

Policy & Finance (P&F) Committee - P & F Budget 2022-23
Saltash Town Council
As at 29th April 2022

Account	Actual Received/ Spend 2021/22	EMF Balances B/F 2021/22	To/From Reserves & Budget Virements 2022/23	Budget 2022/23	Actual Received/Spended YTD 2022/23	Actual Funds To Receive/ Available to Date 2022/23	Notes	Budget 2023/24	Budget 2024/25	Budget 2025/26	Budget 2026/27
P&F Operating Income											
P&F Income											
4901 PR Bank Interest Received	5,429	0	0	4,125	80	4,045		4,228	4,333	4,442	4,553
4908 PR Misc Income	17	0	0	0	0	0		0	0	0	0
Total P&F Income	5,446	0	0	4,125	80	4,045		4,228	4,333	4,442	4,553
Total P&F Operating Income	5,446	0	0	4,125	80	4,045		4,228	4,333	4,442	4,553
P & F Operating Expenditure											
P&F Expenditure											
6200 PF Bank Charges (6200)	713	0	0	1,108	28	1,080		1,136	1,164	1,193	1,223
6201 PF Audit (6201)	600	0	0	3,450	0	3,450		3,536	3,625	3,715	3,808
6202 PF Civic Occasions (including Road Closures) (6202)	2,758	0	4,500	3,500	100	7,900		2,530	2,593	2,658	2,725
6203 PF Mayors' Allowance	4,838	0	0	4,959	0	4,959		5,083	5,210	5,340	5,474
6204 PF Councillors' Allowance	1,932	0	0	3,520	0	3,520		3,608	3,698	3,790	3,885
6205 PF Insurance	22,228	0	0	22,132	0	22,132		22,265	22,398	22,533	22,533
6206 PF Youth Council (6206)	4,000	0	0	4,000	0	4,000		4,000	4,000	4,000	4,000
6208 PF Subscriptions (6208)	12,437	0	0	15,000	11,026	3,974		15,375	15,759	16,153	16,557
6210 PF Community Chest (6210)	3,570	0	0	10,000	250	9,750		10,000	10,000	10,000	10,000
6211 PF Website Maintenance (6211)	684	0	0	1,000	0	1,000		1,025	1,051	1,077	1,104
6213 PF Councillor Training & Expenses (6213)	2,229	0	0	2,742	0	2,742		2,810	2,881	2,953	3,027
6214 PF Health & Safety (6214)	9,541	0	0	7,500	86	7,414		7,688	7,880	8,077	8,279
6215 PF Annual Report	0	0	0	450	0	450		461	473	485	497
6216 PF Miscellaneous	0	0	0	100	0	100		103	105	108	110
6217 PF Data Protection (6217)	55	0	0	100	0	100		103	105	108	110
6219 PF Covid 19 H&S Materials & Equipment	3,564	0	0	2,000	0	2,000		2,050	2,101	2,154	2,208
6220 PF Festival Fund & Event Expenditure	5,555	0	0	15,000	0	15,000		15,000	15,000	15,000	15,000
6221 PF Town Messenger (6221)	3,758	0	0	5,000	0	5,000		5,125	5,253	5,384	5,519
6222 PF Commissioning Youth Work (6222)	33,667	0	0	50,000	0	50,000		50,000	50,000	50,000	50,000
6224 PF Professional Costs	1,923	0	0	2,050	0	2,050		2,101	2,154	2,208	2,263
6225 PF Neighbourhood Plan	4,651	0	0	5,156	0	5,156		5,285	5,417	5,552	5,691
6227 PF Town Speakers PRS Licence	0	0	0	3,000	0	3,000		3,075	3,152	3,231	3,311
6228 PF Events & Consultations	0	0	0	1,500	0	1,500		1,538	1,576	1,615	1,656
6229 PF CCTV Annual Maintenance	0	0	0	14,600	0	14,600		14,965	15,339	15,723	16,116
6502 PF Civic Christmas Event	0	0	0	500	0	500		513	525	538	552
6513 PF Twinning	0	0	0	119	0	119		122	125	128	131
6514 PF Town Leaflets/ Reprinting	0	0	0	539	0	539		553	566	581	595
