

## **SALTASH TOWN COUNCIL**

### **Minutes of the Meeting of the Joint Burial Board Committee held at the Guildhall on Tuesday 8th February 2022 at 6.00 pm**

**PRESENT:** Councillors: J Dent, S Lennox-Boyd, B Samuels (Co-Chair), L Maddock, S McKee (Co-Chair) and M Wills.

**ALSO PRESENT:** 3 Members of the Public, D Fowell – Pengelly Funeral Services, S Burrows (Acting Town Clerk) and M Cotton (Assistant Service Delivery Manager)

**APOLOGIES:** Councillor D Yates.

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The Co-Chairman announced that agenda item 12 would be taken as the first item of business.

#### **34/21/22 HEALTH AND SAFETY ANNOUNCEMENTS**

The Co-Chairman informed those present of the actions required in the event of a fire or emergency.

#### **35/21/22 DECLARATIONS OF INTEREST:**

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

None.

b. The Acting Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None.

#### **36/21/22 QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY ASK QUESTIONS OF MEMBERS OF THE COUNCIL.**

None.

**37/21/22**     **TO RECEIVE AND APPROVE THE MINUTES FROM THE JOINT BURIAL BOARD MEETING HELD ON TUESDAY 12TH OCTOBER 2021 AS A TRUE AND CORRECT RECORD.**

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

It was proposed by Councillor B Samuels, seconded by the Co-Chairman Sandra McKee and **RESOLVED** that the minutes of the Joint Burial Board Committee held on Tuesday 12<sup>th</sup> October 2021 were confirmed as a true and correct record.

**38/21/22**     **TO RECEIVE THE CURRENT COMMITTEE BUDGET STATEMENT.**

It was **RESOLVED** to note.

**39/21/22**     **TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.**

No report.

**40/21/22**     **HEALTH & SAFETY.**

The Co-Chairman announced that agenda item 7 would be combined with agenda item 11 (minute number 44/21/22).

**41/21/22**     **CORRESPONDENCE.**

None.

**42/21/22**     **TO RECEIVE A REPORT FROM SALTASH ENVIRONMENTAL ACTION (SEA) ON THE WORK TO ESTABLISH WILDFLOWERS AT ST STEPHENS CHURCHYARD.**

It was **RESOLVED** to note.

**43/21/22**     **TO RECEIVE A REPORT AND CONSIDER SUPPORTING THE FIREFIGHTERS GRAVES AT ST STEPHENS CHURCH**

Assistant Service Delivery Manager arrived at the meeting.

It was proposed by Councillor B Samuels, seconded by Councillor Dent and **RESOLVED** that the Joint Burial Board Committee give their blessing to the notion subject to the appropriate permissions from the diocese for St Stephens Churchyard.

**44/21/22**     **TO RECEIVE A REPORT FROM THE SERVICE DELIVERY DEPARTMENT.**

It was proposed by Councillor Dent, seconded by Councillor B Samuels and **RESOLVED** to note the report and that the Service Delivery Department work up a health and safety report relating to the clearance of the Churchyard pathways identified as STC or Cornwall Council to be received at a future Joint Burial Board meeting.

**45/21/22**     **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted. (As required or if necessary).

**46/21/22**     **TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.**

None.

**47/21/22**     **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that the public and press be re-admitted to the meeting.

**48/21/22**     **TO CONSIDER URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN.**

None.

49/21/22

**TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.**

It was proposed by Councillor B Samuels, seconded by Councillor Lennox-Boyd and **RESOLVED** to issue the following Press and Social Media release:

1. Saltash Environmental Action (SEA) work to establish wildflowers at St Stephens Churchyard.

**DATE OF NEXT MEETING**

Tuesday 28<sup>th</sup> June 2022 at St Stephens Churchyard at 6 p.m., followed by a site visit.

Rising at: 6.35 pm

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_

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