

Premises Licence Extract of Application

132-134 Fore Street

Saltash

PL12 6JR

Section 2 of 21**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

Address OS map reference Description

Postal Address Of Premises

Building number or name	<input type="text" value="132-134"/>
Street	<input type="text" value="Fore Street"/>
District	<input type="text"/>
City or town	<input type="text" value="Saltash"/>
County or administrative area	<input type="text" value="Cornwall"/>
Postcode	<input type="text" value="PL12 6JR"/>
Country	<input type="text" value="United Kingdom"/>

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth

* Nationality

[Documents that demonstrate entitlement to work in the UK](#)

Section 5 of 21**OPERATING SCHEDULE**

When do you want the premises licence to start?

/ /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end

/ /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

The premises is a coffee shop with large clear glass windows along its length at the front and two doors/ point of entry onto the main Fore Street within the town. There is an additional open patio/ outside area at the front, which is bordered by glass panelled railings. The interior is on split levels and has seating areas and a food service/ counter arrangement with open cooking facilities behind this. There are two separate kitchen preparation rooms at the rear of the premises.

There are privately occupied residential flats above the premises.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21**PROVISION OF PLAYS**

[See guidance on regulated entertainment](#)

Will you be providing plays?

Yes No

Section 7 of 21**PROVISION OF FILMS**

[See guidance on regulated entertainment](#)

Will you be providing films?

Yes No

Section 8 of 21**PROVISION OF INDOOR SPORTING EVENTS**

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

Yes No

Section 9 of 21
PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS
See guidance on regulated entertainment
Will you be providing boxing or wrestling entertainments?
<input type="radio"/> Yes <input checked="" type="radio"/> No

Section 10 of 21
PROVISION OF LIVE MUSIC
See guidance on regulated entertainment
Will you be providing live music?
<input type="radio"/> Yes <input checked="" type="radio"/> No

Section 11 of 21
PROVISION OF RECORDED MUSIC
See guidance on regulated entertainment
Will you be providing recorded music?
<input type="radio"/> Yes <input checked="" type="radio"/> No

Section 12 of 21
PROVISION OF PERFORMANCES OF DANCE
See guidance on regulated entertainment
Will you be providing performances of dance?
<input type="radio"/> Yes <input checked="" type="radio"/> No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE
See guidance on regulated entertainment
Will you be providing anything similar to live music, recorded music or performances of dance?
<input type="radio"/> Yes <input checked="" type="radio"/> No

Section 14 of 21
LATE NIGHT REFRESHMENT
Will you be providing late night refreshment?
<input type="radio"/> Yes <input checked="" type="radio"/> No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes No

Standard Days And Timings

MONDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="21:30"/>
Start	<input type="text"/>	End	<input type="text"/>

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="21:30"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="21:30"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="21:30"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="21:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="21:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="21:30"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

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State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

None

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

None

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

None

Section 18 of 21**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

All staff responsible for alcohol sales will be fully trained to perform their role. They will be trained on the contents of the premises license including times of operation and all conditions. They will also be trained on the requirements of the Challenge 25 Policy, which we will operate and the correct procedure to be followed when refusing service to any person who is drunk, underage or appears to be underage.

The training will be recorded in documentary form that will be available for inspection on request by a member of any relevant authority. The records will be retained for at least 12 months.

An incident book will be maintained to record any activity of a violent, criminal or anti-social nature. The record will contain the nature of the incident, the time and date, the people involved and action taken; and details of the person responsible for the management of the premises at the time of the incident. This incident book will be available for inspection on request by a member of any relevant authority. The records will be retained for at least 12 months.

There will be a safeguarding policy of refusing admission to persons who are drunk and/ or disorderly. As an active member of Pubwatch, we already attend Pubwatch meetings to promote good practice throughout the town with regard to safe and responsible drinking environments. Our existing business is not known as a venue that causes concern and is within close proximity to the premises.

