

**Saltash Town Council
Platinum Jubilee Working Group
Report for FTC - January 2021**

Working Group members: Councillors Bullock, Peggs, B Samuels, Gillies and Bickford.

As agreed at the December FTC the Platinum Jubilee Working Group met with members of the Town Team. We have collectively agreed to form a new group, called the Saltash Platinum Jubilee Team, and is formed of a similar membership to the Town Team itself.

We are very pleased to have officer support from the Mayors Secretary. This support will mainly be restricted to supporting STC events, primarily those of Thursday 2nd of June.

The team discussed various events that could take place over the extended Bank Holiday period in June, and individual members of that team will be bringing forward proposals in the near future. We also expect other groups throughout the town may come forward with complimentary events.

We agreed that the Town Council, via the Working Group will focus on delivering the main Civic events on Thursday 2nd June. Other possible events include a festival similar to Mayfair in Fore Street and Longstone Park, and a 'Big Lunch' in Fore Street alongside other similar Nationwide lunches. The Team discussed the possibility of a carnival of some sort, more work is required to determine possible costs and implications.

STC events

Focusing on Thursday 2nd June, the Working Group are proposing that the majority of the events will take place on the Waterside where a beacon will be lit in a coordinated manner with beacons across the country. There is a strict structure of events that go hand in hand with the beacon lighting, and include a piper, a town crier, and choirs singing a specific Jubilee song.

To ensure the event is successful the Town Council will need to look carefully at what is involved around event management, including health and safety issues and crowd control. We need to carefully consider whether we purchase a new beacon or reuse the one we have already.

Any budget could cover the costs to stage the event and that this could be taken from General Reserves. The Jubilee Working Group would be given delegated authority to spend this.

We are also looking at working with the wider Jubilee Team to host some community engagement workshops and an exhibition of relevant memories that the public might want to share, wither being related to the Queen and her visits to Saltash or significant events of the last 70 years. It is likely that we will use Isambard House for such an exhibition.

Fireworks Option.

The Working Group would also like to suggest that a firework display to finish the event might also be funded by STC with an additional budget being required. No costings have yet been sought, but based on recent knowledge of costs, a good display would be in the region of £1,500.

There is a possibility that we can find external funding for some or all of the above, but a budget must be set for the Working Group to plan with.

Platinum Jubilee Trail

<https://highstreetsafari.com/jubilee>

The Working Group with support of the wider Platinum Team would request the Town Council support the creation of a temporary Jubilee Town Trail that would operate for a number of weeks around the main events. The trail will be virtual by way of a smartphone App, with QR code stickers at interesting points. The nationally set cost is £500, and would require some officer time to ensure the content is submitted in a correct and timely manner.

If agreed the Working Group will, in consultation with the wider Jubilee Team, agree the content of the trail and how best to promote the trail to the community.

Small scale grants scheme to support the community

The Working Group would like to investigate further a small fund to support the community in celebrating the events. This could be to have a community 'Jubilee lunch in their street', or any other innovative proposal. We anticipate awards of around £50-£75 each. If supported the Working Group will work up a simple applications process, ensuring appropriate processes are put in place that meet town council regulations. The Working Group, or Jubilee Team could be delegated authority to approve these applications to reduce any staffing impact at the town council.

Other requests

- Planting for 2022 consider the use of Red, White and Blue flowers.
- Flags and bunting in Red, White and Blue to be used where possible.
- STC resources to be available to support both STC and third party events taking place as part of the Platinum jubilee celebrations (toilet hours extended, additional cleans etc). In consultation with the Service Delivery Manager.
- A Platinum Jubilee page is setup and maintained on the Town Council website, and appropriate social media is used to advertise events relevant to the celebrations.
- Some of the funding may be used to support events promotion, budget and sign off from approved funds delegated to the Working Group.
- The Working Group request that the events of Thursday 2nd June are classified as a Civic event.
- The Working Group is delegated authority to write letters of support for third party funding bids in relation to public events that will form part of the overall celebrations.
- The Working Group are delegated to investigate Town Crier options to support the celebrations.
- The Working Group would like to flag that the June Full Council meeting will fall on 2nd June, and would therefore clash with the events on that evening. A possible alternative date could be Thursday 9th June.

Budget

These are some suggested figures, and are all listed as 'up to'. The Working Group would endeavour to spend money wisely and where possible seek alternative funding sources, although there appears to be limited support from government bodies.

STC events over the celebration period	£2,500
Fireworks on the 2nd June	£1,500
Jubilee Trail	£500
Jubilee community fund	£1,500
Total budget	£5,500

To be allocated from General Reserves.