

SALTASH SECTION 106 FUNDING DEPLOYMENT PANEL
APPLICATION FORM

A. Overview

1. Name & Address of Organisation: SALTASH GATEWAY CIC t/a
COMMUNITY ENTERPRISES PL12
2. Title of Project: COMMUNITY KITCHEN AT 8 FORE STREET SALTASH
3. Within our new unit at No.8 Fore Street, to create a hub centred around our food related activities i.e. Community Fridge, Community Larder, Mobile Larder, Dementia Voice PL12 and provide a base for other Saltash based community organisations including, COGS, Link into Learning, Your Voice Saltash, Max Down etc. to have a social venue. It will provide a base for digital inclusion.
4. Total Funding requested : £13,480
5. Dates/instalments that funding is required: A.S.A.P.
6. Please tick to indicate that the following documents have been enclosed:-
 - Copy of accounts (except for public bodies)
 - Copy of Standing Orders (except for public bodies)
 - Copy of Insurance for this project (if applicable)

B. Declaration:-

I confirm that all of the details on this form, including any attachments, are correct to the best of my knowledge, and understand that false or inaccurate information on the form may result in funding being refused or withdrawn

Project Contact : SAMANTHA GARDNER

Date: 27/01/22

C. About the applicant organisation:-

SALTASH GATEWAY CIC t/a COMMUNITY ENTERPRISES PL12

1. Brief description of aims of organisation: To make Saltash and PL12 Code area a better place to live, work, shop and enjoy through social, Economic and environmental means.

2. Status of organisation:-

Charity Public Body Community Organisation
CIC Other

3. Date founded: 2006

4. Project contact name: SUSAN ELLINGHAM

Position: DIRECTOR

Contact tel.: 07878610021

E-mail: sue.ellingham@cepl12.co.uk

5. Senior contact name: SAMANTHA GARDNER

Position: DIRECTOR

Contact tel.: 07588748347

E-mail: Samantha.gardner@cepl12.co.uk

6. Please give a brief description of other projects delivered by the organisation; The existing Community Hub at No. 4 Fore Street, refurbishment of the offices at 18 Belle Vue Road for Citizens Advice, the setting up of the Pop-up shop at 5 Fore Street, the setting up of Scrapstore and the refurbishment of the former public toilets in Belle Vue Road for use as a store.

7. In the event that your organisation ceased to exist, what would happen to its resources and assets? As per articles of association.

D1. About the Project/Project Element

1. Title of Project/Project Element: To create a food related hub for community use.
2. Description: COVID has made the organisation far more aware of the needs that prevail within the PL12 community. The need for fresh and cooked food, in particular, has been very evident. We have tried to provide services from No. 4 but it has become obvious, and highlighted by our members/volunteers in a recent survey, that what we and other organisations are trying to provide has outgrown No. 4.

We have taken a lease of No. 8 Fore Street which is being refurbished at present and realised that in addition to its commercial use it would provide an ideal base to expand the community activities both for ourselves and other community based organisations. This will necessitate the need to employ a part-time coordinator and the provision of additional equipment.

The work to bring No. 8 Fore Street up to Food/Hygiene Safety Standards is being funded within our own resources and by way of a grant from HUBBUB and has been carried out by Weatherhead Shopfitters. This, will help to make the unit into a property that is capable of including the other uses which, in themselves, are not financially viable but for which, it has become evident, there is a demand within the town and which will benefit the town centre as it will attract a wider spectrum of customers thereto. It will, however, create limitations to the hours that the unit is available for general public use and hence income producing.

The part-time Co-ordinator will optimise usage and will have a role in food preparation classes and meal preparation for distribution to those people in need. There will also be much volunteer commitment to assist in these activities. Such will then create benefits as detailed below:-

1. Isolation at home is very prevalent in the elder population and the jigsaw library has proved very popular and for many a period of digital training will help to understand their computers and the ability therein to link with others.
2. For the younger population there is a reliance by many in take-away food as their own cooking skills are limited and the food kitchen classes will give guidance on basic food preparation skills.
3. Many younger people need training in the basic skills to achieve employment and how to complete job application forms and how to

conduct themselves at interview and the educational workshops will enable them to achieve these skills.

