

**Services Committee - Library Budget**

Saltash Town Council  
As at 7th October 2021

Account	Actual Received /Spend 2020/21	EMF Balances B/F 2020/21	To/From Reserves & Budget Virements 2021/22	Budget 2021/22	Actual Received/Spend YTD 2021/22	Actual Funds To Receive/ Available to Date 2021/22	Notes
<b>Library Operating Income</b>							
<b>Library Income</b>							
4517 LI Library - Fines (Collected on behalf of CC)	5	0	0	568	45	523	
4518 LI Library - Photocopying Fees	0	0	0	566	16	550	
4519 LI Hire of Video, DVDs & Books (Collected on behalf of CC)	0	0	0	110	0	110	
4524 LI Library Book Sales	307	0	0	151	194	(43)	
4525 Library - Miscellaneous Income	353	0	0	0	0	0	
4526 LI Library Activity Income	0	0	0	100	0	100	
4527 LI Library Cafe Rental Income	0	0	0	3,000	0	3,000	
4528 Library Merchandise Income	0	0	0	425	0	425	
<b>Total Library Income</b>	<b>664</b>	<b>0</b>	<b>0</b>	<b>4,920</b>	<b>256</b>	<b>4,664</b>	
<b>Total Library Operating Income</b>	<b>664</b>	<b>0</b>	<b>0</b>	<b>4,920</b>	<b>256</b>	<b>4,664</b>	
<b>Library Operating Expenditure</b>							
<b>Library Expenditure</b>							
6900 LI Rates - Library	13,473	0	0	14,004	13,473	531	
6901 LI Water Rates - Library	0	0	0	323	0	323	
6902 LI Gas - Library	1,251	0	0	1,730	349	1,381	
6903 LI Electricity - Library	1,742	0	0	1,412	719	693	
6904 LI Fire & Security Alarm - Library	504	0	0	915	422	493	
6905 LI Fire Extinguishers - Library	227	0	0	0	0	0	
6908 LI Cleaning Materials & Equipment - Library	337	0	0	1,643	0	1,643	
6909 LI Boiler Service & Maintenance - Library	205	0	0	1,006	64	942	
6910 LI General Repairs & Maintenance - Library	692	0	0	2,012	763	1,249	
6911 LI TV License & PRS - Library	283	0	0	1,258	57	1,201	
6913 LI Refreshment Costs - Library	0	0	0	252	0	252	
6914 LI Replace Equipment - Library	979	0	0	1,026	0	1,026	
6918 LI Professional Fees (Private Contractors)	945	0	0	1,006	0	1,006	
6920 LI Legionella Risk Assessment - Library	280	0	0	516	210	306	
6921 LI IT & Office Costs - Library	4,118	0	0	5,131	2,548	2,583	
6922 LI Library Activities	575	0	0	1,400	1,216	184	
6923 LI PWLB Loan Repayment & Interest	0	0	0	21,500	0	21,500	
<b>Total Library Expenditure</b>	<b>25,613</b>	<b>0</b>	<b>0</b>	<b>55,134</b>	<b>19,822</b>	<b>35,312</b>	
<b>Library Staffing Expenditure</b>							
Library Staff Expenses	264	0	0	1,900	26	1,874	
6682 ST LI Staff Training (Library)	340	0	0	1,509	78	1,431	
Library Staffing Costs	84,234	0	20,691	94,903	51,172	64,422	
<b>Total Library Staffing Expenditure</b>	<b>84,837</b>	<b>0</b>	<b>20,691</b>	<b>98,312</b>	<b>51,276</b>	<b>67,727</b>	
<b>Total Operating &amp; EMF Expenditure</b>	<b>110,450</b>	<b>0</b>	<b>20,691</b>	<b>153,446</b>	<b>71,097</b>	<b>103,040</b>	
<b>Total Library Operating Expenditure</b>	<b>110,450</b>	<b>0</b>	<b>20,691</b>	<b>153,446</b>	<b>71,097</b>	<b>103,040</b>	
<b>Total Library Operating Surplus/ Deficit</b>	<b>(109,786)</b>	<b>0</b>	<b>(20,691)</b>	<b>(148,526)</b>	<b>(70,841)</b>	<b>(98,376)</b>	
<b>Library EMF Expenditure</b>							
6971 LI EMF Saltash Library Property Maintenance (from CC)	11,298	11,788	0	16,500	0	28,288	
6972 LI EMF Library Equipment & Furniture	583	14,417	0	17,500	14,951	16,966	
6973 LI EMF Loan Repayment for 2020-21	0	23,000	0	0	0	23,000	
6698 ST LI EMF Staff Contingency (Library)	0	15,941	(12,097)	0	0	3,844	
<b>Total Library EMF Expenditure</b>	<b>11,881</b>	<b>65,146</b>	<b>(12,097)</b>	<b>34,000</b>	<b>14,951</b>	<b>72,098</b>	
<b>Total Library Expenditure (Operational &amp; EMF)</b>	<b>122,331</b>	<b>65,146</b>	<b>8,594</b>	<b>187,446</b>	<b>86,048</b>	<b>175,138</b>	
<b>Total Library Budget Surplus/ (Deficit)</b>	<b>(121,667)</b>	<b>(65,146)</b>	<b>(8,594)</b>	<b>(182,526)</b>	<b>(85,793)</b>	<b>(170,473)</b>	

Notes

To/From Reserves & Budget Virements 2021/22

- £10,000 vired from 6698 EMF Library Staff Contingency to Library Staffing Costs
- £5,105 plus £10,886 = Total = £15,991 from 6971 EMF allocated to the Library Refurbishment Project