



# Notes

<b>Meeting:</b>	Cornwall Gateway Community Network Panel AGM <i>Virtual MS Teams Meeting</i>
<b>Date and Time:</b>	Wednesday 16 June 2021 at 6.00pm

<b>Present:</b>	<b>Title/Representing:</b>
Chair - Cornwall Councillor Hilary Frank	Saltash Essa Division
Vice-Chair - Cllr Gary Davis	Deputy Mayor, Torpoint Town Council
<b>Cornwall Councillors:</b>	
Cornwall Councillor Kate Ewert	Rame Peninsula & St Germans Division
Cornwall Councillor Hilary Frank	Saltash Essa Division
Cornwall Councillor John Tivnan BEM	Torpoint Division
Cornwall Councillor Martin Worth	Saltash Trematon & Landrake Division
<b>Town and Parish Councils:</b>	
Antony Parish Council	Cllr Peter Bulmer
Botus Fleming Parish Council	Chair, Cllr Dave Edwards
Landrake with St Erney Parish Council	Vice-Chair, Cllr Graeme Francis
Landrake with St Erney Parish Council	Cllr Penny Mathers
Maker with Rame Parish Council	Cllr Anne-Marie Sutcliffe
Millbrook Parish Council	Chair, Cllr Nicky Roberts
Saltash Town Council	Deputy Mayor, Cllr Richard Bickford
Saltash Town Council	Cllr Sarah Martin
Saltash Town Council	Cllr Steve Miller
Saltash Town Council	Mayor, Cllr Pete Samuels
Sheviock Parish Council	Cllr Diana Lester
St Germans Parish Council	Cllr Nigel Witton
St John Parish Council	Vice-Chair, Cllr Roy Hoskin
Torpoint Town Council	Deputy Mayor, Cllr Gary Davis
<b>Officers:</b>	
William Glassup	Highways and Environment Steward, CORMAC (min no 7)
Louise Wood	Service Director for Planning & Sustainable Development / CLT Representative
Catherine Thomson	Community Link Officer, Cornwall Council
Lisa Grigg	Communities Support Assistant, Cornwall Council
<b>Apologies for absence:</b>	
Cornwall Councillor Sheila Lennox-Boyd	Saltash Tamar Division
<b>Apologies for early departure:</b>	
Cllr Graeme Francis	Vice-Chair, Landrake with St Erney Parish Council

No.	Key/Action Points	Action by:

1.	<p>Catherine Thomson (CT), Community Link Officer welcomed all to the virtual Annual General Meeting of the network. Congratulations were extended to new and returning Councillors and the Panel were invited to introduce themselves.</p> <p>CT outlined the etiquette for using Microsoft Teams. The voting procedures were clarified in accordance with the Terms of Reference.</p>	
2.	<p><b>Election of Chair (and Vice-Chair)</b></p> <p><b>Cornwall Councillor Hilary Frank</b> was elected as Chair for the ensuing year. Proposed by Cornwall Councillor Kate Ewert. Seconded by Councillor Gary Davis.</p> <p><b>Councillor Gary Davis</b>, Torpoint Town Council, was elected as Vice-Chair. Proposed by Cornwall Councillor Hilary Frank. Seconded by Cornwall Councillor Kate Ewert.</p> <p>Councillors Frank and Davis were congratulated on their appointments. Agreed a letter of thanks on behalf of the panel would be sent to former Chair, Derek Holley.</p>	CT
3.	<p><b>Terms of Reference</b></p> <p>Following the elections, revised Terms of Reference were circulated for comments;</p> <ul style="list-style-type: none"> <li>• Paragraph numbering to be amended.</li> <li>• Number of Cornwall Councillors reduced from 8 to 5.</li> <li>• Quorate discussed. Agreed the number of Cornwall Councillors should remain as 3 but the number of Town and Parish Councils should be changed from 3 to 6.</li> <li>• Rural Cluster Meetings - Cllr Ewert updated that the Rame Rural Cluster Meetings would resume with a meeting proposed for mid-July. Due to division boundary changes, Membership will be extended to include a representative from St Germans Parish Council and the Torpoint West ward of Torpoint Town Council.</li> </ul> <p>The Terms of Reference were agreed with the inclusion of the above amendments.</p>	CT
4.	<p><b>Schedule of Meetings</b></p> <p>The proposed schedule of future meetings dates was agreed; 8 September 2021, 8 December 2021, 9 March 2022 and 8 June 2022.</p>	ALL
5.	<p><b>Notes of last Panel meeting (10 February 2021)</b></p> <p>The notes of the last meeting were agreed as an accurate record.</p> <p><b>Matters Arising</b></p> <ul style="list-style-type: none"> <li>• <b>Economic Impact Assessment of tolls on SE Cornwall</b> – CT to follow up with Councillor Worth (new Joint Chair of the Tamar Bridge and Torpoint Ferry Joint Committee) and Glenn Caplin (Economic Development/LEP).</li> <li>• <b>Tamar Crossing Summit</b> – A letter of support was sent to Councillors Kirk and Long as agreed.</li> <li>• <b>Fore Street, St Germans</b> – Issue with virtual footway resolved following Highways site visit.</li> <li>• <b>Mobile Speed Activation Signs</b> – Site visits have taken place. Posts installed at some locations.</li> <li>• <b>Salt Bins</b> – Will Glassup (WG) will be writing to all parishes requesting a definitive list of salt bins locations as master inventory needs updating.</li> </ul>	CT