4. With many more activities being achieved there is the opportunity for more volunteers which again will help to give a reason for them to come out of their houses and avoid isolation.
 5. The Community Kitchen will also be used to provide meals for those in need and refreshments for all activity and group attendees.
 6. The number of people with the various forms of dementia is increasing and the ability to enlarge the area to be used by the Dementia Voice Café will enable more people to attend and interact.
2. Once established, the unit will be self-funding but we envisage that it will take 12 months to achieve this level with the continued café use being the main contributor but contributions from other organisations will play a part in the overall financial situation.
3. Please tick to indicate which priorities your project (element) meets, and explain how it meets them:-
- i) Town Centre Regeneration
Having brought a unit back into operation which has been empty for for the last 2 years by including the community uses therein such will bring a whole new spectrum of mainly food related uses to the unit reflecting the changes that are needed to happen to town centres whereby solely pure retail is not a viable proposition. In essence this will be the start of the regeneration that is needed to ensure Fore Street has a future in serving the wide spectrum of the PL12 community.
 - ii) Generation of Employment Space
The unit only measures 63m² but it is the activities that will be held therein throughout the day that generate employment both by the useage and by the training that will be given therein to enable participants to enter the employment ladder. The new skills and social interaction that will be achieved will benefit widely the PL12 community.
 - iii) Other Community Benefit
 - a. The use will bring a wide spectrum of users into Fore Street and provide, for many, their only interaction with the PL12 community.
 - b. The users will also be passing other shops in the town and will therefore be potential customers therein.

- c. Transferring existing uses from No.4 will enable that unit to concentrate on the useage that has been its mainstay in benefitting the community for the last 10 years.
 - d. From our experiences during COVID there are several members of the community who never/rarely visit Fore Street and this unit will give them a catalyst to do so.
 - e. It is recognised, nationally that the evening economy is a contributor to the vitality of the town centres and as some of the activities for No. 8 will occur in the evenings this will help this element of vitality.
4. Details of volunteer time involved in project: Hundreds of hours have been spent over the last 2 years, in particular, in researching the need, talking to other organisations in PL12, negotiating the lease of the unit, assessing the demand. There will be a full commitment from volunteers/directors to ensure the success of the unit as per all the other activities that we operate, set up or instigated in the town.
 5. Details of other sources/amounts of funding secured: We have secured funding for the basic project from Hubbub and Co-op and, to date, in clearing the unit, have used some of our capital reserves. This application is for the community uses to be run therefrom.
 6. Details of other sources/amounts of funding pending: We are actively pursuing other potential grant applications but these are often specific in operational availability and take time to be forthcoming.
 7. Breakdown of costs

Item	Cost	Source of cost (including estimate)
Part-time Activity Co-ordinator	£12,480	To be appointed
Incidental fittings	£1,000	Various
TOTAL COST	£13,480	

8. Total costs requested from Section 106 Funding: £13,480
9. If approved, when would the project begin? A.S.A.P.
10. When would the project be complete? The works would be completed by the end of February. Opening would be immediately thereafter and the lease is for 5 years with automatic renewal.

11. What ongoing maintenance would be required, and how would this be funded (including if it is part of the bid)? Ongoing maintenance/running would be fully funded by own resources once usage was established.

12. Do you require insurance for this project? Yes No

If yes, please give details : Included within our existing policy

13. Does the project require work valued at £2,500 or above from any individual supplier? Yes No

If yes, please note that submitting this form commits you to obtain three quotations for any such piece of work.

14. Does the project require work valued at £25,000 or above from any individual supplier? Yes No

Nominated contractor from main initial funder

If yes, please note that submitting this form commits you to carry out a full tender process for any such piece of work.

15. No

16. We comply fully with rules set out by Croner re. Health and Safety and Food Hygiene.

E. Project Management

1. Project Managers name: SAMANTHA GARDNER

Position: DIRECTOR

Contact tel.: 07588748347

E-mail: Samantha.gardner@cepl12.co.uk

2. Breakdown of Project Management Costs: NIL

Item	Cost	Source of cost (inc. estimate).	Included in Section D estimates?
Total			

F. Total Costs requested from Section 106 Funding - £13,480

G. Treatment of Value Added Tax – We are V.A.T. registered

Please note that the grants under this scheme are provided net of VAT.