

## SALTASH TOWN COUNCIL

### Minutes of the Extraordinary Meeting of the Policy and Finance Committee held at the Guildhall on Tuesday 22nd November 2022 at 6.30 pm

**PRESENT:** Councillors: R Bickford, R Bullock, J Dent, S Martin, S Miller (Chairman), J Peggs, B Samuels, P Samuels (Vice-Chairman) and D Yates.

**ALSO PRESENT:** S Burrows (Town Clerk) and M Thomas (Senior Policy and Data Compliance Officer)

**APOLOGIES:** S Gillies, M Griffiths and S Lennox-Boyd.

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#### **117/22/23 HEALTH AND SAFETY ANNOUNCEMENTS.**

The Chairman informed those present of the actions required in the event of a fire or emergency.

#### **118/22/23 DECLARATIONS OF INTEREST:**

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

None.

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None.

#### **119/22/23 TO RECEIVE AND APPROVE THE MINUTES OF THE POLICY AND FINANCE COMMITTEE HELD ON 8TH NOVEMBER 2022 AS A TRUE AND CORRECT RECORD.**

It was proposed by Councillor Miller, seconded by Councillor P Samuels and **RESOLVED** that the minutes of the meeting of the Policy and Finance Committee held on 8<sup>th</sup> November 2022 were confirmed as a true and correct record.

**120/22/23 TO RECEIVE AND NOTE THE INTERIM INTERNAL AUDIT REPORT FOR THE YEAR ENDED 31ST MARCH 2023.**

It was **RESOLVED** to note.

**121/22/23 TO RECEIVE THE TOWN COUNCIL RECOMMENDED BUDGETS, VIREMENTS AND NOMINAL CODES FOR THE YEAR 2023/24 AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

The Town Clerk provided Members an overview of the budget setting process and figures presented at the meeting.

It was proposed by Councillor Miller, seconded by Councillor P Samuels and resolved to **RECOMMEND** to Full Council to be held on 1<sup>st</sup> December 2022 the Town Council Budgets, Virements and Nominal Codes for the year 2023/24 as attached.

**122/22/23 TO RECEIVE THE TOWN COUNCIL RECOMMENDED FEES AND CHARGES FOR THE YEAR 2023/24 AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

It was proposed by Councillor Dent, seconded by Councillor Bullock and resolved to **RECOMMEND** to Full Council to be held on 1<sup>st</sup> December 2022 the Town Council Fees and Charges for the year 2023/24 as attached.

**123/22/23 TO RECEIVE THE TOWN COUNCIL RECOMMENDED LEVEL OF CONTINGENCY AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

It was proposed by Councillor P Samuels, seconded by Councillor B Samuels and resolved to **RECOMMEND** to Full Council to be held on 1<sup>st</sup> December 2022:

1. To set the Town Council level of contingency at 5.5 months for the year 2023/24;
2. To vire £14,517 from General Reserves for the year 2023/24 to maintain the set level of contingency;
3. A contingency figure of £599,387 for the year 2023/24.

**124/22/23 TO CONSIDER RECOMMENDING THE TOWN COUNCIL PRECEPT FOR THE YEAR 2023/24 TO FULL COUNCIL TO BE HELD ON 1ST DECEMBER 2022.**

It was proposed by Councillor Miller, seconded by Councillor P Samuels and resolved to **RECOMMEND** to Full Council to be held on 1<sup>st</sup> December 2022 to set the Town Council Precept for the year 2023/24 as follows:

1. A Precept of £1,307,753, an increase of 4.15%.
2. £237.16 per annum for a Band D dwelling, an increase of 16p per week, 3.66%.

**DATE OF NEXT MEETING**

Tuesday 10 January 2023 at 6.30 pm

Rising at: 6.55 pm

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_