	<ul style="list-style-type: none"> <li><b>Climate Change</b> – CT to write to Clerks outlining the Panel's proposal for a Climate Change Working Group to be formed with representatives from town and parish councils and interested local groups as an opportunity to share ideas and information.</li> </ul>	CT
6.	<p><b>Devon and Cornwall Police Update</b> Apologies were received from Inspector Rupert Engley due to standing down commitments in relation to the G7 Summit. There were no questions to be forwarded on to the Sector Inspector.</p> <p>The Chair on behalf of the Panel wished to record thanks to Rupert and his officers for their exemplary policing of the G7 event, which was an excellent showcase for Cornwall.</p>	
7.	<p><b>Highways Scheme Update</b> The latest Highways Update Report was circulated. Noted that the Local Members needed amending following the election and this would be revised for the next update.</p> <p>WG updated on the following;</p> <ul style="list-style-type: none"> <li>Work is due to start on the TROs in July with consultation expected to take place towards the later part of the year. The delay is disappointing but due to high volumes of work and staffing capacity, it has not been possible to progress sooner.</li> <li>The new Gateway signs for Hatt have arrived and arrangements will be made for their installation.</li> <li>Antony Road Gateway signs – Being designed by EDG Team.</li> <li>Mobile Speed Activation Signs – Site visits made. Signs to be purchased shortly.</li> </ul> <p>The following points were raised;</p> <ul style="list-style-type: none"> <li>Will the scheme continue in future? Awaiting confirmation. In any event it would not be until April 2022 to enable current schemes to be completed. Cllr Worth has been appointed as Deputy Portfolio Holder for Transport and assured he would make representation on the Panel's behalf for the continuation of the scheme.</li> <li>Update on replacing yellow lines at Tregantle particularly before the summer holidays start? Yellow permitted parking period disks also need replacing on posts as lettering has faded. WG to follow up.</li> <li>Update on Tregantle car park signage? (not part of the Highways Scheme). Signs are ordered and will be installed as soon as received, likely to take around 6 weeks.</li> <li>Cllr Ewert wished to record thanks to the Highways Team for their professionalism and diplomatic approach during the recent Military Road closure.</li> <li>Update on the pedestrian sign at Portwrinkle? WG to follow up.</li> <li>The pedestrian bridge at Landrake is in a poor state and in need of maintenance. WG to seek an update from Highways England (HE).</li> </ul>	<p style="text-align: center;">WG</p> <p style="text-align: center;">WG</p> <p style="text-align: center;">WG</p>
8.	<p><b>Public Participation</b> There were no members of the public present.</p>	
9.	<p><b><u>Cornwall Councillor Update</u></b></p> <p><b>Casework Assist</b> – Cornwall Council has implemented a new system for dealing with casework enquiries from Cornwall Councillors and MPs which has proved extremely helpful,</p>	

