

**Services Committee - Guildhall Budget**

Saltash Town Council  
As at 7th October 2021

Account	Actual Received/ Spend 2020/21	EMF Balances B/F 2020/21	To/From Reserves & Budget Virements 2021/22	Budget 2021/22	Actual Received/Spend YTD 2021/22	Actual Funds to Receive/ Available to Date 2021/22	Notes
<b>Guildhall Operating Income</b>							
<b>Guildhall Income</b>							
4200 GH Income - Guildhall Bookings	5,842	0	0	5,100	848	4,252	
4201 GH Income - Guildhall Refreshments	0	0	0	130	33	97	
4202 GH Guildhall Piano	0	0	0	10	0	10	
4206 GH Income - Guildhall Misc Property Income	8,143	0	0	115	1	114	
<b>Total Guildhall Income</b>	<b>13,985</b>	<b>0</b>	<b>0</b>	<b>5,355</b>	<b>882</b>	<b>4,473</b>	
<b>Total Guildhall Operating Income</b>	<b>13,985</b>	<b>0</b>	<b>0</b>	<b>5,355</b>	<b>882</b>	<b>4,473</b>	
<b>Guildhall Operating Expenditure</b>							
<b>Guildhall Expenditure</b>							
6400 GH Rates - Guildhall (6400)	8,608	0	0	8,691	8,608	83	
6401 GH Water Rates - Guildhall (6401)	271	0	0	750	57	693	
6402 GH Gas - Guildhall (6402)	1,538	0	0	2,000	505	1,495	
6403 GH Electricity - Guildhall (6403)	3,406	0	0	4,000	1,183	2,817	
6404 GH Fire & Security Alarm - Guildhall (6404)	758	0	0	1,237	918	319	
6405 GH Fire Extinguishers - Guildhall (6405)	361	0	0	0	0	0	
6408 GH Cleaning Materials & Equipment - Guildhall (6408)	1,132	0	0	1,000	644	356	
6409 GH Boiler Service & Maintenance	609	0	0	1,006	67	939	
6410 GH General Repairs & Maintenance	1,154	0	0	2,515	770	1,745	
6411 GH TV License & PRS	128	0	0	375	21	354	
6412 GH Lift Service & Maintenance	1,685	0	0	2,500	2,095	405	
6413 GH Refreshment Costs - Guildhall	0	0	0	190	0	190	
6414 GH Replace Equipment - Guildhall	30	0	0	1,000	263	737	
6418 GH Professional Fees	0	0	0	1,026	0	1,026	
6420 GH Legionella Risk Assessment (Guildhall)	280	0	0	443	175	268	
<b>Total Guildhall Expenditure</b>	<b>19,960</b>	<b>0</b>	<b>0</b>	<b>26,733</b>	<b>15,307</b>	<b>11,426</b>	
<b>Guildhall Staffing Expenditure</b>							
Guildhall Staffing Expenses	27	0	0	402	0	402	
6678 ST GH Staff Training (Guildhall)	0	0	0	500	0	500	
Guildhall Staffing Costs	26,121	0	0	22,931	11,462	11,469	
<b>Total Guildhall Staffing Expenditure</b>	<b>26,148</b>	<b>0</b>	<b>0</b>	<b>23,833</b>	<b>11,462</b>	<b>12,371</b>	
<b>Total Operating &amp; EMF Expenditure</b>	<b>46,108</b>	<b>0</b>	<b>0</b>	<b>50,566</b>	<b>26,770</b>	<b>23,796</b>	
<b>Total Guildhall Operating Expenditure</b>	<b>46,108</b>	<b>0</b>	<b>0</b>	<b>50,566</b>	<b>26,770</b>	<b>23,796</b>	
<b>Total Guildhall Operating Surplus/ Deficit</b>	<b>(32,123)</b>	<b>0</b>	<b>0</b>	<b>(45,211)</b>	<b>(25,888)</b>	<b>(19,323)</b>	
<b>Guildhall EMF Expenditure</b>							
6470 GH EMF Guildhall Maintenance	3,916	32,593	0	15,000	0	47,593	
6696 ST GH EMF Staff Contingency (Guildhall)	0	1,840	0	1,160	0	3,000	
<b>Total Guildhall EMF Expenditure</b>	<b>3,916</b>	<b>34,433</b>	<b>0</b>	<b>16,160</b>	<b>0</b>	<b>50,593</b>	
<b>Total Guildhall Expenditure (Operational &amp; EMF)</b>	<b>50,023</b>	<b>34,433</b>	<b>0</b>	<b>66,726</b>	<b>26,770</b>	<b>74,389</b>	
<b>Total Guildhall Budget Surplus/ (Deficit)</b>	<b>(36,039)</b>	<b>(34,433)</b>	<b>0</b>	<b>(61,371)</b>	<b>(25,888)</b>	<b>(69,916)</b>	