

**To receive a report on the Borough War Memorial and consider any actions
and associated expenditure**

Since the Full Town Council meeting some progress has been made towards securing a memorial to record the names missing from Saltash war memorials.

I contacted Reverend McGrath and he sought the views of the PCC for St Nicholas and St Faith Church on the possibility of using the area around the current Borough War Memorial. They agreed to support this idea. Although we do not need to ask their permission as the area belongs to STC, it is great to have their support.

Planning Process:

The member of staff responsible for planning is currently in touch with Cornwall Council planning to ascertain the full requirements and associated cost.

Missing Names:

Cllr B Samuels has contacted Mr. Peter Clements with regards to using his list of the missing names. Cllr B Samuels is now working through all the names and checking that they were residents of Saltash or indeed have family in Saltash.

Monumental Masons:

STC member of staff responsible for funerals at Churchtown Cemetery contacted various monumental masons that she is aware of, to see which would be able to furnish a memorial of this kind and approximated cost:

1. W T Drage and Sons, RGR Memorials;
2. Robert Lawrence;
3. Martin and Sons;
4. H G Stacey Ltd and Cantell and Endacott;
5. Young Johnson Memorials;
6. E Pascoe and Son.

Torpoint Town Council:

Members of the public have mentioned that Torpoint has a similar new memorial. The Town Clerk has been in touch with her counterpart at Torpoint to understand the process taken:

1. Torpoint TC agreed to support and fund the project over a number of years, the Town Council allocated approx. £2,500 for four years, until there was a pot of allocated in reserves totaling £10k. Families donated to the project, this money was ring fenced.
2. Torpoint Town Council war memorial project was for two war memorials;
3. A Working Group was formed comprising of the Town Clerk, Chairman of the Town Council, a number of Councillors who were interested in the project, a representative from Torpoint Archives, Torpoint Branch RBL, St James Church (as the memorial was to be located alongside the Church), author of the book/local researcher;
4. A resident of the town wrote a historic book to allow the Working Group to obtain the names;
5. Tender advertised and H G Stacey Ltd appointed. A site visit took place at H G Stacey, the working group found this very useful. The Town Council highly recommend H G Stacey;
6. Left room for future names to be added to the Civilian war memorial;
7. Applied for planning – drawings required and groundwork;
8. Applied to Highways for permission due to the land being Cornwall Council. This was done earlier in the process, as without their permission Torpoint had no opportunity to install the memorial;
9. Upon installation invited guests were dignitaries, families and the press to the unveiling. A press release was issued listing the names and further details in advance of the unveiling. Families were provided refreshments, it was a very momentous occasion. The Lord Lieutenant Cornwall invited and unveiled the military memorial;
10. Both war memorials were added to the Town Council insurance and asset register.

Consultation:

Due to various reasons, it is important during the project that the Town Council consults with the residents.

Funding options:

1. Saltash Town Council Budget – to be determined at a later date.
2. Funding Options:

War memorials trust

<https://www.warmemorials.org/grants/#:~:text=War%20Memorials%20Trust%20grants%20support,this%20section%20of%20the%20website>

Other sources of funding

<https://www.warmemorials.org/other-funding/>

VAT re-claim

<https://www.warmemorials.org/mgs/>

3. Public donations to be ring fenced for the project.

Recommendation:

1. To create a Town Council Working Group comprising of four Town Councillors, the Chairman of the Town Council and the Town Clerk (it is not the norm for the Town Council to provide administration support for Working Groups, however, it is evident that this project is of high importance);
2. Agenda and notes to be worked up by the Town Clerk;
3. The Working Group to report to the Services Committee in line with the Terms of Reference, Services to recommend to Full Town Council as the Corporate Body;

We recognise there are residents of our town that hold vital information that may assist the Town Council through this journey therefore the Working Group would look to invite others to a Working Group meeting at the appropriate time.

We are at the beginning of a long but exciting project for the town.

**End of Report
Councillor Dent**