	<p>particularly for new Councillors. The system will be rolled out to Town and Parish Councils in the near future.</p> <p><b>Housing</b> – Particular concerns were raised regarding Cornwall Housing's maintenance programme. A meeting is being arranged with Cornwall Housing and Cornwall Councillors.</p>	
10.	<p><b><u>Town and Parish Council Update</u></b></p> <p><b><u>Antony</u></b></p> <ul style="list-style-type: none"> <li>• Working on upgrading play areas in Antony and Wilcove.</li> <li>• Exploring options to improve internet connectivity in the village particularly with the increase in home working. CT to contact Julian Cowans, Superfast Cornwall for any information which may help. Cllr Worth to provide Cllr Bulmer with details of the successful Landulph Community Fibre Partnership project.</li> </ul> <p><b><u>Botus Fleming</u></b></p> <ul style="list-style-type: none"> <li>• The parish has successfully purchased the recreation field and are now trying to raise funds for a play area. CT to send grants information to Cllr Edwards and or Clerk.</li> </ul> <p><b><u>Landrake with St Erney</u></b></p> <ul style="list-style-type: none"> <li>• Environmental Sustainability Working Group now established. Parish survey to be undertaken on proposals to identify green space and community uses, allotments, tree planting etc.</li> <li>• '20s plenty' campaign looking to reduce excessive speed through Landrake and surrounding narrow lanes, particularly where there are no footpaths or pavements.</li> <li>• The air safety monitoring equipment at Landrake does not appear to be working. The Parish Council has asked HE to take overall responsibility for the equipment.</li> </ul> <p><b><u>Landulph</u></b></p> <ul style="list-style-type: none"> <li>• "Landulph Celebrates" festival to be held on 24 July. Various activities planned.</li> <li>• Opportunity will be taken to launch the Parish Climate Action Group projects with particular emphasis on engaging with the younger generation.</li> </ul> <p><b><u>Millbrook</u></b></p> <ul style="list-style-type: none"> <li>• Main ongoing concern for the parish is traffic issues. Yellow lines and pedestrian walkways have been repainted but still ongoing issues with 'The Narrows' and HGVs and articulated lorries coming into and exiting the village.</li> <li>• Following a village walk-through with Cllr Ewert and WG, the parish are looking to develop a Feasibility Study to explore potential solutions, costings etc for a wide-ranging scheme.</li> </ul> <p><b><u>Maker with Rame</u></b></p> <ul style="list-style-type: none"> <li>• 9 out of 11 councillors are newly elected. Voter turnout of 67%.</li> <li>• Main issue is the need for a traffic management plan for Kingsand and Cawsand.</li> <li>• Parish Day to be held on 24 July.</li> </ul>	CT Cllr Worth  CT

