



Sinead Burrows  
Town Clerk  
Saltash Town Council  
The Guidhall  
12 Lower Fore Street  
Saltash  
Cornwall  
PL12 6JX

**Your ref:**  
**My ref:** Saltash/TVF/GOL3  
**Date:** 5 October 2022

Sent by e-mail: [sinead.burrows@saltash.gov.uk](mailto:sinead.burrows@saltash.gov.uk)

Dear Sinead

### **Saltash Town Vitality Funding from the Town Centre Revitalisation Fund - Extension**

Thank you for your letter dated 26 September 2022 requesting a six (6) month extension to the project deadline.

I can confirm that given the circumstances outlined in your letter, I have agreed to your request.

The '*Saltash Community Space – a new green realm in the retail heart of the town*' project has therefore been extended for a period of six months. As you signed the Grant Acceptance Letter (dated 25 March 2022) as accountable body on 7 April 2022 with the requirement to complete the project 'within twelve (12) months of the date of acceptance of the Grant Offer' (as detailed in the terms and conditions), this letter extends the project completion date to **7 October 2023**.

All other terms and conditions associated with the Town Vitality Funding remain unaltered and unaffected by this amendment. The project deliverables as specified in the grant offer letter of 25 March 2022 also remain unaffected by this project completion extension.

The principal contact within the Economic Growth Service is Stephen Facer (Town Renewal Officer) [stephen.facer@cornwall.gov.uk](mailto:stephen.facer@cornwall.gov.uk)

I wish you well with the forthcoming procurement/tender work later this year and the subsequent appointment of a suitable specialist/firm in early 2023.

Yours sincerely  
Dhywgh hwi yn hwir

A handwritten signature in black ink, appearing to be 'EK' or similar initials, written in a cursive style.

**Emily Kent**  
Head of Inclusive Growth & Skills  
Penn Tevyans Dalghus ha Sleybeth  
**Economy & Skills Service**