6516 PF Road Safety Grant	0	0	0	215	0	215		221	226	232	238
P&F IT/Office Costs	24,980	0	0	33,000	542	32,458		33,826	34,671	35,538	36,426
5500 Bad Debt Expense	20	0	0	0	0	0		0	0	0	0
Total P&F Expenditure	143,702	0	4,500	212,240	12,032	204,708		214,097	217,047	220,074	223,038
P&F Staffing Expenditure											
6652 ST P&R Employers Pension - Monthly Fee	5,299	0	0	5,300	443	4,857		5,433	5,568	5,708	5,850
6659 ST P&R Town Sergeant & Mace Bearer Fees	343	0	0	792	88	705		812	832	853	875
6661 ST P&R Finance Consultancy Fees	650	0	0	3,000	0	3,000		3,075	3,152	3,231	3,311
P&F Staffing Expenses	644	0	0	2,413	0	2,413		2,473	2,534	2,598	2,663
6656 ST P&R Staff Training (911)	(911)	0	0	4,125	30	4,095		4,228	4,333	4,442	4,553
P&F Staffing Costs	289,410	0	20,000	290,160	23,199	286,961		319,464	329,048	338,919	349,088
Total P&F Staffing Expenditure	295,435	0	20,000	305,790	23,760	302,030		335,485	345,467	355,751	366,340
Total P & F Operating Expenditure	439,138	0	24,500	518,030	35,791	506,739		549,582	562,514	575,825	589,378
Total P & F Operating Expenditure	439,138	0	24,500	518,030	35,791	506,739		549,582	562,514	575,825	589,378
Total P&F Operating Surplus/ (Deficit)	(433,692)	0	(24,500)	(513,905)	(35,711)	(502,694)		(545,354)	(558,181)	(571,383)	(584,825)
P&F EMF Expenditure											
6270 PF EMF Crime Reduction	0	36,950	0	0	0	36,950		0	0	0	0
6271 PF EMF Election	23,553	11,207	0	7,000	0	18,207		0	0	0	0
6272 PF EMF Robes & Civic Regalia	0	2,000	0	0	0	2,000		0	0	0	0
6273 PF EMF Legal Fees	1,597	6,001	0	0	400	5,601		0	0	0	0
6274 PF EMF Internet Redevelopment	0	4,900	0	0	0	4,900		0	0	0	0
6275 PF EMF Neighbourhood Plan	0	1,772	0	0	0	1,772		0	0	0	0
6278 PF EMF CIL Planning Income	0	2,810	0	0	0	2,810		0	0	0	0
6279 PF EMF Restart Business Support Grant	3,420	7,580	0	0	0	7,580		0	0	0	0
6280 PF EMF Town Vision	0	10,000	0	0	0	10,000		0	0	0	0
6281 PF EMF Town Vitality Funding Grant	0	0	84,000	0	0	84,000		0	0	0	0
6370 PF EMF Computer Equipment Renewal	0	22,046	0	0	0	22,046		0	0	0	0
6694 ST PR EMF Staff Contingency (P&F)	6,264	69,665	(20,000)	0	0	49,665		0	0	0	0
Total P&F EMF Expenditure	34,833	174,931	64,000	7,000	400	245,531		0	0	0	0
Total P&F Expenditure (Operational & EMF)	473,971	174,931	88,500	525,030	36,191	752,270		549,582	562,514	575,825	589,378
Total P&F Budget Surplus/ (Deficit)	(468,525)	(174,931)	(88,500)	(520,905)	(36,111)	(748,225)		(545,354)	(558,181)	(571,383)	(584,825)

Notes

1. EMF Balances B/f 2021/22 are currently unaudited and might alter.

To/From Reserves & Budget Virements 2022/23

- £20,000 vired from 6694 EMF P&F Staffing Contingency to Staffing costs 2022-23
- £4,500 vired from General Reserves to 6202 Civic Occasions for Jubilee Celebrations
- £2,800 vired from General Reserves to 6205 Insurance for Property Revaluation Works
- £84,000 EMF Town Vitality Grant received