

Policy & Finance (P&F) Committee - P & F Budget
Saltash Town Council
As at 25th August 2021

Account	Actual Received/ Spend 2020/21	EMF Balances B/F 2020/21	To/From Reserves & Budget Virements 2021/22	Budget 2021/22	Actual Received/Spend YTD 2021/22	Actual Funds To Receive/ Available to Date 2021/22	Notes	Budget 2022/23	Budget 2023/24	Budget 2024/25	Budget 2025/26
P&F Operating Income											
P&F Income											
4901 PR Bank Interest Received	5,611	0	0	4,024	1,034	2,990		4,048	4,072	4,097	4,121
4908 PR Misc Income	170	0	0	0	0	0		0	0	0	0
Total P&F Income	5,780	0	0	4,024	1,034	2,990		4,048	4,072	4,097	4,121
Total P&F Operating Income	5,780	0	0	4,024	1,034	2,990		4,048	4,072	4,097	4,121
P & F Operating Expenditure											
P&F Expenditure											
6200 PR Bank Charges (6200)	735	0	0	1,081	357	724		1,088	1,094	1,101	1,108
6201 PR Audit (6201)	2,500	0	0	3,366	(2,000)	5,366		3,386	3,407	3,427	3,448
6202 PR Civic Occasions (including Road Closures) (6202)	1,415	0	0	2,500	312	2,188		2,515	2,530	2,545	2,561
6203 PR Mayors' Allowance	4,809	0	0	4,838	968	3,870		4,867	4,896	4,925	4,955
6204 PR Councillors' Allowance	2,556	0	0	3,434	0	3,434		3,455	3,476	3,497	3,518
6205 PR Insurance	12,413	0	0	22,000	8,388	13,612		22,132	22,265	22,398	22,533
6206 PR Youth Council (6206)	3,000	0	0	4,000	0	4,000		3,000	3,000	3,000	3,000
6208 PR Subscriptions (6208)	3,891	0	0	11,500	8,564	2,936		11,569	11,638	11,708	11,778
6210 PR Community Chest (6210)	5,600	0	0	15,000	1,670	13,330		10,000	10,000	10,000	10,000
6211 PR Website Maintenance (6211)	633	0	0	570	150	420		574	577	581	584
6212 PR Councillor Expenses	0	0	0	0	53	(53)		0	0	0	0
6213 PR Councillor Training & Expenses (6213)	735	0	0	2,675	1,136	1,539		2,691	2,707	2,723	2,740
6214 PR Health & Safety (6214)	5,884	0	1,900	5,644	1,841	5,703		5,678	5,712	5,746	5,780
6215 PR Annual Report	0	0	0	450	0	450		453	455	458	461
6216 PR Miscellaneous	0	0	0	100	0	100		101	101	102	102
6217 PR Data Protection (6217)	55	0	0	100	55	45		101	101	102	102
6219 PR Covid 19 H&S Materials & Equipment	13,413	0	0	2,500	2,334	166		2,515	2,530	2,545	2,561
6220 PR Festival Fund & Event Expenditure	0	0	15,000	0	5,755	9,245		15,000	15,000	15,000	15,000
6221 PR Town Messenger (6221)	3,957	0	0	4,308	1,200	3,108		4,334	4,360	4,386	4,412
6222 PR Commissioning Youth Work (6222)	40,000	0	0	40,000	(3,333)	43,333		40,000	40,000	40,000	40,000
6224 PR Professional Costs	848	0	0	2,000	727	1,273		2,012	2,024	2,036	2,048
6225 PR Neighbourhood Plan	2,604	0	0	5,030	846	4,184		5,060	5,091	5,121	5,152
6226 PR Town Vision Sub Committee	0	0	10,000	0	0	10,000		10,060	10,120	10,181	10,242
6502 SE Civic Christmas Event	0	0	0	526	0	526		529	532	536	539
6513 SE Twinning	0	0	0	116	0	116		116	117	118	118
