

PETTY CASH

The current Town Council system requires a top up of petty cash to £300 at the end of each month.

The petty cash spends for the last 6 months are:

- August (to date) £41.60
- July - £19.84
- June - £6.59
- May - £26.38
- April - £5.17
- March - £37.23

Therefore, it is suggested that Members consider a reduction in the tins total monthly figure from £300 to £125.

End of Report
Finance Officer