

Services Committee - Guildhall Precept Budget - 2022-2023
Saltash Town Council

Account	Actual Received/Spend 2020/21	EMF Balances B/F 2020/21	To/From Reserves & Budget Virements 2021/22	Budget 2021/22	Actual Received/Spend YTD 2021/22	Actual Funds to Receive/ Available to Date 2021/22	Estimate Y/E Income/ Spend 2021-22	Precept Notes	Budget 2022/23	Budget 2023/24	Budget 2024/25	Budget 2025/26	Budget 2026/27
Guildhall Operating Income													
Guildhall Income													
4200 GH Income - Guildhall Bookings	5,842	0	0	5,100	1,342	3,758	5,100		10,261	10,518	10,780	11,050	11,326
4201 GH Income - Guildhall Refreshments	0	0	0	130	63	67	130		257	263	270	277	284
4202 GH Guildhall Piano	0	0	0	10	0	10	10						
4206 GH Income - Guildhall Misc Property Income	8,143	0	0	115	1	114	115		232	238	244	250	256
Total Guildhall Income	13,985	0	0	5,355	1,406	3,949	5,355		10,750	11,019	11,294	11,577	11,866
Total Guildhall Operating Income	13,985	0	0	5,355	1,406	3,949	5,355		10,750	11,019	11,294	11,577	11,866
Guildhall Operating Expenditure													
Guildhall Expenditure													
6400 GH Rates - Guildhall (6400)	8,608	0	0	8,691	8,608	83	8,608 Fixed Cost		8,908	9,131	9,359	9,593	9,833
6401 GH Water Rates - Guildhall (6401)	271	0	0	750	221	529	350 Fixed Cost		769	788	808	828	849
6402 GH Gas - Guildhall (6402)	1,538	0	0	2,000	554	1,446	1,550 Fixed Cost, increase by 30% Predicted		2,600	2,665	2,732	2,800	2,870
6403 GH Electricity - Guildhall (6403)	3,406	0	0	4,000	1,183	2,817	3,500 Fixed Cost, increase by 30% Predicted		5,200	5,330	5,463	5,600	5,740
6404 GH Fire & Security Alarm - Guildhall (6404)	758	0	0	1,237	918	319	1,237 Fixed Cost		1,268	1,300	1,332	1,365	1,400
6405 GH Fire Extinguishers - Guildhall (6405)	361	0	0	0	0	0	0 To be deleted		0	0	0	0	0
6408 GH Cleaning Materials & Equipment - Guildhall (6408)	1,132	0	0	1,000	788	212	1,000 Fixed Cost		1,025	1,051	1,077	1,104	1,131
6409 GH Boiler Service & Maintenance	609	0	0	1,006	195	811	1,006 Fixed Cost		1,031	1,057	1,083	1,110	1,138
6410 GH General Repairs & Maintenance	1,154	0	0	2,515	1,025	1,490	2,515		2,578	2,642	2,708	2,776	2,845
6411 GH TV License & PRS	128	0	0	375	21	354	375 Not required at the moment		0	0	0	0	0
6412 GH Lift Service & Maintenance	1,685	0	0	2,500	2,095	405	2,500 To be increased		3,000	3,075	3,152	3,231	3,311
6413 GH Refreshment Costs - Guildhall	0	0	0	190	23	167	190		376	385	395	405	415
6414 GH Replace Equipment - Guildhall	30	0	0	1,000	263	737	1,000		1,006	1,031	1,057	1,083	1,110
6418 GH Professional Fees	0	0	0	1,026	0	1,026	1,026		1,052	1,078	1,105	1,133	1,161
6420 GH Legionella Risk Assessment (Guildhall)	280	0	0	443	245	198	443		454	465	477	489	501
Total Guildhall Expenditure	19,960	0	0	26,733	16,139	10,594	25,300		29,267	29,998	30,748	31,517	32,305
Guildhall Staffing Expenditure													
Guildhall Staffing Expenses	27	0	0	402	56	346	402		412	422	433	444	455
6678 ST GH Staff Training (Guildhall)	0	0	0	500	50	450	500		513	525	538	552	566
Guildhall Staffing Costs	26,121	0	0	22,931	15,304	7,627	22,660		27,480	28,304	29,153	30,028	30,929
Total Guildhall Staffing Expenditure	26,148	0	0	23,833	15,410	8,423	23,562		28,404	29,252	30,125	31,023	31,949
Total Operating Expenditure	46,108	0	0	50,566	31,549	19,017	48,862		57,671	59,250	60,873	62,540	64,254
Total Guildhall Operating Expenditure	46,108	0	0	50,566	31,549	19,017	48,862		57,671	59,250	60,873	62,540	64,254
Total Guildhall Operating Surplus/ Deficit	(32,123)	0	0	(45,211)	(30,143)	(15,068)	(43,507)		(46,921)	(48,231)	(49,579)	(50,964)	(52,388)
Guildhall EMF Expenditure													
6470 GH EMF Guildhall Maintenance	3,916	32,593	0	15,000	0	47,593	Please see Precept Note below No 4		20,000	5,000	0	0	0
6696 ST GH EMF Staff Contingency (Guildhall)	0	1,840	0	1,160	0	3,000	To be kept same		0	0	0	0	0
Total Guildhall EMF Expenditure	3,916	34,433	0	16,160	0	50,593			20,000	5,000	0	0	0
Total Guildhall Expenditure (Operational & EMF)	50,023	34,433	0	66,726	31,549	69,610			77,671	64,250	60,873	62,540	64,254
Total Guildhall Budget Surplus/ (Deficit)	(36,039)	(34,433)	0	(61,371)	(30,143)	(65,661)			(66,921)	(53,231)	(49,579)	(50,964)	(52,388)

Precept Notes 2022-23

- Inflationary rate used for fixed costs is CPI 2.5% based on June 2021
- Inflationary rate of 3% used for staffing costs & Predicted increase in Employers NI from 22/23 1.25%
- Staffing costs have been recommended by the Personnel Committee
- Recommended from Property Maintenance Sub Committee to precept a further £20,000 in 2022/23 and a further £5,000 in 2023/24 to add to the already precepted amount of £35,000 for Internal and External Repair Works due in 2023/24 at a cost of £60,000