Service will be by way of table service to persons seated both inside and outside the premises. This will allow a capacity limit to prevent overcrowding and any opportunity that could lead to crime and disorder. Drinks will be served in toughened glasses for customers using the outside seating area, except for the sale of bottles of wine for consumption to seated patrons. The collection of glasses and bottles will be undertaken on regular intervals to ensure there is no build-up of empty receptacles in and around the premises. No drinking vessel, glass or opened bottle or can shall be taken away from the premises.

The License Holder and Designated Premises Supervisor will ensure that any outside area included in the license will be controlled in a safe and effective manner to the same standard operated within the premises building and will pay special attention at all times, to the impact that the use of the outside area has on the surrounding community. Our current licensed premises situated opposite this one, has no history of any disruptive behaviour from customers or cause for concern with regard to consuming food and drinking alcohol in an outside seated area.

b) The prevention of crime and disorder

CCTV will be installed, maintained and compliant with the guidance contained in the Information Commissioner's Office (ICO) guidance document. The CCTV equipment will be maintained in good working order, regularly checked for accuracy and will continually record 24/7 both inside and outside the premises, covering all areas where the public have access. Images will be retained for a minimum of 30 days. The CCTV system will be capable of downloading images to a recognisable viewable format of every person entering or leaving the premises.

The system will also be connected to the current system that is operational at the existing business applying for this new license. This system software is capable of allowing playback of images at full screen resolution and to allow pause and slow motion effects. At all times the premises are open for business, there will be a member of staff who is capable of

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operating the CCTV system and downloading images at the request of a police officer or images will be made available within a 24 hour period from the time the image is captured.

A drugs policy will be adopted detailing the actions to be undertaken to minimise the opportunity to supply or use illegal substances in or around the premises. Staff will be made aware of the actions required in line with this policy.

c) Public safety

The premises will be a sit down venue, with both internal and external seating provided. It will operate as a restaurant and so as to avoid any doubt about the potential for the premises to be targeted as a vertical drinking establishment, patrons must be seated at all times whilst consuming food and drink, which will be controlled by way of table service.

Suitable and sufficient lighting will be provided and maintained within the outside seating area with patrons not utilising this area after 21:00 each day. The perimeter will be bordered by railings and a low level gate to ensure that it is not possible for anyone who isn't a customer, to access this area.

A Fire Risk Assessment has been undertaken at the premises and any additional necessary control measures will be implemented immediately. Fire doors will be maintained and unobstructed at all times. Records of these checks will be retained and available for inspection at the request of an authorised officer from a relevant responsible authority.

d) The prevention of public nuisance

Prominent, clear and legible notices shall be displayed at all exits requesting that patrons respect local residents and leave the premises and the area quietly. It is intended that during the evenings, this premises will also allow us to provide an alternative venue, for those customers who are unable to immediately be seated at our restaurant (Foreign Muck) opposite. Therefore the intended license trading times will be during and up to the busiest times at the restaurant and not late night, therefore reducing the opportunity for any public nuisance. The patio area to the front of the premises shall not be used after 21:00. Notices shall be displayed in appropriate locations to ensure that this information is brought to the attention of patrons.

The Premises License Holder or nominated person shall control levels of noise in the outside area and advise customers of the need to respect local residents where appropriate. Any patrons causing any disturbance or disorder will be asked to leave the premises immediately.

Control of light pollution

The use of additional lighting in the external area will cease at 21:00hrs except for security or health and safety reasons.

Smoking

A separate designated area for those patrons wishing to smoke on the premises, will be made available with provision of suitable receptacles for smoking-related litter.

e) The protection of children from harm

The Challenge 25 - Proof of Age Scheme will be in operation and a notice shall be displayed advising patrons that they may be required to prove their age before purchasing alcohol. If a young person who appears to be 25 years or under asks for alcohol, they will be required to prove their age before they are served, unless the staff are certain (from personal knowledge or because they have seen proof of age on a previous occasion) that the person is 18 years or over.

The forms of proof of age that will be accepted are; a passport, a photo driving license, or a proof of age card that has the PASS accreditation hologram. Photocopies will not be accepted.

All staff will be trained in this policy on induction and at regular intervals thereafter. All training will be recorded in documentary form that will be available for inspection at the request of an authorised officer from a relevant responsible authority. The records will be retained for at least 12 months.