LI Library Cafe Rental Income	0	0	0	3,000	0	3,000		3,000	6,000	6,036	6,072	6,109
4528 Library Merchandise Income	0	0	0	0	0	0		425	850	855	860	865
Total Library Income	4,096	0	0	5,754	664	5,090		4,920	9,592	9,650	9,706	9,764
Total Library Operating Income	4,096	0	0	5,754	664	5,090		4,920	9,592	9,650	9,706	9,764
Library Operating Expenditure												
Library Expenditure												
6900 LI Rates - Library	13,257	0	0	13,920	13,473	447		14,004	14,088	14,172	14,257	14,343
6901 LI Water Rates - Library	0	0	0	321	0	321		323	325	327	329	331
6902 LI Gas - Library	1,923	0	0	1,720	1,251	469		1,730	1,741	1,751	1,762	1,772
6903 LI Electricity - Library	2,129	0	0	1,404	1,742	(338)		1,412	1,421	1,429	1,438	1,447
6904 LI Fire & Security Alarm - Library	2,120	0	0	750	504	246		915	920	926	931	937
6905 LI Fire Extinguishers - Library	185	0	0	408	227	181		0	0	0	0	0
6907 SE Seagulls Bags	1,620	0	0	0	0	0		0	0	0	0	0
6908 LI Cleaning Materials & Equipment - Library	599	0	0	1,633	337	1,296		1,643	1,653	1,663	1,673	1,683
6909 LI Boiler Service & Maintenance - Library	2,341	0	0	1,000	205	795		1,006	1,012	1,018	1,024	1,030
6910 LI General Repairs & Maintenance - Library	1,399	0	0	2,000	692	1,308		2,012	2,024	2,036	2,048	2,061
6911 LI TV License & PRS - Library	680	0	0	1,250	283	967		1,258	1,265	1,273	1,280	1,288
6913 LI Refreshment Costs - Library	102	0	0	250	0	250		252	253	255	256	258
6914 LI Replace Equipment - Library	154	0	0	1,020	979	41		1,026	1,032	1,038	1,045	1,051
6918 LI Professional Fees (Private Contractors)	1,981	0	0	1,000	945	55		1,006	1,012	1,018	1,024	1,030
6920 LI Legionella Risk Assessment - Library	210	0	0	513	280	233		516	519	522	525	529
6921 LI IT & Office Costs - Library	4,798	0	0	5,100	4,118	982		5,131	5,161	5,192	5,224	5,255
6922 LI Library Activities	0	0	0	1,500	575	925		1,400	1,408	1,417	1,425	1,434
6923 LI PWLB Loan Repayment & Interest	0	0	(23,000)	23,000	0	0		21,500	21,500	21,500	21,500	21,500
Total Library Expenditure	33,498	0	(23,000)	56,789	25,613	8,176		55,134	55,334	55,537	55,741	55,949
Library Staffing Expenditure												
Library Staff Expenses	37	0	0	750	264	486		1,900	1,912	1,923	1,934	1,946
6682 ST LI Staff Training (Library)	626	0	0	1,500	340	1,160		1,509	1,518	1,527	1,536	1,546
Library Staffing Costs	63,632	0	(10,000)	96,508	84,234	2,274		94,903	97,750	100,682	103,703	106,815
Total Library Staffing Expenditure	64,294	0	(10,000)	98,758	84,837	3,921		98,312	101,180	104,132	107,173	110,307
Total Operating & EMF Expenditure	97,792	0	(33,000)	155,547	110,450	12,097		153,446	156,514	159,669	162,914	166,256
Total Library Operating Expenditure	97,792	0	(33,000)	155,547	110,450	12,097		153,446	156,514	159,669	162,914	166,256
Total Library Operating Surplus/ Deficit	(93,697)	0	33,000	(149,793)	(109,786)	(7,007)		(148,526)	(146,922)	(150,019)	(153,208)	(156,492)
Library EMF Expenditure												
6474 LI EMF Saltash Library	14,276	1,120	0	0	0	1,120		0	0	0	0	0
6971 LI EMF Saltash Library Property Maintenance (from CC)	54,760	10,000	11,966	0	11,298	10,668		16,500	0	0	0	0
6972 LI EMF Library Equipment & Furniture	0	0	0	15,000	583	14,417		17,500	0	0	0	0
6973 LI EMF Loan Repayment for 2020-21	0	0	23,000	0	0	23,000		0	0	0	0	0
6698 ST LI EMF Staff Contingency (Library)	1,387	2,670	10,000	3,271	0	15,941		0	0	0	0	0
Total Library EMF Expenditure	70,423	13,790	44,966	18,271	11,881	65,146		34,000	0	0	0	0
Total Library Expenditure (Operational & EMF)	168,215	13,790	11,966	173,818	122,331	77,243		187,446	156,514	159,669	162,914	166,256
Total Library Budget Surplus/ (Deficit)	(164,120)	(13,790)	(11,966)	(168,064)	(121,667)	(72,153)		(182,526)	(146,922)	(150,019)	(153,208)	(156,492)

Notes

To/ From Reserves & Budget Virements 2020/21

- £23,000 vired from 6923 PWLB Loan Repayment 20/21 into 6973 EMF Loan Repayment for a future year's loan repayments
- £10,000 vired from Library Staffing Costs surplus to 6698 EMF Staff Contingency for next year's Library Staffing Costs
- £11,966 received for insurance claim for library roof damage in February 2020