6514 SE Town Leaflets/ Reprinting	0	0	0	526	0	526		529	532	536	539
6516 SE Road Safety Grant	0	0	0	210	0	210		212	213	214	215
P&F IT/Office Costs	25,547	0	0	30,853	10,305	20,548		31,037	31,224	31,412	31,602
6417 GH Belle Vue Office Costs	4,142	0	0	0	0	0		0	0	0	0
Total P&F Expenditure	134,736	0	26,900	163,327	39,327	150,900		183,014	183,702	184,398	185,098
P&F Staffing Expenditure											
6652 ST P&R Employers Pension - Monthly Fee	5,300	0	0	5,300	1,768	3,532		5,300	5,332	5,364	5,396
6659 ST P&R Town Sergeant & Mace Bearer Fees	150	0	0	773	0	773		777	782	787	791
6661 ST P&R Finance Consultancy Fees	1,325	0	0	3,000	650	2,350		3,018	3,036	3,054	3,073
P&F Staffing Expenses	719	0	0	2,354	29	2,325		2,368	2,382	2,396	2,410
6656 ST P&R Staff Training	3,485	0	0	4,024	(2,399)	6,423		4,048	4,072	4,097	4,121
P&F Staffing Costs	289,432	0	0	338,986	96,479	242,507		349,158	359,631	370,419	381,532
Total P&F Staffing Expenditure	300,411	0	0	354,437	96,527	257,910		364,669	375,235	386,117	397,323
Total P & F Operating Expenditure	435,148	0	26,900	517,764	135,854	408,810		547,683	558,937	570,515	582,421
Total P & F Operating Surplus/ (Deficit)	(429,368)	0	(26,900)	(513,740)	(134,820)	(405,820)		(543,635)	(554,865)	(566,418)	(578,300)
P&F EMF Expenditure											
6270 PR EMF Crime Reduction	0	36,950	0	0	0	36,950		0	0	0	0
6271 PR EMF Election	0	29,760	0	5,000	0	34,760		0	0	0	0
6272 PR EMF Robes & Civic Regalia	0	2,000	0	0	0	2,000		0	0	0	0
6273 PR EMF Legal Fees	0	7,598	0	0	0	7,598		0	0	0	0
6274 PR EMF Internet Redevelopment	6,125	3,400	0	2,000	0	5,400		0	0	0	0
6275 PR EMF Neighbourhood Plan	915	1,772	0	0	0	1,772		0	0	0	0
6277 EMF Expenditure transferred to 21/22	0	25,000	(25,000)	0	0	0		0	0	0	0
6278 EMF CIL Planning Income	0	0	1,584	0	0	1,584		0	0	0	0
6279 EMF Restart Business Support Grant	0	0	12,000	0	0	12,000		0	0	0	0
6370 PO EMF Computer Equipment Renewal	0	7,046	0	15,000	0	22,046		0	0	0	0
6694 ST PR EMF Staff Contingency (P&F)	13,117	21,699	0	15,000	2,506	34,193		0	0	0	0
Total P&F EMF Expenditure	20,157	135,225	(11,416)	37,000	2,506	158,303		0	0	0	0
Total P&F Expenditure (Operational & EMF)	455,305	135,225	15,484	554,764	138,359	567,114		547,683	558,937	570,515	582,421
Total P&F Budget Surplus/ (Deficit)	(449,525)	(135,225)	(15,484)	(550,740)	(137,326)	(564,123)		(543,635)	(554,865)	(566,418)	(578,300)

Notes

To/From Reserves & Budget Virements 2021/22

- £15,000 vired from 6277 EMF Expenditure 21/22 to 6220 Festival Fund
- £10,000 vired from 6277 EMF Expenditure 21/22 to 6226 Town Vision Sub Committee
- £1,900 vired from General Reserves for H&S Contract
- £1,584 EMF Income Received for CIL Planning Funds
- £12,000 6279 EMF Business Start Up Support Grant Received.