

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Station Property Sub Committee held on the virtual Zoom platform on Tuesday 3rd November 2020 at 4.00 p.m.

PRESENT: Councillors: R Bickford – Chairman, J Dent, J Peggs, W Phillips – Vice Chairman, P Samuels, D Yates.

ALSO PRESENT: R Lane - Town Clerk, S Burrows – Assistant Town Clerk, S Emmett – Finance Officer, N Symons – Receptionist/Mayor's Secretary.

APOLOGIES: Councillor: G Challen.

ANNOUNCEMENTS

The Chairman confirmed that all present could hear the proceedings.

The Chairman confirmed all person's present.

The Chairman confirmed the meeting was quorate.

The Chairman informed all attendees of the meetings procedures.

1/20/21 TO APPOINT A CHAIRMAN

Councillor Dent proposed Councillor Bickford, Councillor Phillips seconded Cllr Dent's proposal.

Following a vote, it was **RESOLVED** to appoint Councillor Bickford as Chairman of Station Property Sub Committee.

2/20/21 TO APPONT A VICE CHAIRMAN

Councillor Bickford proposed Councillor Phillips, Councillor P Samuels seconded Councillor Bickford's proposal.

Following a vote, it was **RESOLVED** to appoint Councillor Phillips as Vice Chairman of the Station Property Sub Committee.

3/20/21 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

None.

4/20/21 **DECLARATIONS OF INTEREST**

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.

None.

- c. To consider dispensations required.

None.

5/20/21 **QUESTIONS FROM THE PUBLIC**

None.

6/20/21 **FINANCE**

- a. Budget Update

It was **RESOLVED** to note

- b. To review and accept funding offers:

- i. Community Rail Development Fund (CRDF)

The Chairman proposed to accept the grant application subject to approval at Full Council, Councillor Phillips seconded the proposal.

It was resolved to **RECOMMEND** to Full Town Council to accept and approve the funding offer.

- ii. Railway Heritage Trust (RHT)

The Chairman proposed to accept the grant application subject to approval at Full Council, Councillor Phillips seconded the proposal.

It was resolved to **RECOMMEND** to Full Town Council to accept and approve the funding offer.

7/20/21 **TO CONSIDER NETWORK RAIL AGREEMENT FOR FENCING WORKS**

The Chairman proposed to accept Network Rail agreement subject to STC Solicitor approval, Councillor Dent seconded the proposal.

It was resolved to **RECOMMEND** to Full Council to approve and accept Network Rail agreement subject to STC Solicitor approval.

8/20/21 **BUILDING WORKS UPDATE**

The Chairman and Vice Chairman updated Members on the building works to date.

It was **RESOLVED** to note.

9/20/21 **TO CONSIDER EXTENSION WORKS FUNDING AND FUTURE FIT OUT**

The Chairman updated Members on the extension works funding and future fit out.

It was **RESOLVED** to note.

10/20/21 **BUILDING USAGE**

a. Library

It was **RESOLVED** to await completion of the public consultation phase 2 and that the Community Hub Team Leader to liaise with the Chairman and Vice Chairman.

b. Waiting Space

It was **RESOLVED** to note no further movement at present.

c. Other Options

It was **RESOLVED** that Members are to provide other options to the Chairman and Vice Chairman for consideration.

11/20/21 **TO RATIFY THE COVID-19 DELEGATED DECISION REGISTER**

None.

12/20/21 TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED

None.

13/20/21 TO REVIEW THE SUB COMMITTEE TERMS OF REFERENCE (pursuant to P&F held of 25.02.2020 minute no. 157/19/20)

It was **RESOLVED** to delegate the Terms of Reference to the Administration Office to work up and submit to Members for their input and approval at a future Station Property meeting.

14/20/21 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

15/20/21 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

None.

16/20/21 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To resolve that the public and press be re-admitted to the meeting.

17/20/21 URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

None.

18/20/21 PRESS AND SOCIAL MEDIA RELEASES

None

19/20/21 DATE OF NEXT MEETING

To be confirmed.

Rising at 4.45 pm

Signed: _____
Chairman

Dated: _____