	<p><u>Saltash</u></p> <ul style="list-style-type: none"> <li>• Main issues; staffing shortages, the impact of current Tamar Bridge works on the town and businesses and ongoing devolution projects which need progressing.</li> <li>• Once they are in a position to proceed, CT to arrange a meeting with Saltash TC to revisit current devolution priorities and to discuss a way forward.</li> </ul> <p><u>Sheviock</u></p> <ul style="list-style-type: none"> <li>• Increase in visitors following easing of restrictions.</li> <li>• Parish Party to be held on 7 August.</li> <li>• Plans to install adult gym equipment in open space area alongside the children's play area and are applying for grant funding.</li> <li>• Constructive meeting held to discuss traffic issues in Crafthole concerning HGVs.</li> </ul> <p><u>St Germans</u></p> <ul style="list-style-type: none"> <li>• Road safety – potential of working with other parishes to explore a joint approach to addressing speeding vehicles was suggested. CT to discuss with Cllr Witton.</li> </ul> <p><u>St John</u></p> <ul style="list-style-type: none"> <li>• Main concern is ongoing issues with parking at Military Road particularly at this time of year and the need for the double yellow lines to be replaced.</li> </ul> <p><u>Torpoint</u></p> <ul style="list-style-type: none"> <li>• Play parks successfully devolved to the Town Council.</li> <li>• The Town Team are keen to deliver the vision for Lower Fore Street, which now includes progressing with the proposal for a landing stage, and work continues on the Strategic Outline case for the development.</li> </ul>	CT
11.	<p><b>Panel Priorities – general discussion including:</b> CT updated on the panel's previous priorities:</p> <p><u>A38</u></p> <ul style="list-style-type: none"> <li>• Transport colleagues keen to work with newly appointed Portfolio Holder following the elections and to revisit the Case for Action. Awaiting direction from the Portfolio Holder.</li> <li>• Cllr Martin updated on SAFE38 including the campaign to declare an A38 Road Safety Emergency and to seek support for the stretch of road to be bypassed with a dual carriageway.</li> </ul> <p><u>Air Quality with specific reference to Tideford</u></p> <ul style="list-style-type: none"> <li>• James Peck appointed as the new Environmental Protection Officer following Eloise's earlier departure and is due to start in July.</li> <li>• Update provided from CC Transport that funding has been secured to revisit the indoor filtration trial that was proposed in 2019. St Germans Parish Council has been contacted to see if there is still local support to take this forward.</li> </ul> <p><u>Water Transport/Rame Transport proposals</u></p> <ul style="list-style-type: none"> <li>• Torpoint Town Team Project Board have agreed the inclusion of the landing stage jetty within the Strategic Outline Case being developed to run in parallel with the Lower Fore Street development.</li> </ul>	

	<ul style="list-style-type: none"> <li>It was suggested holding a meeting with the Water Transport Working Group once the Outline Case is completed and membership of the Working Group to be reviewed.</li> </ul> <p>The Panel agreed to continue with the above priorities for the next 12 months plus an additional priority to focus on Climate Change and Environmental Sustainability. The priorities for the ensuing year were agreed with the following revisions shown in bold;</p> <ul style="list-style-type: none"> <li>A38</li> <li>Air Quality with specific reference to Tideford and Landrake.</li> <li>Water Transport/<b>Rame Transport Proposals</b> – agreed to delete Rame Transport proposals as this would be addressed by the Rame Rural Cluster Group.</li> <li><b>Climate Change and Environmental Sustainability</b></li> </ul>	
12.	<p><b>Working group/sub-group updates:</b></p> <p><u>South East Cornwall Economic sub-group</u></p> <ul style="list-style-type: none"> <li>Meeting on 17 June with Cornwall Councillors. Merged resources with Adam Birchall and the Sustainable Development Team. Visual projects overview summary and graphics being developed and next steps to be agreed.</li> </ul> <p><u>Cornwall Gateway Climate Change Working Group</u></p> <ul style="list-style-type: none"> <li>CT to write to Clerks outlining the Panel's proposal for a Climate Change Working Group with representatives from town and parish councils and interested local groups as an opportunity to share ideas and information.</li> </ul>	CT
13.	<p><b>Any Other Business</b></p> <p><u>Looe Valley Trails</u></p> <ul style="list-style-type: none"> <li>Briefing paper previously circulated with regard to the Looe Valley Trails Project. A request has been made for a representative to be nominated from the CNP to be part of the design panel.</li> <li>Agreed Cllr Ewert would be the nominated CNP representative.</li> <li>Noted that Sheviock Parish Council had put forward a representative but had not heard anything – CT to follow up with Alexis Field, Project Lead.</li> <li>It was queried if there could be wider engagement to include the Rame Rural Cluster Group. CT to follow up with AF.</li> <li>Millbrook Parish Council queried if members of the public could be nominated or how they could be involved as there was interest from at least two residents to engage? CT to follow up with AF.</li> </ul>	CT CT CT
14.	<p><b>Date of next meeting</b></p> <ul style="list-style-type: none"> <li>Wednesday 8 September 2021</li> </ul> <p>It was hoped this could be a face to face meeting with an opportunity for networking prior to the meeting.</p> <p><u>The meeting closed at 8.30pm.</u></p>	ALL
<p><b>Contact Officers:</b> If you have any queries about the Community Network Panel, please contact:</p>		

Name	Role	Telephone	Email
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